



WEST (INNER) AREA COMMITTEE

**Meeting to be held at Stanningley Rugby Club, Coal Hill Drive, Leeds LS13 1PA
on Tuesday, 22nd June, 2010 at 5.00 pm**

MEMBERSHIP

Councillors

| | |
|------------|----------------------------|
| J Harper | - Armley; |
| A Lowe | - Armley; |
| J McKenna | - Armley; |
| | |
| D Atkinson | - Bramley and Stanningley; |
| T Hanley | - Bramley and Stanningley; |
| N Taggart | - Bramley and Stanningley; |

Co-opted Members

| | |
|------------------|--|
| T.B.C. | - Armley Forum |
| Roland Cross | - Bramley & Stanningley Community Forum |
| Stephen McBarron | - Bramley & Stanningley Community Forum |
| T.B.C. | - Armley Forum |

**Agenda compiled by:
Mike Earle
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Tel: 0113 2243209**

**Acting Area Manager:
Jason Singh
Tel: 0113 3952836**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

| Item No | Ward | Item Not Open | | Page No |
|---------|------|---------------|--|---------|
| 1 | | | <p><u>PROCEDURAL ITEMS</u></p> | 1 - 4 |
| | | | <p>ELECTION OF CHAIR 2010/11</p> <p>To elect a Chair for the Area Committee for the 2010/11 municipal year.</p> <p>Report of Chief Democratic Services Officer attached.</p> | |
| 2 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p> | |

| Item No | Ward | Item Not Open | | Page No |
|---------|------|---------------|--|---------|
| 3 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:- No exempt items on this agenda.</p> | |
| 4 | | | <p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p> | |
| 5 | | | <p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p> | |
| 6 | | | <p>APOLOGIES FOR ABSENCE Councillor J McKenna</p> | |

| Item No | Ward | Item Not Open | | Page No |
|---------|------|---------------|--|---------|
| 7 | | | <p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p> | |
| 8 | | | <p>MINUTES - 14TH APRIL 2010 - AND MATTERS ARISING</p> <p>To confirm as a correct record the attached minutes of the meeting held on 14th April 2010.</p> | 5 - 10 |
| 9 | | | <p>MINUTES - COMMUNITY FORUM MEETINGS</p> <p>To receive for information purposes the minutes of the following Community Forum meetings :-</p> <p>Armley Community Forum – 20th April and 18th May 2010 Bramley and Stanningley Community Forum – 25th March and 20th May 2010.</p> <p style="text-align: center;"><u>EXECUTIVE BUSINESS</u></p> | 11 - 18 |
| 10 | | | <p>APPOINTMENT OF CO-OPTees 2010/11</p> <p>To receive and consider the attached report of the West North West Area Manager.</p> | 19 - 20 |
| 11 | | | <p>CCTV REPORT - WEST INNER AREA</p> <p>To receive and consider the attached six monthly update report of the Director of Environment and Neighbourhoods.</p> | 21 - 30 |

| Item No | Ward | Item Not Open | | Page No |
|---------|------|---------------|--|-----------|
| 12 | | | <p>WELLBEING FUND 2010/11 - UPDATE REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p> | 31 - 48 |
| 13 | | | <p>AREA MANAGER'S REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p> | 49 - 86 |
| 14 | | | <p>INNER WEST AREA DELIVERY PLAN 2009/10 - UPDATE REPORT - QUARTERS 3 AND 4</p> <p>To receive and consider the attached report of the Acting Area Manager.</p> | 87 - 106 |
| 15 | | | <p>PRIORITY NEIGHBOURHOOD AREAS - UPDATE</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p> | 107 - 112 |
| 16 | | | <p style="text-align: center;"><u>COUNCIL BUSINESS</u></p> <p>AREA COMMITTEE ROLES 2010/11</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p> | 113 - 122 |
| 17 | | | <p>APPOINTMENTS TO OUTSIDE BODIES 2010/11</p> <p>To receive and consider the attached report of the Chief Democratic Services Officer.</p> | 123 - 134 |
| 18 | | | <p>COMMUNITY SAFETY REPORT</p> <p>To receive and consider the attached report of the Acting Area Manager.</p> | 135 - 138 |
| 19 | | | <p>DOG CONTROL ORDERS</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p> | 139 - 142 |

| Item No | Ward | Item Not Open | | Page No |
|---------|------|---------------|---|---------|
| 20 | | | <p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Wednesday 8th September 2010, 17.00, venue t.b.c.</p> <p>Wednesday 20th October 2010, 17.00, Stanningley Rugby Club</p> <p>Wednesday 15th December 2010*, venue t.b.c.</p> <p>Wednesday 16th February 2011, 17.00, Stanningley Rugby Club</p> <p><u>Tuesday</u> 5th April 2011**, <u>17.30</u>,venue t.b.c.</p> <p>N.B. * At the last meeting on 14th April, reference was made to the possibility of this being an a.m. meeting;</p> <p>** This has been re-arranged from 6th April, due to a Full Council meeting now on 6th April.</p> <p>MAP OF TONIGHT'S VENUE</p> <p>Map attached.</p> | |

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Originator: Name
Mike Earle
Tel: (0113) 2243209

Report of the Chief Democratic Services Officer

West Inner Area Committee

Date: 23rd June 2010

Subject: Election of Chair 2010/11

Electoral Wards Affected:

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report is submitted to remind Members of the arrangements for the annual election of the Committee Chair.

The nomination(s) received will be reported at the meeting and Members will be requested to elect from amongst themselves a Committee Chair for the 2010/11 municipal year.

1.0 Purpose Of This Report

1.1 The purpose of the report is to explain the arrangements for the annual election of the Chairs of the Area Committees.

2.0 Background Information

2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.

2.2 Paragraphs 10.7 and 10.8 of Article 10 deal with the appointment (election) of Chairs of the Area Committees. It states that the Chairs of Area Committees will be appointed (elected) by the Area Committees themselves.

3.0 Main Issues

3.1 The Area Committee Procedure Rules, also contained in the Council's Constitution, detail the process whereby Chairs' are appointed (elected). For ease of reference the provisions are reproduced below. It is important to note :-

- That, with the exception of Independent Members, all nominations **have** to be submitted via the respective Group Whips;
- That **all** nominations have to be received by the Chief Democratic Services Officer no later than one clear working day before the first meeting of the Area Committee at which the election will take place.

3.2 The nominations for Chair will be notified to Members at the meeting by the named Governance Services Officer on the front of this agenda.

4.0 RECOMMENDATIONS

Members are requested to elect from amongst themselves an Area Committee Chair for the 2010/11 municipal year.

Background Papers

Area Committee Procedure Rules

Area Committee Procedure Rules (Extract)

5.0 APPOINTMENT OF CHAIR

- 5.1 Each Area Committee will elect its own Chair, from amongst the City Councillors eligible to serve on that Committee.
- 5.2 Each Party Group with Members elected within an Area Committee area may put forward a nomination from amongst its Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.
- 5.3 A nomination must be forwarded to the Chief Democratic Services Officer no later than 1 clear working day before the first meeting of the Area Committee (after the Annual Council meeting) each year.¹
- 5.4 The Chief Democratic Services Officer will ensure that nominations and the appointment of the position of Chair are dealt with at the Committee's first meeting of the municipal year.
- 5.5 The Chair will be appointed by overall majority of votes cast by those Members eligible to do so and present at the meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration, and the vote repeated.
- 5.6 Where an overall majority of votes cannot be obtained the Council will appoint a Chair.

¹ A nomination from a Party Group must be forwarded by the Whip of that Group.

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Agenda Item 8

WEST (INNER) AREA COMMITTEE

WEDNESDAY, 14TH APRIL, 2010

- PRESENT:** Councillor N Taggart in the Chair
Councillors D Atkinson, A Lowe and J McKenna
- Co-optees:** Hazel Boutle, Armley Forum
Stephen Longley, Bramley and Stanningley
Forum
Morgan Pugh, Armley Forum
- Apologies:** Councillors T Hanley and J Harper

86 Exempt Information - Possible Exclusion of the Press and Public

The Chair drew attention to Agenda Item 17 (Min. No. 101 refers) – Leeds City Credit Union Branch Network. The report included an appendix which contained exempt information relating to the financial and business affairs of the Credit Union, and the Committee would have to decide whether or not to exclude the press and public when that information was considered later in the meeting.

87 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair admitted to the agenda, as a late item of urgent business, the minutes of the meeting of the Bramley and Stanningley Community Forum held on 25th March 2010, which had not been available at the time of agenda despatch. It was regarded that these should be dealt with as a late item of urgent business at this meeting, as the next scheduled Area Committee meeting was not until 23rd June 2010 (Minute No.92 refers).

88 Declaration of Interests

The following declarations of personal interest were made:-

Agenda item 17 (Min. No. 101 refers) – Leeds City Credit Union Branch Network – Councillors D Atkinson, A Lowe and J McKenna in their capacity as Credit Union account holders.

Agenda Item 10 (Min. No. 95 refers) – Wellbeing Budget Applications – Application from Raynville Mosaic Arts Project – Councillor A Lowe, in her capacity as a Governor at Raynville Primary School – and application for the Refugee Week Exhibition – Councillor Lowe in her capacity as a member of Pafras, one of the partner organisations.

Councillors A Lowe, J McKenna and N Taggart and Morgan Pugh also made a general declaration of personal interest in respect of any matters appertaining to West North West Homes ALMO, in their capacities as either an ALMO Director or members of the ALMO Inner West Area Panel.

89 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors T Hanley and J Harper.

90 Open Forum

Two local residents raised concerns regarding the condition of Rodley Park and The Cowie and lack of action by the Parks Department.

The Chair requested the Area Manager to arrange a meeting with the Parks Department, involving himself and the local residents, to discuss the situation and remedial action.

91 Minutes - 17th February 2010

RESOLVED - That the minutes of the meeting held on 17th February 2010 be confirmed as a correct record.

92 Minutes - Community Forum Meetings

RESOLVED – That the minutes of the meetings of the Armley Community Forum held on 16th February and 16th March 2010 and the Bramley and Stanningley Community Forum held on 25th March 2010 be received and noted.

93 Children's Services - Area Committee Performance Report

Further to Minute No. 80, 17th February 2010, the Committee re-considered the report of the Director of Children's Services providing an overview of information relating to children and young people in the Committee's area, in a format which it was proposed should form a template for regular future update reports to the Area Committee.

In attendance at the meeting, and responding to Members' queries and comments, were:-

- Chris Edwards, Chief Executive, Education Leeds.
- Paul Bollom, Priority Outcome Commissioner, Children's Services.
- Amanda Jackson, Locality Enabler, Children's Services.

In brief summary, the main areas of discussion were:-

- The presently unsatisfactory nature of the statistical information currently available to the Committee via the Office of National Statistics and other sources on such matters as teenage pregnancies, which was out of date and based on previous Ward boundaries.

The officers outlined the steps which were being taken to improve the statistical information available to Members, and Members should notice an improvement in future reports. More up to date information on the NEET statistics (young people Not in Education, Employment or Training) would be sent separately to Members.

- Performance statistics and other matters in relation to the areas primary and secondary schools. The importance of whole community involvement with schools was emphasised, e.g. mentoring and volunteering from both the local and business communities – say, helping pupils to read and write. It was also agreed to extend an invitation for the head teachers of both local secondary schools to attend a future Area Committee meeting to discuss these matters. It was reported that the Council's Executive Board had recently agreed to commission a study regarding the potential demand for, and merits of, an all-girls high school in the centre of Leeds.

RESOLVED – That the report be noted and the officers thanked for their attendance and the manner in which they have responded to Members' queries and comments.

94 Exclusion of the Press and Public

RESOLVED – That the press and public be excluded from the meeting during the consideration of the application for funding from Friends of Bramley Carnival on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, being information relating to a particular individual, or which is likely to reveal the identity of an individual, which is categorised as exempt information under Paragraph 10.4(1) and (2) of the Council's Access to Information Procedure Rules.

95 Inner West Area Committee Well-Being Fund Update

The Director of Environment and Neighbourhoods submitted a report updating the Committee regarding its available budget for 2010/11 and inviting the Committee to consider several applications for funding.

RESOLVED –

- a) That the report be received and noted, including the Committee's revenue and capital budget allocations for 2010/11;

- b) That approval be given to establishing a Small Grants Fund (£5,000) and Skips Fund (£1,000) for 2010/11.
- c) That the following decisions be taken in respect of the applications for funding before the Committee tonight for determination :-

CAPITAL

- i) CCTV – Broadleas Roundabout - £23,130 – Approved in principle;

REVENUE

- i) CCTV – Broadleas Roundabout – maintenance - £3,568 – Approved in principle for 5 years, but the Area Committee is strongly of the view that these maintenance costs should be picked up by West North West Homes. Matter to be referred to the ALMO Inner West Area Panel;
- ii) 4 Families Project - £65,000 – Refused;
- iii) Refugee Week Exhibition - £2,220.98 – Approved.

SMALL GRANTS

- i) Friends of Bramley Carnival - £500 – Refused;
- ii) Raynville Mosaic Arts Project - £500 – Approved;
- iii) Interplay – LS12 Film trip to London - £350 – Approved.

d) That the update regarding the Community Centres' Consortium be received and noted, and the £75, 680.32, agreed in principle at the last meeting (Min. No. 72, 17th February 2010), be approved.

- (NB: 1. Councillor D Atkinson left the meeting at 5.57 pm at the commencement of this item.
2. That in respect of the application on behalf of Friends of Bramley Carnival, Councillors A Lowe, J McKenna and N Taggart wished it to be recorded that they all voted in favour of refusing the application.)

96 Pricing and Lettings Policy for Community Centres

RESOLVED – That the proposed pricing and lettings policy for directly managed community centres in the area, as set out in the report of the Director of Environment and Neighbourhoods, be approved, with an implementation date of 1st October 2010.

97 Inner West Area Delivery Plan 2008/09 - 2010/11

RESOLVED – That the draft Area Delivery Plan 2010/11 be approved, for submission to the Executive Board.

98 Dates, Times and Venues of Future Meetings

RESOLVED – That the following dates be agreed for meetings of the West Inner Area Committee in the 2010/11 municipal year, all normally to commence at 5.00 pm, venues to be confirmed at a later date:-

23rd June 2010
8th September 2010
20th October 2010
15th December 2010*
16th February 2011
6th April 2011.

*NB. Possibly an a.m. meeting.

99 Deployment of Community Environment Officers and Support Officers within the Committee's Area

RESOLVED – That, initially, the area's Community Environment Officer be deployed in the priority areas identified at Paragraph 3 of the report, the situation to be kept under review at least annually.

100 Exclusion of the Press and Public

RESOLVED – That the press and public be excluded from the meeting during the consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure of to them of exempt information, as follows:-

Agenda item 17 – Leeds City Credit Union Branch Network - Access to Information Procedure Rules 10.4(3) – information relating to the financial or business affairs of any particular person (including the Authority holding the information).

101 Leeds City Credit Union Branch Network

The Committee considered a joint report submitted by the Director of City Development and the Chief Customer Services Officer regarding the current operation of the Leeds City Credit Union and its network of branch offices. The report included an appendix containing exempt information relating to the financial and business affairs of the Credit Union.

Members indicated that they were supportive of the Credit Union, and would be prepared to assist financially in order to keep the branch open at the Armley One Stop Centre.

Whilst welcoming the Committee's support, the officers clarified that, at this stage, there was no guarantee that any of the Credit Union branches would be able to be kept open.

RESOLVED – That the Area Committee agrees, in principle, to make a contribution of up to £10,000 to Leeds City Credit Union, specifically in order to maintain a branch at the Armley One Stop Centre.

102 Area Manager's Report

This item was deferred.

103 Inner West Area Delivery Plan 2009/10 - Progress Report: Quarters 3 and 4

This item was deferred.

The meeting concluded at 6:35 pm.

Agenda Item 9



Environments & Neighbourhoods
West Leeds Area Management

Armley Community Forum

Date: 20th April 2010

Present:

H Boutle (Chair), Cllr Alison Lowe, D Boutle, E Bowes, JK & JP Newsome, H Gardiner, J Cook, C Heywood, K Lemm, D Peck, B & K Draper, V Greenwood, S Richmond, F Smyth, D Smith, M Bruce, G & M Litherland, G Grainger, A Mckenna, Cllr J Mckenna, S Dalton, P Gough, B Holmes, Rev A Sen, D Armitage, Mrs D Armitage, E Hey, D Craven, W Anderson, H Shields, J Kerry, J Benson, D Minskip, Mr & Mrs Higgins, B Erbillur-Gray (City Projects), M Mills (City Projects), M Pugh, I Penman, Y Wastie, S Clark, A Peck, Sohail Effendi (WNWAMT)

| | | ACTION |
|-------------|--|--------|
| 1.00 | Welcome | |
| 1.01 | In the absence of Cllr Harper, who was stuck in America due to current flight disruptions, Hazel Boutle chaired the meeting and welcomed everyone for coming to the meeting. | |
| 2.00 | Apologies | |
| 2.01 | M & D Stead, P Kempster, D Newsome, J Ramell. | |
| 3.00 | Minutes of the last meeting & Matters Arising | |
| 3.01 | The Minutes of the last meeting were agreed as a true record. | |
| 4.0 | Police Update | |
| 4.1 | <p>Mark Bowness introduced himself and stated that a number of ongoing operations in the area have already been mentioned previously.</p> <ul style="list-style-type: none"> • Tackling Anti Social Behaviour, the police is going for 17 ASBO orders, dealing with main offenders. • A lot of work will be done this summer to tackle off road bikes, the bikes will be taken and crushed. • Police is working with partner agencies in tackling the prostitution issue in the New Wortley Area | |
| 4.2 | <p>Travellers issue was raised by a number of people, wanting to know</p> <ol style="list-style-type: none"> a) What the police is doing about them b) Why are they not arrested for driving onto the grassed area <p>MB replied that police does not have enough resources to move 30 odd caravans, arresting hundreds of people and securing child care for dozens of children.</p> <p>MB also stated that while travellers are not following the law, the council has to act legally, so they have gone to court to obtain the removal orders which will be used to remove travellers off the site, in the meantime the travellers are being monitored by the police.</p> | |
| 4.3 | <p>Eastern European kids drinking alcohol on Lay Lane was mentioned</p> <ol style="list-style-type: none"> a) MB made a note of this and promised to look into this b) MB informed that money for new DPPO signs have been approved by the Area Committee, signs have been ordered and will be going up very soon. c) MB also stated that we are looking into getting some of the signs translated in to Eastern European language and putting them up inside the licensed premises. | |

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| 4.4 | PACT meetings in 2010 10th May 2010 21st June 2010 2nd August 2010 13th September 2010 25th November 2010 06th December 2010 | |
| 5.0 | Armley Mills | |
| 5.1 | Mike White of City Development sent his apologies, stating that the report needs a bit more work before being presented at the meeting. | |
| 6.0 | Morbaine Ltd | |
| 6.1 | <p>Representative of Morbaine limited attended the meeting to give a presentation, explaining its proposals for foodstore development at Carr Croft /Modder Avenue, Armley.</p> <p>a) The scheme is for a food store of 90,000 sq.ft. on stilts above a surface level car park of about 500 parking spaces. Customer access to the site will be via Modder Avenue, with service access from Carr Croft. The land between Modder Avenue and Town Street will be set out as part petrol filling station and part Town Square. Highways improvements will be undertaken at all nearby junctions, with traffic lights installed at Carr Croft /Town Street and at Carr Croft/Tong Road.</p> <p>b) The site lies within Armley Town Centre and its use for retail is in line with planning policy. Out of 40,000 people living within 5 minutes drive of Armley Town Street only 8% do their main food shopping in Armley, with huge leakage of spending to other centres. The food store will increase the number of shoppers visiting Armley by about 14,500 per week, and many of these shoppers will walk into the town centre to make further purchases.</p> <p>c) The town centre will be regenerated by the new food store, as well as creating up to 400 new full-time and part-time jobs at the new store.</p> <p>d) The display boards were left at the library for the public to view. 49 cards were received by the close of the meeting, with 92% of respondents supporting the scheme.</p> <p>e) The planning application will be submitted in May 2010 and public will then be able to write to Leeds City council with their comments.</p> <p>A few concerns regarding the traffic management and loss of business for local retailers were raised, however a vast majority of people present welcomed the addition of a reputable large food store to the area with 500 secured parking spaces for the shoppers.</p> | |
| 7.0 | Highways | |
| 7.1 | Chris Way was unable attend, as he was stuck in Barcelona as result of current flight disruption. CW will be invited to the May meeting to provide the feedback. | |
| | A.O.B | |
| | It was requested that a represented of METRO be invited at the next meeting. Gang way near Amber Cars was reported as being full of rubbish | SE SE |
| | Date & Time of next meeting | |
| | Tuesday 18th May 2010, Armley OSC from 7:00.p.m. | |

Armley Community Forum

Date: 18th May 2010

Present:

H Boutle (Chair), Cllr Alison Lowe, D Boutle, E Bowes, JK & JP Newsome, H Gardiner, K Lemm, D Peck, B & K Draper, V Greenwood, S Richmond, F Smyth, D Smith, M Bruce, G Grainger, Cllr J Mckenna, B Holmes, D Armitage, E Hey, W Anderson, J Kerry, M Pugh, Wyn Jones (City Projects), Carole Osborne (City Projects), E & B Rayworth, Mrs B Stirk, J Ramell, P Ellis, Jane Earnshaw (ILWL), G Atack, C Bateson, P Kempster, G Litherland, Sohail Effendi (WNWAMT)

| | | ACTION |
|-------------|---|---------------|
| 1.00 | Welcome | |
| 1.01 | Hazel Boutle chaired the meeting and welcomed everyone for coming to the meeting. | |
| 2.00 | Apologies | |
| 2.01 | D & M Stead, T & D Maynard, D Newsome | |
| 3.00 | Minutes of the last meeting & Matters Arising | |
| 3.01 | The Minutes of the last meeting were agreed as a true record. | |
| 4.0 | Police Update | |
| 4.1 | Mark Bowness provided the police update <ul style="list-style-type: none"> • Police worked with council to remove the travelling from the area. • Work on going with ASB, police will be going for 5 ASB orders. • Burglaries are down for the last fortnight, superintendent going to ask for more resources, OSD and regional force would be asked to come and help . • We are going through judicial review, asking for severe punishments. | |
| 5.0 | METRO bus service | |
| 5.1 | Clive Hopkinson from METRO attended the meeting and answered a number of questions asked by the members of the forum. CH also informed that the Pudsey bus station was due to be completed in autumn, however due to bad weather the completion of work has been delayed and new date of completion would be approx. November 2010. | |
| 6.0 | I Love West Leeds | |
| 6.1 | Jane Earnshaw attended the meeting and informed that <ul style="list-style-type: none"> • This years big presentation is Hippo called Danny, a number of danny's will be produced and painted and decorated. • A number of schools of the area are on board. • Hippos will be displayed in shop windows. • Working with 5 photographers, school children will be encouraged to work with the photographers in producing the photos, which would be displayed on the lamp posts in Tow Street. • Young writers will be another item for this years ILWL festival. | |
| 7.0 | Highways | |
| 7.1 | Chris Way attended the meeting and provided the feedback on various schemes in the area. <ul style="list-style-type: none"> • Armley Grange – Access only order • Hill Top Road scheme – start July /August • Hall Lane – residents are being consulted | |

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| | <ul style="list-style-type: none"> • Canal Road – two refuge are planned in this year programme. • Tong Road – pedestrian crossing approved (near Sikh Temple), minor road safety improvements are also planned at Tong road. • Airs Avenue – permits will be going out soon • Armley Town Street – due to concerns raised following a number of pedestrian accidents at Whingate – Armley Ridge Road, a traffic calming scheme been devised by the highways. The scheme was presented and plans were distributed at the meeting. | |
| 8.0 | Townscape Heritage Initiative (THI) | |
| 8.1 | <p>Wyn Jones & Carole Osborne attended the meeting and with the help of various display's informed the meeting of the work of the Armley Heritage Advisory Group(AHAG).</p> <ul style="list-style-type: none"> • A local community group based in Armley established in 2009. • To raise heritage awareness of the Armley area. • Assist in promoting the Armley Conservation area. • To aid in preserving and enhancing the character of Armley Conservation area. • Advise on the implementation of Armley Townscape Heritage Initiative and other heritage based initiatives. • Comment on major planning applications and other proposals. Report unauthorised works to buildings within Armley conservation area. <p>The group meets approximately every 8 weeks and current members include local councillors, Armley Common Rights Trust, Armley Society, a local trader and Leeds City Council Officers.</p> <p>Groups first project is to produce a leaflet that highlights the importance of the "Keystones" timeline public art feature as part of the Town Street Keystone Paving.</p> <ul style="list-style-type: none"> • Next THI meeting will be on 22/06/2010. | |
| | | |
| 9.0 | A.O.B | |
| 9.1 | None | |
| | | |
| 10.0 | Date & Time of next meeting | |
| 10.1 | Tuesday 15th June 2010 at Armley OSC from 7:00.p.m. | |

Bramley & Stanningley Community Forum

Date: 25th March 2010

Present: Stephen McBarron (Chair), Cllr Ted Hanley, Cllr Neil Taggart, P Miles, N Gibson, J Lockett, P Simpson, M Carr (TESCO Manager), Ian Hirst (Bramley Shopping Centre Manager), S Longley, S White, J Quimby, G Maud (Street Scene Services), S Effendi (WNW AMT).

1.0 WELCOME

Stephen McBarron chaired the meeting in the absence of Councillor Denise Atkinson who is still recovering.

1.1 **APOLOGIES** – M Tyson, J Upton, A Silson

2.0 MINUTES OF THE LAST MEETING & MATTERS ARISING

2.1 No matters arising.

3.0 POLICE UPDATE

3.1 No one was present for this item

4.0 Bramley Shopping Centre Manager – Ian Hirst

4.1 Informed the meeting that

- a. The shopping centre is doing very well, footfall is increasing, an increase of 10% is expected this year.
- b. In current climate shop vacant rate is about 10% while there is no vacant shop in Bramley shopping Centre.
- c. We are in a very enviable position in bucking the trend, we must be doing something right, Tesco's addition to the centre has definitely helped.
- d. well being monies for 12 security radio's have been approved by the Inner West Area Committee. There is a hard core of shoplifters, so the radios will help.

4.2 A question was asked whether there is any plans for a re-cycling facility at the shopping centre?

- Ian Hirst stated that there is no space for a re-cycling facility at the shopping centre.
- Glenn Maude (street scene services) informed the meeting that person in charge of re-cycling is Dave Bailey and GM will mention this to Dave as he is looking for a suitable place in this area.

4.3 A resident stated that the area between the Centre and Farm Food is an eye sour. Ian Hirst will look into developing that area.

4.5 It was stated that if a space became available in the centre, a Social enterprise Cyber Café would be a good idea.

5.0 TESCO Manager – Mick Carr

- 5.1
 - Stated that expected uplift in footfall is 10% – 20%.
 - Staff are quite happy and secure
 - Over the last few weeks we have recruited more staff.

5.2

The chair stated that all the drains in back car park are blocked and the car park floods every time it rains.

Ian Hirst informed that the issue is with the capacity of main drains.

GM to set up a meeting inviting Highways, Street Scene, Tesco, Ian Hirst and Councillors to look into this issue.

GM

IH

6.0 Street Scene Services _ Glenn Maud

6.1 Glenn Maud introduced himself and informed the meeting that he is responsible for Refuse collection, Street cleansing, Gully maintenance, Litter bin servicing and maintenance, Litter picking and flytipping removal, Graffiti removal, Needles and sharps removal and collection, Medi waste collection, Public toilets and 11 Household Waste Sort Sites across the city.

GM then talked about the turbulent year due to Industrial action culminating with a three month strike and contractors collecting refuse. An agreement to return to work was reached and then extreme weather conditions (snow and ice) hit the service.

Gm then explained what is to come over the next year.

- Route rationalisation
- Change in working practices (refuse)
- Change in working practices (streets)
- Waste management review.

6.2 GM provided following answers to the questions raised at the meeting

- Current 5 day street cleaning service will change to a 7 day service.
- Calverly bridge is open but only for re-cycle able, the site is called Zero waste.
- Responding to a request for another waste management campaign, GM stated that education officer and enforcement officer do go to schools to educate students in schools.
- GM informed that a lad called Shawn goes round to Landseer's and Snowden's, he is new to the job and still learning the ropes but he does cover the area.

7.0 AREA COMMITTEE – UPDATE

7.1 Stephen Longley provided Area Committee feedback and gave brief description of well being projects approved by the Area Committee.

8.0 A O B

- 8.1
1. Cllr Hanley to find out when will the work to build new houses on Pollard Lane will commence.
 2. Sohail Effendi to find out whether everyone can have the thermal images of their houses and report about their houses losing the heat?
- 8.2
- Cllr Taggart informed that the area will be getting a new railway station in 2012, people will be able to get into Leeds in 5/6 minutes, however the trains to Ilkley and Shipley will not stop.
 - Cllr Taggart asked for residents support in fighting to get more rails at this station.

8.3 **Next meeting**
20th May 2010

Cllr
Hanley

SE

Bramley & Stanningley Community Forum

Date: 20th May 2010

Present: Stephen McBarron (Chair), Cllr Ted Hanley, Cllr Neil Taggart, Jane Earnshaw (ILWL), Bryony King, Laura McGhee, Roland Cross, John Lavender, S White, Christine Heaton, Ken Miller, B Miller, S Fothergill, S Withers, B Coulte, Colin Fox, John Deck, J Quimby, Stephen Longley.
(24 people attended the meeting, while only 19 signed the signing in sheet)

Apologies: M Tyson, P Mills

1.0 WELCOME

1.1 Every one was welcomed to the meeting by Stephen McBarron, chairing the meeting in the absence of chair Cllr Denise Atkinson due to ill health.

2.0 Elections

2.1 Chair

As Stephen McBarron was the only nominee for the post of chair, he was unanimously nominated by forum members and agreed by ward members.

2.3 Vice Chair

Laura McGhee was nominated for the post of vice chair by Stephen McBarron and seconded by Roland Cross.

2.4 Area Committee Co-optees

Stephen McBarron and Roland Cross were elected as co-optees.

3.0 Minutes of the last meeting and matters arising

3.1 Minutes were approved as accurate record of the meeting.

4.0 POLICE UPDATE

4.1

- Inspector Mark Bownass provided update on police work in the area.
- Police Community Support Officer was also present, residents were invited to pass on their individual issues to the PCSO.
- Anti social Behaviour was mentioned as an issue in the area, police and WNWhomes were asked to deal with the matter more rigour.

5.0 Highways

5.1 Not present

6.0 Feedback by Cllr Hanley

6.1 In the absence of highways representative, Cllr Hanley provided the following feedback

- ARAMARK Limited an American catering organisation offering services across a range of sectors including business and industry, education, healthcare, offshore and defence. They have over 12,500 employees in the UK with an office in Leeds, who provide a vast range of services to their customers. They deliver tailor-made food service and refreshment solutions, including business dining, employee restaurants, retail facilities and coffee outlets throughout the UK. Aramark have set date of **9th July 2010** to hold a Community Centre Enhancement Day at Fairfield's CC. They will have approx 50 volunteers, organise a barbeque lunch, continue working with Fairfield's Community Partnership, longer term commitment. The plan is to have an even bigger event the next year with approx 100 volunteers.

- Well being funding for CCTV camera at Broadleas roundabout has been approved in principle.
- Well being funding has also been approved for the provision of disabled toilets at the Hayley Filed allotments.

7.0 A O B

7.1 Tributes were paid to Cllr Atkinson

7.2 Stephen Longley was thanked for his participation at last years Area committee.

**8.0 Next meeting
20th May 2010**



Originator: Clare Wiggins

Tel: 0113 395 1973

Report of the Chief Democratic Services Officer

West Inner Area Committee

Date: 22nd June 2010

Subject: Co-optees to the Inner West Area Committee

| | | |
|---|--|--|
| <p>Electoral Wards Affected: Armley Bramley & Stanningley</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p> | <p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p> | |
| <p>Council Function <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input type="checkbox"/></p> | <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |

EXECUTIVE SUMMARY

This report requests members to:

- approve the appointment of co-optees onto the Inner West Area Committee

1.0 Background

- 1.1 Under Article 10 of the Constitution, there is provision for Area Committees to appoint up to 5 non-voting co-opted members to support the work of the Committee. Co-opted members can participate in debates but have no voting rights.
- 1.2 Inner West Area Committee members have supported local representatives to represent the area and to contribute expertise and experience to the Committee's deliberations, for example through their involvement in business, the voluntary sector, with young people, with faith organisations or people with a disability.
- 1.3 The Inner West Area Committee has been served recently by four co-optees, Hazel Boutle and Morgan Pugh representing Armley ward and Stephen McBarron and Stephen Longley representing Bramley and Stanningley ward.
- 1.4 Given that no co-opted member can be appointed for a period beyond the next Annual Meeting of the Council, this report seeks ratification of those co-optees recently elected through the Bramley and Stanningley community forum. The Armley Forum,

will, at its meeting on 15th June 2010, nominate co-optees to the Area Committee and this will be reported verbally at the Area Committee meeting on 22nd June.

The proposed co-optees for Bramley & Stanningley forum are as follows:

| Name of Co-optee | Representing | Body to which elected |
|-------------------------|-----------------------------------|---|
| Stephen McBarron | Landseers neighbourhood, Bramley. | Co-optee to Inner West Area Committee and Chair of Bramley and Stanningley Forum. |
| Roland Cross | Rossfields neighbourhood, Bramley | Co-optee to Inner West Area Committee |

2.0 Recommendations

2.1 Inner West Area Committee members are asked to:

- approve the appointment of the above mentioned co-optees and Armley representatives to be reported verbally at the meeting, to support the work of the Area Committee.

Background Papers

None



Originator: Derek Whitehouse

Tel: 395 0806

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: West (Inner) Area Committee

Date: 22nd June 2010

Subject: CCTV Report – for Leeds City Council Community Safety CCTV Service in West (Inner) Area Committee

| | | |
|---|--|--|
| <p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p> | <p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p> | |
| <p>Council Function <input type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |

Executive Summary

This is a six monthly report prepared by Leeds City Council's Community Safety CCTV service that provides a monitoring service of public space surveillance cameras (i.e. fixed CCTV cameras in open spaces across Leeds), 24 hour per day, 365 day per year. The service also provides two mobile CCTV vans for deployment within communities across Leeds.

The purpose of public space CCTV is to reduce crime and the fear of crime by facilitating in the apprehension and prosecution of offenders and assisting in the prevention and detection of crime committed in public areas in Leeds.

1.0 Introduction & purpose of report

1.1 This report sets out to highlight the services provided by Leeds City Council Community Safety CCTV to demonstrate the effectiveness of the service in

reducing the fear of crime and facilitating the apprehension and detection of offenders in areas covered by both mobile and fixed CCTV cameras.

- 1.2 The service has two mobile CCTV vans which are deployed using appropriate intelligence gathering information in conjunction with the police and other council enforcement services in identified locations throughout Leeds area.

2.0 Background

2.1 Service Description

- 2.1.1 Leeds City Council Community Safety CCTV is currently in a transition period of moving into new premises and upgrading the current analogue video recording system to a new digital recording system.

- 2.1.2 A suitable site has been procured and work is currently being undertaken in building a new control room and procuring a digital CCTV recording system.

- 2.1.3 Leeds City Council Community Safety CCTV work in partnership with other council enforcement departments, emergency planning, Urban Traffic Control (UTC) and the police.

- 2.1.4 Community Safety CCTV complies with a strict Code of Practice which is compliant with the following legislation:

- The 'Data Protection Act'
- Human Rights legislation
- Regulation of Investigatory Powers Act (RIPA)
- The Private Security Industry Act 2001.

- 2.1.5 The Private Security Industry Act ensures that all CCTV staff are security vetted, trained and licensed by the Security Industry Authority (SIA) to operate the public space surveillance cameras.

- 2.1.6 Community Safety CCTV received accreditation to monitor the police national digital communication system (radio) known as Airwave, which has proven to be an effective tool. It enables CCTV operators to record valuable evidence at incidents prior to police arrival and the images being recorded are relayed to the police control room.

- 2.1.7 Community Safety CCTV are security accredited to monitor the police national digital communication system (radio) known as Airwave, which has proven to be an effective tool. It enables CCTV operators to record valuable evidence at incidents prior to police arrival and the images being recorded are relayed to the police control room for their information.

- 2.1.8 The department works closely with other council enforcement, emergency planning departments and the police in relation to dealing with crime and anti social behaviour in the Leeds area.

2.1.9 The department also monitors the Business Against Crime In Leeds (BACIL) radio. This is a licensed radio system that is utilised by many of the city centre shops and the licensed trade to inform other businesses of incidents of interest to other businesses. Monitoring this radio system has also proved to be an effective tool in dealing with crime.

2.2 Description of Delegated Function / Enhanced role

2.2.1 CCTV provides reassurance to the public and helps reduce crime, the fear of crime and assists in detecting crime in areas covered by CCTV.

2.2.2 The service works in partnership with the police and other council services to target crime and anti social behaviour. They also work closely with Area Management, Divisional Community Safety Partnerships (DCSPs) and Neighbourhood Policing Teams (NPT's) on multi-agency operations.

2.2.3 There are 25 CCTV operators who monitor over 300 cameras across Leeds with a further 4 mobile CCTV operators to carry out the 24/7 operations every day of the year.

2.2.4 The police provide dedicated CCTV liaison officers to support each of the three police divisions and other law enforcement agencies in Leeds. The liaison officers have the responsibility for viewing and seizing images of crime and public disorder for evidential purposes.

2.2.5 Other relevant council departments also have dedicated CCTV liaison officers who also have a responsibility for viewing and seizing images of CCTV evidence to support council prosecutions.

2.2.6 Leeds City Council Community Safety CCTV contributes in partnership initiatives e.g. Neighbourhood Policing Team's (NPT) activity, Automatic Number Plate Recognition (ANPR) operations and Anti Social Behaviour Unit (ASBU) activity. Community Safety CCTV contributes to the overall crime reduction and reassurance agenda at area level through Divisional Community Safety Partnerships (DCSP).

2.2.7 The service produces a weekly CCTV report which is sent to Ward Members, Enforcement, ASBU, Area Management and West Yorkshire Police.

2.3 Role and Responsibilities of the Area Committee

2.3.1 Area Committees, where appropriate, have approved capital fund spending regarding the installation of public space surveillance CCTV cameras. The installation of such cameras can never be considered a stand alone option in the fight against crime and they must be considered as part of a local strategy to address crime and disorder and allaying the fear of crime. The installation of CCTV systems is a long term investment which requires continued financial support in relation to the annual revenue costs..

2.3.2 Area Committees may wish to consider developing or enhancing CCTV coverage in specific areas to tackle crime and disorder, the service will

provide details of the full cost of funding such projects when requested to do so and offer appropriate advice concerning such installation projects.

- 2.3.3 Area Committees via the Area Community Safety Co-Ordinator and Neighbourhood Policing Team Inspector, can request that the mobile vans be deployed in specific areas for crime prevention, crime detection, allaying the fear of crime and to combat anti-social behaviour or to take part in partnership initiatives.

2.4 Contributing to Delivery of the Leeds Strategic Plan Targets and Outcomes

2.4.1 The service is contributing to the delivery of Leeds Strategic Plan via

- Council Business Plan 2008-2011
- Area Delivery Plans
- Safer Leeds Annual Plan
- Divisional Community Safety Partnership Plans
- Safer Leeds Service Plan
- Crime & Disorder Act 1998

2.4.2 The service contributes to the delivery of other council departmental strategic plans such as ASBU, Enforcement, Peace and Emergency Planning, Land Drainage, Licensing, Security Services, Planning Department, Highways, ALMO's and Area Management.

2.4.3 Leeds City Council Community Safety CCTV have CCTV links to METRO, Bradford, Wakefield, Huddersfield and Calderdale local authorities and share images with the police, Urban Traffic Control, Land Drainage and Peace & Emergency Planning.

3.0 The Service at Area Committee level

3.1 Area Profile of the Service

3.1.1 All Departmental members of staff have been security vetted and the Department has been security accredited to utilise the police digital communication system known as Airwave. The ability to listen and react to police radio transmissions has proved to be effective in the fight against crime and anti-social behaviour.

3.1.2 Within the CCTV control room additional police equipment has been installed as part of the working partnership in crime prevention, detection and allaying the fear of crime such as Automatic Number Plate Recognition (ANPR).

3.1.3 The Department also has two mobile CCTV vans which are also fitted with ANPR equipment which are used in partnership working in conjunction with the police and other council enforcement services in identified locations throughout Leeds area.

3.2 Area based Service Priorities and contributions to the Area Committee's Area Delivery Plan for 2010 / 2011

3.2.1 Leeds City Council Community Safety CCTV camera operators have the ability to respond to record evidence at any incidents that the police have been informed about or where they are attending in areas where there are public space surveillance CCTV cameras as a result of monitoring the police digital communications system (Airwave). This allows evidence to be obtained as the incident is ongoing and images of the incident are also relayed to the police control room.

3.2.2 Using intelligence information there is also the ability to monitor identified areas via various formats;

- Crime Reduction Partnerships
- Residents Groups
- Community Groups
- Tasking meetings
- Vehicle Crime Sub Group
- Drugs and Robbery Sub Group
- Robbery Analysis Group
- Transit Robberies Group
- Acquisitive Serious Crime Group

3.3 Customer and community engagement

3.3.1 Strong partnership working underpins the activity of the Safer Leeds Partnership in making Leeds a safer place to live and work. Leeds City Council Community Safety CCTV is actively involved with all partners (internal and external) in 'Operation Champion'.

3.3.2 Leeds City Council Community Safety CCTV control room is situated in a secure environment and cannot actively engage directly with the community at its workplace; however the mobile CCTV vans are deployed at partnership community events (including the annual 'Face the People' event).

3.3.3 Communities place an active role in influencing the installation of CCTV cameras and the deployment of the mobile CCTV vans through partnership meetings, residents groups, Neighbourhood Policing Team meetings or by speaking directly to Councillors.

3.3.4 When seeking to fund a new CCTV installation or additional cameras, community consultation is undertaken to support the process. CCTV must be regarded as part of an overall strategy in the prevention and detection of crime and allaying the fear of. It cannot be used as a stand alone tool, but one that complements activity of other agencies and the police.

3.3.5 Leeds City Council Community Safety CCTV Codes of Practice have been approved by the council Legal Services and are reviewed annually.

4.0 Performance Management and Reporting

4.1 Baseline Position and key targets for the Service

4.1.1 Leeds City Council Community Safety CCTV supports the aim of the 'Safer Leeds' Crime & Disorder Reduction Partnership which is 'To secure sustainable reductions in crime and disorder and address the fear of crime in Leeds.'

4.1.2 As a department we are committed in working within the national framework to deliver improvements and change at a local level via:

- Effective Leadership
- Visible and constructive accountability
- Intelligence-led business processes
- Effective and response delivery structure
- Engagement with the communities and
- Staff having appropriate skills and knowledge

4.1.3 'Safer Leeds' has a statutory duty to produce a partnership plan which is aligned with other planning cycles such as the Leeds Area Agreement which supports the delivery of Public Service Agreements (PSA's) relating to crime reduction, community safety and substance misuse.

4.1.4 The Leeds Strategic Plan (LSP) 08 – 11 / Council Business Plan highlight the need for 'reduced crime and fear of crime through prevention, detection, offender management and changed behaviour.

4.1.5 Leeds City Council Community Safety CCTV is a front line service which supports partners and contributes to these plans by providing evidenced based information to partners about the scale and nature of crime and disorder.

4.2 Other Outcomes for the Area Committee area

4.2.1 CCTV is used on a daily basis to reduce crime and the fear of crime by facilitating in the apprehension and prosecution of offenders and assisting in the prevention and detection of crime committed in public areas in Leeds. CCTV Operators receive daily intelligence briefings about highlighted areas of concern.

4.2.2 Mobile CCTV vans are deployed throughout the city on a daily basis working alongside Neighbourhood Policing Teams and staff are also given intelligence briefings about the areas of interest they are to patrol in the Leeds areas.

4.3 Reporting Arrangements

4.3.1 The service provides weekly reports to all relevant partners and every six months a report is now to be provided to all Area Committees.

5.0 Programme of Activities 2010 / 2011

5.1 The service provides a daily monitoring service of the public space surveillance cameras and the mobile vans are deployed within areas identified but the details of that deployment are dependent upon the intelligence information received on a daily basis.

6.0 Implications for Council Policy and Governance

6.1 The proposals outlined within this report have no implications on Council Policy as the proposals are in accordance with agreements and existing policies.

7.0 Legal and Resource Implications

7.1 As previously mentioned within the report, Leeds City Council Community Safety CCTV is strictly controlled by a Code of Practice outlining the operating procedures in accordance with relevant legislation as previously outlined within this report.

8.0 Equality Considerations

8.1 Access to members of the public into the CCTV control room is not allowed for security reasons.

8.2 The Service Plan plays a key role in contributing to the delivery of the Equality and Diversity Strategy.

9.0 Any Other Considerations

9.1 Leeds City Council Community Safety CCTV services are strictly controlled under the Data Protection Act for the purpose of crime prevention, detection and allaying the fear of crime including environmental crime and cannot be used for any other purpose. The service presently acts as the council CCTV single point of contact for all matters pertaining to CCTV and all enquiries are directed to the CCTV Co-ordinator.

9.2 CCTV is an emotive issue; however the public of Leeds, on the whole, are supportive of the Council's use of this technology to reduce crime and the fear of crime. The cameras have a proven track record as a key strategy in crime prevention and detection and allaying the fear of crime.

9.3 The average cost for the installation of a single CCTV camera system costs in the region of £22,500 (Capital) and on average continuous annual revenue costs are £4,500 per year. Annual revenue costs cover the cost of the BT line rental, electrics, monitoring and maintenance of the system, but do not include any insurance for damage to the system e.g. motor vehicle collision or vandalism.

10.0 Conclusions

- 10.1 Community CCTV is a vital component of any crime prevention or reduction strategy. During 2006/2007 CCTV recorded images provided vital evidence which led to over 3,000 arrests, from April 2008 to March 2009 it provided evidence leading to 3,033 arrests and during the last year April 2009 to March 2010 there has been a total of 3388 known arrests ranging from serious criminal offences such as murder, robbery and burglary to anti- social behaviour incidents.
- 10.2 Leeds City Council Community Safety CCTV provides very high quality images that are of excellent evidential quality.
- 10.3 The mobile vans have been involved in various joint multi agency operations and initiatives with the police and other enforcement agencies.
- 10.4 People have different views on the issue of the use of CCTV, but overall CCTV is popular with the public and its removal would be likely to cause a public and political backlash. In areas where public space surveillance cameras have been removed there is clear evidence to show that crime rates increase and often substantially.

11.0 Recommendations

- 11.1 Committee members can influence the installation of additional CCTV cameras in appropriate identified areas, subject to funds being available.
- 11.2 Area Committees may wish to ensure that appropriate reporting mechanisms are in place to highlight areas of concern within the community to local NPTs. The NPTs also need to ensure that there is a reciprocal line of communication back to the Area Committees and other council departments such as ASBU and enforcement services to ensure that CCTV both fixed and mobile, are effectively used.

Appendix 1

12. Financial Cost breakdown for West (Inner) Area Committee

- 12.1. There are no charges levied to the West (Inner) Area Committee regarding public space surveillance cameras.

Appendix 2

13. Summary of incidents reported in the West (Inner) Area Committee

- 13.1. There have been a total of 56 arrests in the West (Inner) Area Committee Area in relation to a offences of burglary, criminal damage, assaults, theft, offensive weapon and theft from and of motor vehicle.
- 13.2 CCTV footage has been used in a further 273 arrests within the North West Leeds Policing area for a various number of other offences. Additionally within the West (Inner) 86 additional incidents has been seized where evidence has been recorded in relation to crime..

Background Papers

There are no background papers

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Report of the Director of Environment and Neighbourhoods

Inner West Area Committee

Date: 22nd June 2010

Subject: Inner West Area Committee Well-Being Fund Update

Electoral Wards Affected:
Armley
Bramley & Stanningley

Ward Members consulted
(referred to in report)

Specific Implications For:

| | |
|------------------------|-------------------------------------|
| Equality and Diversity | <input checked="" type="checkbox"/> |
| Community Cohesion | <input checked="" type="checkbox"/> |
| Narrowing the Gap | <input checked="" type="checkbox"/> |

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides details of the amount of well-being capital and revenue funding available for the financial year 2010-2011, and an update on commitments already made. Members are asked to note this information, comment on any new applications and consider them for approval.

1.0 Purpose of This Report

1.1 This report seeks to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Inner West area. It seeks approval for new and continuing projects commissioned by the Area Management Team.

2.0 Well-Being Budget 2009/10

2.1 The Well-Being budget available for projects in 2010/11 has been calculated as follows:

| | |
|----------------------------------|--------------------|
| Revenue Allocation 10/11 | £153,000 |
| Revenue carry forward from 09/10 | £10,279.47 |
| Total Revenue | £163,279.47 |

| | |
|----------------------------------|-----------------|
| Capital Allocation 10/11 | £20,000 |
| Capital carry forward from 09/10 | £35,700 |
| Total Capital | £55,700* |

*Since the last Area Committee in April 2010, the 10% cut on Capital carried forward from 2009/10 was abolished and each Area Committee was allocated an additional £20,000.

- 2.2 The revenue projects already agreed for 2010/11 are detailed at Appendix 1. A total of **£135,398.30** has been approved to date, in the last Area Committee in April 2010 a Small Grants Fund of **£5,000** and Skips Fund of **£1,000** was approved from the Revenue budget, this leaves a remaining balance of **£12,771.92**.
- 2.3 In December 2009, the Area Committee approved up to **£8,000** of revenue to be paid to New Wortley Community Centre, this was to be paid in monthly installments from December 2009 to March 2010. To date New Wortley Community Centre have been paid **£6,773.23**, this figure covers all shortfalls incurred between Dec 2009 and March 2010, as result there is **£1,226.77** left over from the original allocation of upto **£8,000**, this amount will go back into the revenue budget and is reflected in paragraph 2.1.
- 2.4 Since the last Area Committee meeting the 4 Families Project has underspent by **£7882.48**, this will go back into the revenue budget which now leaves a balance of **£21,881.17** (this is also reflected in paragraph 2.1).
- 2.5 There have been no Capital project applications received in 2010/11. This leaves a balance of **£55,700**.

3.0 New applications for Well-Being Funding

3.1 Capital

There is a budget of **£55,700** for 2010/11 remaining.

- 3.2 A scheme to install CCTV on the Broadleas, costing **£22030 – £23130** was agreed in principle at the February Area Committee, it was agreed that maintenance costs of **£3,568** (per year for 5 years) should be picked up by West North West Homes and as a result the matter should be referred to the ALMO Inner West Area Panel. Upon seeking approval from the ALMO Inner West Area Panel, it was agreed Derek Whitehouse would attend the June Area Committee to discuss the project in more detail and for Members to consider final approval.

| Project Title | 2009-10 | 2010-11 | 2011-12 | Appendix |
|-------------------------------------|-------------------------|---------------------|---------|----------|
| CCTV Broadleas - Installation | | £22030 - £23,130 | | 2 |
| <i>New Wortley Community Garden</i> | | £1,200 * | | 3 |
| TOTAL | £22030 - £23,130 | | | |

* N.B. It should be noted that the £1,200 referred to in this table for New Wortley Community Garden was approved in December 2008 as revenue funding.

Members are now asked to note the transfer of this amount to capital funding. Paragraph 3.4 explains this in more detail.

3.3 Revenue

3.4 In December 2008 the Area Committee agreed to set aside £2500 of Revenue to clear the waste land on Holdsworth Place site. However due to ongoing issues relating to landownership, and the fact that volunteers in the area cleared the land themselves, the £2500 was not spent. Since then there has been a proposal by the New Wortley Residents Association to have a temporary garden on a different location, made available following the demolition of the T-Blocks. The total cost for the project is £2,200 with £1,000 coming from WNWHL, the proposal is to convert the some of the approved revenue fund of £2500 to capital. This has been agreed with the Capital Finance Manager, therefore £1200 is being requested for conversion from Revenue to Capital for approval for use on the new temporary garden, with the remaining £1300 to go back into the current Revenue budget (see Appendix 3 for more information on the scheme). This would therefore leave an allocation of **£23,181.17 in the revenue pot.**

3.5 The following revenue applications have been received for this Area Committee for 2010/2011. Detailed information regarding these applications is attached at Appendix 4, 5, 6 & 7.

3.6

| Project Title | 2009-10 | 2010-11 | 2011-12 | Appendix |
|-------------------------------|---------|-------------------|---------|----------|
| Armley Branch Sustainability | | £10,000 | | 4 |
| Breeze Friday Night Project | | £7,000 | | 5 |
| Dispersal Order Edinburghs | | £ 4,809.00 | | 6 |
| Armley Christmas Lights Event | | £2,000 | | 7 |
| TOTAL | | £23,809.00 | | |

3.7 At the April Area Committee, Members approved £23,130 capital funding for a CCTV camera on the Broadleas estate in Bramley. This is submitted to this Area Committee meeting for ratification. The Area Committee also approved £3,568 revenue in principle for BT line rental, maintenance and monitoring. However, the Area Committee was strongly of the view that these maintenance costs should be picked up by West North West Homes and asked for the matter to be referred to the ALMO Inner West Area Panel. The next Area Panel meeting on 14th June 2010 will consider the revenue funding application. As that meeting will not have taken place prior to agenda dispatch, the outcome of discussions at that meeting will be reported verbally to the Inner West Area Committee on 22nd June 2010. Appendix 2 refers to this application.

4.0 Small Grants and Skips

4.1 There have been no applications received for small grants since the April 2010 Area Committee.

4.2 This leaves a balance of **£5,013.68** (£13.68 carry-forward from last years budget and £5,000 approved at the last Area Committee in April 2010)

4.3 There have been no applications received for skips since the April 2010 Area Committee.

4.4 This leaves a balance of **£1,544.35** (£544.35 carry-forward from last years budget and £1,000 approved at the last Area Committee in April 2010)

5.0 Implications for Council Policy and Governance

5.1 Well-Being projects support the actions contained in the Inner West Area Delivery Plan. Ward Members have been consulted on the Inner West Area Delivery Plan for 2008-11 and on the projects commissioned to deliver improvements to the area. The Area Delivery Plan contributes to the priorities of the Departmental, Council and Corporate Plans by aiming to create better neighbourhoods and confident communities.

6.0 Legal and Resource Implications.

6.1 The financial resource implications of well-being projects will be processed through the Area Management's well-being budget. Staff resources will be provided by Area Management and partner agencies.

7.0 Conclusions

7.1 The well-being fund provides financial support for key projects in the Inner West Area.

8.0 Recommendations

8.1 The Area Committee is asked to:

- a) note the financial status of the Well-Being Budget, capital and revenue.
- b) comment upon and approve where appropriate requests for funding for revenue, capital allocations, small grants and skips, as detailed in paragraphs 3-3.6.

Background Papers

- No background papers

Breakdown of Revenue Spend

Table 1: Revenue spend by theme 2010/11

| Project Name | Project Details | Amount Approved (£) | Delivery Organisation |
|---|--|---------------------|--|
| Culture | | | |
| I Love West Leeds | Delivery of the I Love West Leeds Festival | £25,000 | Interplay |
| West Leeds Sports Development Programme | A series of events to encourage active participation in sport | £6,000 | Leeds City Council Community Sports Officer |
| | TOTAL | £31,000 | |
| Enterprise & Economy | | | |
| Town Centre Manager | To support traders and businesses in Pudsey and Armley Town Centre | £25,000 | Leeds Ahead |
| | TOTAL | £25,000 | |
| Harmonious Communities | | | |
| Community Centres | New post of Business Facilities Manager and supporting three Community Centres in Inner West Priority Neighbourhoods | £75,680.32 | BARCA - Leeds |
| Refugee Week Exhibition | Working with a school to offer learning opportunities about refugee and asylum issues | £2,220.98 | Integrate |
| | TOTAL | £77,901.30 | |
| Thriving Places | | | |
| Police Off Road Motorcycle Scheme | Leasing of 2 off road motorbikes | £1,497 | West Yorkshire Police |
| | TOTAL | £1,497 | |
| | TOTAL APPROVED: | £135,398.30 | |

Area Committee Well-being Fund – Project Summary
Inner West Area Committee

Project Name: CCTV – Broadleas Roundabout

Lead Organisation: Environments & Neighbourhoods, Community Safety

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

Problems of crime and anti-social behaviour have become more prevalent on the Broadlea Area of Bramley & Stanningley ward. In other areas across the City, the installation of CCTV with regards to a crime strategy has reduced such incidences. This has been discussed with partners at the Inner West Crime and Grime Tasking meeting, where support was given for CCTV to address the hotspot area in the Broadleas. The Sandfords Tenants and Residents Group have raised the need for CCTV in this area for sometime.

The preferred site for one single CCTV camera within the estate has been chosen at Broadlea Hill near to the Off Licence (copy of map attached). This preferred site has been identified via discussions with the police and local residents on the estate; the location determined provides coverage of the Off Licence frontage, the Community Youth Club entrance and frontage, both bus shelters and the telephone box.

Costs of the project:

Outcomes (summarise the main outcome/output/benefit the project will achieve):

- Reduce instances of anti-social behaviour and criminal damage within the Broadleas.
- Enhanced community safety (and perception of safety);
- Promote business confidence.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

- Capital Funding for the installation of a one camera system is £22,030 (without a contingency budget). Allowing for a contingency budget of 5% of that total £1100 this is a capital outlay of £23130.
- Revenue Funding: BT £1490 (per year) if a 5 year contract is signed if not the cost is £1568 (per year).
- There is then the additional revenue cost of £1000 maintenance and £1000 monitoring.

Identify which geographic areas will benefit:

Bramley & Stanningley

How much Well Being Funding is sought and breakdown between capital and revenue)

| | | | |
|------------|----------------------|----------------------|---------------------------------|
| Capital | 22030 | 23130 | |
| Revenue 1 | 1490 | 1568 | BT annual cost |
| Revenue 2 | <u>2000</u> | <u>2000</u> | annual maintenance & monitoring |
| Total Cost | <u>£25520</u> | <u>£26698</u> | |

Who will be in receipt of the financial order. (name of the organisation and contact details)

Derek Whitehouse - 3950806

Approved
Date

Not Approved
Date

Area Committee Well-being Fund – Project Summary
Inner West Area Committee

Project Name: New Wortley Temporary Community Garden

Lead Organisation: New Wortley Residents Association (NWRA)

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

The NWRA as part of the New Wortley Community Plan have lobbied for a community garden, in New Wortley. Hillary Benn MP and Local ward members are supportive of the Community Plan. The plan was developed through a 'planning for real' exercise, which involved a range of New Wortley community representatives. The plan was also in response to the council progressing with the demolition of the area. The project aims to create a community garden, and through discussions with the community a temporary site has been identified.

The site will be made available following the demolition of 36 properties. The demolition work is being managed by West North West Homes (ALMO) and is due for completion June 2010. The demolition project is a priority scheme within the West Leeds Gateway (WLG) Regeneration Area.

In the longer term, if a development opportunity emerges, in line with the licence agreement the community will have the option to either cease the garden or identify an alternative location. If an alternative location is identified by the community this will be subject to agreement from either the Council or any interested third party.

The cleared sites are identified for future residential development; therefore the site will be leased to the NWRA on a temporary basis. The terms and conditions of the lease will be outlined in the licence which Business Unit team are currently developing.

Planning Policy are supportive of the project. They have said that the project will aim to tidy the site up, avoid significant 'structural' features and is flexible enough for the community garden to be 'transferred' to a different site when this site comes forward for development.

Strategic Landlord, Area Management and the ALMO are all in support of the project. They are represented on the WLG Project Team and Programme Board. The ALMO have led on the demolition of the T blocks, where the temporary community garden will be located.

Outline plans for the scheme show where the planting will take place have been produced. The planting and work will include raised beds, small shrubs and plants.

Capital funding of £1000, for the temporary garden has been agreed from the West North West Homes Area Panel Funding as match funding. The total cost of the project is estimated at £2200.

The NWRA will be responsible for the maintenance and management of the land and this will be set out clearly in the licence agreement. Once the licence has been signed a copy will be available for your information. This is being overseen by the City Projects Team.

The community garden will be temporary, and the licence will be reviewed on an annual basis.

The City Project Office and Area Management Team will support and maintain contact with the NWRA during the project.

The site is included in the Strategic Affordable Housing Partnership land portfolio. In advance of development, the community have agreed to give up the land and identify a more permanent site. This will be written into the licence agreement.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

The temporary project is a community led scheme and is aimed to increase community cohesion and capacity.

The NWRA as part of the New Wortley Community Plan have lobbied for a community garden, in New Wortley.

The New Wortley community will be able to participate in horticulture activities such as planting and grounds maintenance. In the interim period the physical area will be improved, making it a more attractive place for people to live and spend time in.

The project will aim to provide the following benefits;

Lower crime and enhanced self esteem. Studies over a 30-year period in communities, neighbourhoods, and housing projects show that when landscaping projects are promoted there is a definite increase in self esteem and a decrease in vandalism.

Health benefits. There is growing evidence that horticulture is important on a human level. The work involved will aim to lower blood pressure, reduce muscle tension related to stress, improve attention and reduce feelings of fear and anger or aggression.

Good landscaping increases community appeal. Parks and street trees have been found to be second only to education in residents' perceived value of the area. It is key representatives from the New Wortley community that wish to see the desired improvements across the estate.

Safer neighbourhoods. In a study conducted at a Chicago public housing development, residents of buildings with more trees and grass reported that they knew their neighbours better, socialized with them more often, had stronger feelings of community and felt safer and better adjusted than did residents of more barren, but otherwise identical buildings

Project Cost. Please indicate
How much the project will cost? (List all partners and their contributions)

Total: £2,200

£1,000 funding from WNWHL

Identify which geographic areas will benefit:

Armley

How much Well Being Funding is sought and breakdown between capital and revenue)

£1,200 Capital

Who will be in receipt of the financial order. (name of the organisation and contact details)

Michelle McGill

newwortleyresidentsassociation@googlemail.com

077891 277577

Approved
Date

Not Approved
Date

Area Committee Well-being Fund – Project Summary
Inner West Area Committee

Project Name: Armley Branch Sustainability

Lead Organisation: Leeds City Credit Union

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

To enable the current office in the Armley One Stop Centre to remain open for a further year. Retaining these branch offices will provide access to financial services for residents in the Armley, Kirkstall and Bramley areas of Leeds.

Leeds City Credit Union offer savings, banking and lending facilities. This funding will contribute to the total amount being requested from partner organisations to enable Leeds City Credit Union to retain this branch office.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

To provide financial services to the residents of Leeds. LCCU currently has

- 25930 active members in Leeds
- 4980 Junior accounts
- 2995 Current accounts
- 2361 Other savings accounts including ISAs
- 1145 Christmas Club savings accounts. These enable members to have savings for Christmas, which are safe and can be spent where they choose.
- Loans have been granted to residents whose only recourse to credit would have been with doorstep lenders. This has meant that savings of approximately £17m have been made and this money has been available for residents to spend in their local areas.
- Leeds City Council and private landlords have also benefited as members are having Local Housing Allowance paid into their Credit Union accounts. Direct payments to landlords through the Credit Union budget account or by cheque will ensure rent is paid and prevent homelessness.
- Payments are also being made to Leeds City Council in respect of rent , Council Tax and other Sundry Income charges.
- Savings accounts to enable members to deposit benefit income and savings
- Budget accounts to enable rent to be paid in addition to other utility bills
- Current accounts with no overdraft facility for the deposit of wages and/or benefits
- Loans at fair rates of interest to members some of which cannot access mainstream credit facilities

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total: £31,000, contribution from other partners of £21,000 (WNWHL (£8k) & LCC Corporate funds (£13k))

Identify which geographic areas will benefit:

Armley & Bramley

How much Well Being Funding is sought and breakdown between capital and revenue)

£10,000 Revenue

Who will be in receipt of the financial order. (name of the organisation and contact details)

Stephanie Brown - stephaniebrown@leedscitycreditunion.co.uk
0113 214 5252

Approved
Date

Not Approved
Date

Area Committee Well-being Fund – Project Summary
Inner West Area Committee

Project Name: Breeze Friday Night Project

Lead Organisation: Out of School Activities Team, Integrated Youth Support Service (OSA)

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

The Friday Night Project provides activities in sports, arts and crafts, music and dance to young people aged 8-18 years of age on a Friday night. Our aim is to encourage young people to engage in activities encouraging an active lifestyle and a safe place to socialise. It runs at a time when anti-social behaviour in the area is reported as at its highest and aims to reduce this by providing an alternative place to go.

The funding being sought from the Well Being Fund would be used to fund the activities; currently the core staffing and venue costs are being provided as an “in kind” contribution from the project partners.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

Based on the experience to date we would expect:

- To increase Breezecard membership as all young people will use the Breezecard to register on to the programme
- Regular attendance by up to 50 young people per session
- Overall membership of approximately 500 young people by the end of the year
- Increased access to positive arts, physical and cultural activities by young people
- Reduction in youth anti social behaviour and offending
- Signposting of young people into appropriate support services ie Careers advice, Sexual Health information, Connexions Personal Advisors

Increased uptake across the partner agencies' services as young people are made aware of the range of activities available to them in the locality

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total: £27.810.00

£10,810 in kind from partners

£10,000 from PAYP

Identify which geographic areas will benefit:

Armley & Bramley

How much Well Being Funding is sought and breakdown between capital and revenue)

£7,000 Revenue

Who will be in receipt of the financial order. (name of the organisation and contact details)

Chris Mulcahy: Out of School Activities Team Area Manager

chris.mulcahy@leeds.gov.uk

0113 2760824

Approved

Date

Not Approved

Date

Area Committee Well-being Fund – Project Summary
Inner West Area Committee

Project Name: Dispersal Order Edinburghs

Lead Organisation: West Yorkshire Police

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

Due to a large amount of ASB and linked crimes, West Yorkshire police have applied for a dispersal order to cover the Edinburgh's and surrounding streets. We intend to police this for six months, which covers what may be potentially a dangerous policing period through the school holidays. It is intended to police this using the existing officers for the area, but also officers from surrounding wards. To ensure that the surrounding wards do not suffer due to abstractions it is intended to police the dispersal order on overtime. Some of this will be funded from the NPT budget, officers working for time and also from funds applied for from the area committee if successful. Also other departments, such as mounted section, roads policing and operational support officers will be tasked in the area in duty time, paid for by West Yorkshire Police. Also to work with Youth Services, PAYP, BARCA and charity organisations, such as Christ Church to work with the youths. This will include activities to defer youths from committing offences and education.

Policing Costs

The period which I am applying for assistance in the dispersal area would be for three months. This would be to cover the week- ends. Two Police Constables working a 2030 hours to 0030 hours shift on Fridays and Saturdays. In addition to this Staff from the NPT would be working in the area paid for out of my overtime budget. Also we would be applying for other police departments assistance, such as Mounted, Off road bikes and Operation support officers.

At 16 hours per weekend and a cost of £27.32 per hour, 11 weeks (176 hours in real terms which is 3 months) would cost just short of £5,000 (£4,809.00).

Outcomes (summarise the main outcome/output/benefit the project will achieve):

To assist in the policing of the Dispersal order area

To reduce Anti Social Behaviour and associated crime.

Also linking with other agencies to refer the offenders to appropriate services and to look at diversionary activities with partner agencies.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total: £10,000

£5,000 contribution from additional Police resources.

Identify which geographic areas will benefit:

Armley

How much Well Being Funding is sought and breakdown between capital and revenue)

£4,809.00 Revenue

Who will be in receipt of the financial order. (name of the organisation and contact details)

Inspector Mark Bownass

Mark.bownass@westyorkshire.pnn.police.uk

0113 2414806

Approved

Date

Not Approved

Date

Area Committee Well-being Fund – Project Summary
Inner West Area Committee

Project Name: Armley Christmas Lights Event

Lead Organisation: Leeds Ahead

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

This application is for funding to help towards the Christmas light switch on in Armely. We are seeking to hold a large Christmas light switch on which has never be done before in Armley. The event will see Town Street closed from the junction with Branch Road / Town Street to Carr Crofts. We are working with the events team to put in a stage and fire works. Also at the event will be two special guests who will perform and entertain the crowd. We will also have a Santa's Grotto and other attractions.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

The main achievements for this event would be a wider knowledge and understanding of the shops on Town Street and what it has to offer. The overall mission of the event is to give the community something which they have not had before and a day and evening they and their children will remember for a long time afterwards. This event if successful will run on a yearly basis and is designed to give the community a day that they can celebrate and enjoy the Christmas spirit.

Our anticipated outputs for this year are as follows:

- Increased business revenue
- Foot fall increase to Town Street
- Community event
- Better community relationships
- Feel good day for the community.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total: £5,000

Funding from other sources £2,000 (private retailers and banking establishments)

£1,000 from TCM budget

£2,000 request for WB Fund

Identify which geographic areas will benefit:

Armley

How much Well Being Funding is sought and breakdown between capital and revenue)

£2,000 Revenue

Who will be in receipt of the financial order. (name of the organisation and contact details)

Nigel Conder: nigel.conder@leeds.gov.uk
0113 2474237

Approved
Date

Not Approved
Date



Report of the Director of Environment and Neighbourhoods

To: Inner West Area Committee

Date: 22nd June 2010

Subject: Area Managers Report

| | | |
|---|---|--|
| <p>Electoral Wards Affected: Armley Bramley & Stanningley</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p> | <p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p> | |
| <p>Council Function <input type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |

Executive Summary

The purpose of this report is to inform members of progress against Leeds Strategic Plan and the Inner West Area Delivery Plan.

1.0 Purpose of This Report

1.1 This report informs Members of the progress against Leeds Strategic Plan and the Inner West Area Delivery Plan.

2.0 Background Information

2.1 The Area Delivery Plan is the delivery of the Leeds Strategic Plan in the Inner West area. This report identifies progress against the themes of the Leeds Strategic Plan.

3. Main Issues

Culture

3.1 The 6th 'I Love West Leeds' festival will take place this summer from 3rd-25th July The festival is working with 11 local primary schools and with Swallow Hill Community College as well as five libraries across West Leeds. Partnership projects are taking place with the Town Centre Manager on projects in Armley town centre. Volunteers

are heavily involved in the project, with 35 volunteers making miniature festival hippos for children to decorate. The finished hippos will be on display in shop windows forming a hippo trail down Armley Town Street. Other attractions will include art and photographic exhibitions, live music, tea dance and picnics.

- 3.2 The Armley Fun Day will take place on 28th July. The Area Committee has supported Armley Common Rights with a small grant of £500 to enhance this event.
- 3.3 The Armley summer celebration event will take place on 26th June, including summer bands in the park, a dog show, inflatables and other family attractions.
- 3.4 The new Armley Leisure Centre opened in May, with an open day taking place on 22nd May. The centre includes two sports halls, both suitable for a range of sporting activities including badminton, 5-a-side football or children's parties. The 100-station gym is equipped with cardio-vascular and resistance equipment, a stretching area and free weights section. Football sessions, exercise classes and gymnastics are also available. The centre also includes a 25 metre 5-lane pool, teaching pool and hydrotherapy. The new centre is being promoted and it is hoped that this new facility will encourage local residents to get involved in healthy activities.
- 3.5 The Town Centre Manager is also planning an Armley Christmas lights switch-on event. The aim is to close Town Street and have market stalls along the centre of the road. There would also be a stage with various entertainment and an official switch-on.

Enterprise and Economy

Debt advice and Debt First Aid Training

- 3.6 Debt and financial advice services continue to be promoted in the area. The Burley Lodge Centre provides weekly debt advice outreach sessions in Armley, Fairfields and Bramley. General advice sessions are available to parents with children aged under five years in Armley Moor, Bramley, Holly Bush and New Wortley children's centres.
- 3.7 Following on from the Debt Advice Pilot which was undertaken in Seacroft and Armley, an evaluation was undertaken. The main aim of the project was to try to get multiple partner agencies to work more closely together in order to find a more effective way of delivering debt advice services within the same resource provision. One of the key successes was the Debt First Aid training which was provided by Leeds CAB to frontline staff. Within the Inner West, staff from the following services and organisations participated:

- Illegal Money Lending Team
- Leeds Benefits Services
- Leeds City Credit Union
- LCC Customer Services
- LCC Community Safety Officers
- LCC Children's Services
- LCC Fuelsavers
- West Yorkshire Police
- Wildfire at Barnardos

The Debt Advice Pilot evaluation report will be taken back to the Council's Narrowing the Gap Group and following approval will be disseminated.

Affordable Credit

- 3.8 Promotion of Leeds City Credit Union services continues in the area. In addition to their branch in Armley One Stop Centre, Leeds City Credit Union has collection points in most primary schools and children's centres in the area.
- 3.9 By the end of March 2010 there were 2831 adult and 557 child credit union members in the Inner West area. In the three months from January to March 2010, a total of 103 adult members and 13 child members joined the credit union in the area.

Town Centre Manager (TCM) update

- 3.10 Since the launch of the Reward Card scheme, promotion by local traders has been limited and this has resulted in too few residents being aware of the scheme. The TCM has been urging businesses to publicise and promote the campaign and will continue and support it over the summer. However, at this point it will be reviewed and if still not generating sufficient interest and support, it will be terminated and alternative approaches examined. It should, however, be noted that the scheme is operating successfully in Pudsey with the number of participants increasing each month. Winners have been more than happy to be involved in publicising the scheme and this has generated further interest. A total of 66 businesses are signed up to the scheme in Pudsey town centre.
- 3.11 The Business Forum still operates but attendance and membership continues to be low. The TCM continues to pursue ways to improve this vital link with the business community and identify one or two businesses that could drive it forwards.
- 3.12 The TCM, in conjunction with the Area Management Team and 'I Love West Leeds', is currently examining the possibilities for empty shop units on Armley Town Street through the 'Art in Unusual Spaces' scheme. LCC Arts Team and I Love West Leeds have both been asked to develop proposals for innovative ideas for these spaces. It should be noted that this approach is only seen as a short term solution to the empty units to improve the appearance of Town Street and interest in the units. Longer term occupancy will still be encouraged and pursued.
- 3.13 A business event is planned for 15th September 2010. It will highlight what Armley has to offer and the recent and planned investment. High street retailers will be invited to the event to hear about achievements and further town centre proposals. Councillors, businesses leaders and business support agencies will be invited to support this event.
- 3.14 The TCM has met with Morbaine, the potential developer, for the Carr Crofts site opposite the new leisure centre. The TCM has stressed that it is vital that the development be integrated into Armley and Armley Town Street. Connectivity is important so that people can access the town centre easily from the site. The developers have stated that 2 hour parking will be available for people wishing to shop on Town Street. The TCM will push for whichever retailer occupies the site to become part of the local business community and hopefully play an active role in the business forum.

- 3.15 The TCM is also hoping to undertake a survey of shoppers and visitors to Armley asking them for opinions on various aspects of the town centre. This will inform further physical improvements and possible campaigns and events.
- 3.16 The TCM has continued to hold Armley Action Days on Town Street, the frequency of these days has changed, they are now held every week at different times/days as oppose to 6 weekly and last approximately 2 hours with partner agencies such as West Yorkshire Police and Environmental Action Team working together. These days have been designed to educate members of the public and businesses on various issues covering a wide range of topics such as fly-tipping, crime and grime, graffiti, anti-social behaviour, etc. These have proven to be a big success although it must be noted the Designated Public Places Order (DPPO) is being broken on a daily basis and is being tackled on the action days. The next action day is planned for the 23rd June.
- 3.17 The TCM has organized an Armley Heritage Christmas Event on 20th November 2010. This will be a large Christmas light switch on for Armley and will be held on Town Street. The event will see a number of acts and entertainment held on Town Street. The intention is to close off Town Street and place a number of market stalls up the centre of the street selling Christmas gifts and other arts and crafts. In conjunction with the events team there will be a stage, two special guest appearances, Santa's Grotto, fire works and much more. The road will be closed from 10.30 am and reopen at 8.30pm.

West Leeds Enterprise Centre (LEGI)

- 3.18 The West Leeds Enterprise Centre is based at Suite 2 at the Cubic Business Centre on Stanningley Road and has two full time staff. The centre is part of the Leeds LEGI programme 'Sharing the Success' and offers support and information to individuals who wish to start or have recently started their own business. Eligibility is based on postcode and the support available includes:
- Business skills workshops
 - Business ideas generation workshops (MyBiz)
 - Use of facilities (telephone, computers, internet)
 - Intensive business advice (provided by Leeds Chamber of Commerce Business Advisor)
 - Specialist support e.g. Construction Leeds
- 3.19 Centre staff are actively involved in outreach activity and regularly attend community events and liaise with community based organisations. The centre is also represented on the Worklessness Group for West Leeds.
- 3.20 The centre was launched in January 2009 and has to date 111 registered members. Examples of businesses which have set up as a result of the centre are painting and decorating, health and beauty, computer repair, retail, catering, gardening, creative arts, construction, entertainment, marketing, web design, fitness, accounting, book keeping and social enterprises. Many of these success stories have featured in the Evening Post.

Armley Town & District Centre (T&DC) scheme

- 3.21 Phase 2 of the Armley T&DC scheme has been completed and maintenance work has taken place to rectify damaged areas of York stone and kerbing. A launch will take place on 19th July, combined with a visit from the Lottery Commission to undertake an audit of the THI scheme.

Armley Mills

- 3.22 The museums audit work is completed but further work is required to understand space requirements. Feedback has been received from Rushbond Igloo and Urban Splash on 'soft market testing' of the scheme. Options for delivery and procurement are currently being prepared and public and private funding streams being explored.

2 Branch Road

- 3.23 The Council has agreed a preferred approach to encouraging the comprehensive restoration of the building. This involves:
- The Council pursuing the enforcement work with the property owner
 - The Council acquiring the property through negotiations with the property owner
 - The Council entering into a 'Restoration Agreement' with the property owner. This will involve a comprehensive project, which will include work items to a conservation specification rather than to meet the minimum enforcement work specification, as part of a THI grant scheme.

Target Properties

- 3.24 Legal Services has endorsed the grant scheme documents and grant information packs have been sent to all Target property owners. This is to encourage property owners to express an interest in participating in a grant scheme.

Complimentary Initiatives

- 3.25 The Armley THI scheme has a training element. Ideally this will be aimed at giving local unemployed people an opportunity to develop construction skills with an emphasis on the use of traditional materials and techniques. This initiative will be considered once an assessment of a similar initiative has been carried out based on the Chapeltown THI scheme.

'Island site' – Golden Lion / Nelson public house / Living World area

- 3.26 The owner of the Golden Lion is keen to promote a development scheme and has undertaken considerable work to investigate the surrounding land ownerships. The former Nelson public house is being converted for use as a restaurant. Confirmation of land ownerships and potential future uses are proving complicated.

Mistress Lane

- 3.27 The preferred developer continues to have an interest in the site which is also included within the Capital Receipts Programme. However due to market conditions a scheme is not currently being pursued. The estimated land receipt is likely to have dropped significantly, further impacting on the viability of the preferred scheme.

New Wortley

- 3.28 Demolition of 36 dwellings commenced in March 2010 and is anticipated to complete in mid June. Plans have been produced for a temporary community garden and work is ongoing with NWRA and NWRAG who will take a lead role in this project. A LEDA report has been approved a license agreement is being prepared to formally set out to the community their obligations. Unfortunately demolition has taken longer than expected and the area has been subject to anti-social behaviour. A CPO is being progressed to bring Holdsforth Place back into Council ownership. Provided that no objections are received, it is anticipated that the land could be in Council ownership within six months of promoting the CPO.

Environment

Armley Moor

- 3.29 Designs for the Moor have been developed in partnership with the Council and the Armley Common Rights Trust (ACRT) and are due to go to the Armley Forum in June. Planning have agreed to transfer some section 106 monies from capital to revenue accounts to cover the 10 year maintenance costs and Parks & Countryside have agreed to undertake the maintenance of Armley Moor for the 10 year period. Applications have been submitted to Grantscape and Green Leeds and will be considered in June.
- 3.30 ACRT have commissioned a solicitor to support them through the legal process to confirm their ownership. This work was anticipated to be complete by the end of April 2010 but this will now be summer 2010. The section 106 monies cannot be released by planning until the ownership of the moor is determined.

Armley Town Street

- 3.31 The TCM has contacted a number of schools in relation to participating in the Keep Armley Tidy Campaign. One school so far has expressed an interest.
- 3.32 Streetscene Services have been implementing a regular clean with a vacuum machine to collect cigarette ends and small rubbish items that cannot be collected by hand. This has significantly improved the appearance of Town Street.
- 3.33 The Environmental Action Team has now taken a lead on the town centre action days. The scheme has moved away from the 6 weekly action days and now takes the format of a once a week 2 hour patrol with a member of the EAT and either Police or PCSO. The idea is to surprise people with which day of the week the patrols are, thereby increasing impact.

Thriving Places

Armley DPPO

- 3.34 The TCM and Community Safety Co-ordinator have identified the street lighting columns for the new signage and are awaiting delivery and installation. It was noted whilst on site, that there are already 9 signs in place around the top end of Town Street.

Speeding

- 3.35 There is still concern about cars speeding along Town Street. TCM and the Police are hoping to meet with Highways shortly to consider the possibility of adding traffic calming measures.

Alert Boxes

- 3.36 The introduction of the 2nd phase of the Alertbox network has been very successful. The evaluation of the whole scheme has just been completed and response from traders has been very positive, with all traders stating they feel more secure and empowered.

Leeds-Bradford Corridor (LBC)

- 3.37 The Leeds-Bradford Corridor Board met on 2nd March 2010 and presentations were made on Housing and Transport. The Board are keen to see additional work regarding the connectivity and transport initiatives in the LBC. This will involve looking at the new LCR transport strategy and seeing where it fits in relation to existing and new housing schemes. The LBC has submitted funding bids to the Homes and Communities Agency for new affordable homes and private sector renewal proposals.
- 3.38 In Outer West Leeds, proposals will continue to be developed around West Leeds Country Park. This work will involve carrying out feasibility proposals linking housing development to access the Park (likely to be from Bradford). It will also involve making links into other networks such as the Airedale Greenway project at Apperley Bridge and into the Leeds-Liverpool canal. Housing sites in West Leeds continue to be developed at Waterloo Road and Chaucer Gardens.
- 3.39 The next Board meeting will take place on 8th July 2010. There are likely to be changes to the political membership of the Board arising from the local elections, affecting both Bradford and Leeds.

Extended Services

- 3.40 In the Bramley cluster, courses in English and Maths are continuing to be offered at Raynville Primary School and these are planned for September as well, there will also be STEPS parenting courses in September, each school has various after school clubs and holiday activities planned for part of the summer holiday period, the schools in Bramley are participating in the Bramley Carnival and continue to participate in intergenerational singing events.

- 3.41 In the Armley cluster, there continues to be a vast array of courses/activities for school children and parents, examples include, drop in sessions for parents/carers, credit union collection point, courses on cooking with parents, gardening clubs, ESOL, Jobs Shops and much more.

Harmonious Communities

Local Area Management Plans (LAMPs)

- 3.42 New Wortley LAMP – Inter-generational work is ongoing with Armley Helping Hands and Swinnow Hill working together, as well as work to support the community centre and promote social enterprise. NHS Leeds will present to partners, health issues in New Wortley and collectively come up with a schedule of health activities and courses. NHS Leeds will commission Healthy Living Network to implement the schedule. Following ASB from local youths, there has been closer working relations with the Police, making sure that they are present on evenings when youth activities are running.
- 3.43 Fairfield – At the last Fairfield LAMP meeting, the proposal from Aramark, an American catering company, was discussed and representatives from Aramark were present. They have expressed an interest in working to develop Fairfield Community Centre. A list of priorities was drawn up to hold a Building Communities Volunteering Day on 9th July with 50 volunteers from the community centre. The aim would be to build on this and hold a larger scale event next year. Activities will focus on making improvements to the facilities, such as painting murals and landscaping playgrounds next to the children’s centre.
- 3.44 Wythers Improvement Group – Team Wythers have carried out a door knocking exercise to engage with residents and involve them in organising a Family Fun Day in July. Response has been positive and a meeting will be held in June with a group of young people and older people who have expressed an interest in getting involved. BARCA Leeds are in the process of drawing up a Health & Wellbeing programme for the Wythers. The Environmental Action Team are developing an action plan for the Wythers to tackle environmental issues.

Broadleas Neighbourhood Improvement Plan (NIP)

- 3.45 To address the crime and Anti Social Behaviour in the Broadleas area, an application for Well-Being funding to install CCTV been put forward by the Inner West Community Safety co-ordinator. WNW homes advised that Good neighbourhood agreements are now being signed by all new tenants. A business plan is being worked by the residents to apply for the lease of the premises, 4 Broadleas Gardens (a community building which has been given up by the TARA) the proposal is to set up Bramleys 1st Help Centre and to bring more services to the community. A Well-being funding application is received to for Dispersal Orders in Edinburgh’s.

Community Centres Consortium

- 3.46 A Community Centres Consortium Executive Group has been set up to establish a decision making panel for the WB Fund elements (the Business Facility and Social

Enterprise Manager's post and the pot of remaining funding). The group consists of BARCA Leeds, Area Management, West North West Homes Leeds and Management Committee Members from each community centre. Terms of reference and final allocation figures have now been agreed, the Service Level Agreements will be agreed shortly. This group will meet monthly and be chaired by BARCA Leeds. The larger consortium group will continue to meet quarterly and continue to be chaired by Rachel Reeves, MP for West Leeds.

- 3.47 The Business Facilities and Social Enterprise Manager's post has been advertised, the closing date was midday 28th May and interviews will take place on the 10th June.
- 3.48 The admin worker from the Fairfields Community Centre has been given a six week trial, employed by BARCA Leeds, to work across the three community centres, I will update you on the outcome of this. The admin worker is spending two days working at New Wortley Community Centre, two at Fairfields Community Centre and one at Wyther Community House.

Community Cohesion

- 3.49 The Community Cohesion Pilot on the Wythers has been progressed. The Openspace event which focused on how frontline workers could promote community cohesion took place on 9th March. A full report has now been provided by Together for Peace who were commissioned to run the event. This is attached at Appendix 1.

Community Engagement

- 3.50 Building on the quality of population sample that the Citizens Panel provides, the team have developed the use of two qualitative and complementary research methods by which panel members have been consulted.

- Online Surveys

A programme of quarterly surveys distributed to citizens panel members through Talking Point has been developed. The first of which is the "Community Safety and Environment Survey" which was undertaken in March 2010 and received 71% response rate. A further 3 surveys on a range of themes are planned for the 2010-11 financial year all of which will be written, distributed and analysed by Area Management Staff.

- Focus Group Sessions

To complement the surveys, a series of focus groups sessions with the Citizens Panel members have been commissioned to the external research agency, Enventure. A contract figure of £2,050 has been agreed with Enventure for them to undertake one focus group session in each of the four Areas. Area Management have undertaken the recruitment to focus group sessions while Enventure will facilitate the sessions and provide a report setting out the findings.

Year of the Volunteer

- 3.51 As part of Leeds Year of Volunteering, Area Teams have been asked to participate in a programme to increase the number of volunteers and improve access to a wide

range of volunteering opportunities.

- 3.52 The four West North West Area Committees have agreed to host a volunteer celebration event to recognise the contribution of volunteers to improving their local area. Nominations are currently being invited with a closing date of 30th June. Volunteers will then be short listed and awards presented at a celebration event in November 2010. Nominations will also be put forward for Leeds city-wide 'Owls' awards.

Health & Well Being

- 3.53 The Health & Wellbeing Partnership is in its early stages and has outlined their short term priorities. They are alcohol, cardio vascular health checks and looking at older peoples issues in preparation for the winter.
- 3.54 In the longer term, the partnership is looking at central commissioners in Leeds and how it can influence their decisions at a local level. They will also be looking at community engagement.

LCC Youth Services

- 3.55 The Youth Service are concerned that there is a lack of support at New Wortley since the wardens, caretaker and manager left. The Tuesday evening group is difficult to run but it is vital that the group continues to run. The Youth Service have requested extra support from the Police and ASBU and would appreciate further support such as caretaker and manager.
- 3.56 A successful partnership has been set up with the local pharmacy at New Wortley and the Youth Service is now running a sexual health drop-in which is much needed in the area. The service has also recently run a programme with a small group of young people at Meanwood Valley Farm to educate them about farm life, looking after small animals and generally learning about agriculture. The group were at major risk of offending and this has helped towards improving their behaviour.
- 3.57 A joint programme has been set up with Swallow Hill – the team have been working with a group of young people to develop a youth provision attracting local young people. The programme is multi activity and the young people have been fully involved in the planning and implementation. A coaching programme will be run shortly for 12 young people who will achieve their level 1 football coaching award.
- 3.58 Young people from Inner West have recently been attending the city wide Participation group which has involved the full governance of the Youth Service. Their views and opinions are informing the way the Youth Service operates.
- 3.59 The Urban Arts project at the LAZER centre is attracting good numbers of young people. The Youth Service is receiving referrals from agencies around graffiti and ASB. The project is working with a younger age group which is enabling poor behaviour to be tackled early on before it escalates. Young people are making full use of the new shelter at the LAZER centre.
- 3.60 BARCA-Leeds was unsuccessful in the Connexions tender process, however negotiated a subcontracting arrangement with Igen. The transition period has run

fairly smoothly, however has meant reduced funding and the loss of ½ a Connexions PA.

- 3.61 3 young people attend a 'Northern Regional' residential in Lancaster and participated in a range of activities including the training in and evaluation of Youth Bank UK's new 'assessment toolkit'; training with regard to community, youth leadership and ECM delivered by young people from 'Youth of today'. They all received a Certificate of Achievement as a result. Young people came together from Youth Banks from the North East, North West, Yorks & Humber, and Wales. They finished of the 2 day with a fun activity decorating their hoodies.
- 3.62 The multi agency project delivered 5 sessions at Fairfield Community Centre which offered issue based content and fun arts and sports activities. Young people also undertook a project around knife crime. In total the project reached 74 young people, with the highest single attendance of 48 on one evening. 7 of the 9 young people involved had agreed to early local intervention through ASBU attended the project. Partners included BARCA-Leeds youth work, Connexions & YIP teams, PCSO's, the police and the out of school activities team. Young people attending were aged from 9 – 17 years. This is going to be followed up with a new Breeze initiative called Back Yard Breeze, which is a 12 week diversionary programme
- 3.63 Young people took part in a baby reality project which consisted of an accredited 10 week programme, covering sexual health, drugs, alcohol and budgeting.
- 3.64 Young people have continued to look at issues affecting young people and are beginning to look at drugs as a subject area. They also planned a residential to which took place during the Easter holidays having been successful in securing a LSCASH grant. 10 young people travelled to Cornwall for 5 days to experience surfing, sea canoeing, abseiling, and cliff traversing amongst other activities.
- 3.65 Members are asked to note that The Scrutiny Board (Children's Services) agreed the attached report on youth service surveys at its meeting on 22 April. The Scrutiny Board resolved to send the report to all Area Committees to make them aware of the work that the Scrutiny Board has undertaken. In particular the Scrutiny Board was keen that all Area Committees should be aware of recommendation 3 in the report, regarding Area Committees being routinely informed of the findings of surveys. Members are asked to note the attached statement from the Scrutiny Board and provide any comments. Councillor Lancaster chaired the working group which undertook this piece of work. Other Members of the Scrutiny Board (Children's Services) were Councillors Cleasby, Coupar, Driver, Ronnie Feldman, Gettings, Bill Hyde, Kirkland, Renshaw, Selby, E Taylor. A formal response to the Scrutiny Board's recommendations is due to be reported to the Executive Board in June or July.

4.0 Implications for Council Policy and Governance

- 4.1 The Area Delivery Plan for Inner West is administered through the West North West Leeds Area Management Team.
- 4.2 Well-Being projects develop from Inner West's Leeds Area Delivery Plan and through consultation with Area Committee members. The plan helps to fulfill the Council's Corporate Plan objectives by aiming to create better neighbourhoods and confident communities.

5.0 Legal and Resource Implications

- 5.1 In order to meet the Area Committee's functions, funding is supplied via Well Being budgets and the Community Centres Budget.
- 5.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments mainstream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected by the fact that the Area Committee's role here is to influence, develop and consult. However, wellbeing funding has resourced some projects here e.g. area based regeneration schemes and conservation area reviews.

6.0 Conclusions

- 6.1 The functions and roles of the Area Committee aim to:
- Improve the quality and value for money of Council service delivery
 - Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities.
 - To co-ordinate policy and service delivery between the local service providers.

7.0 Recommendations

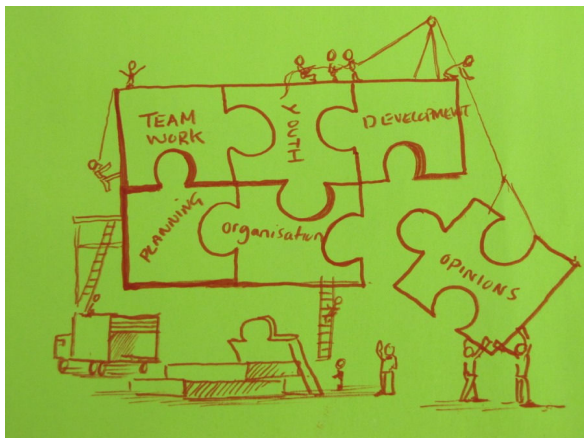
- 7.1 Inner West Area Committee members are invited to:
- note the contents of the report and comment on any aspect of the matters raised
 - suggest items for inclusion on future Area Manager's reports

Background Papers

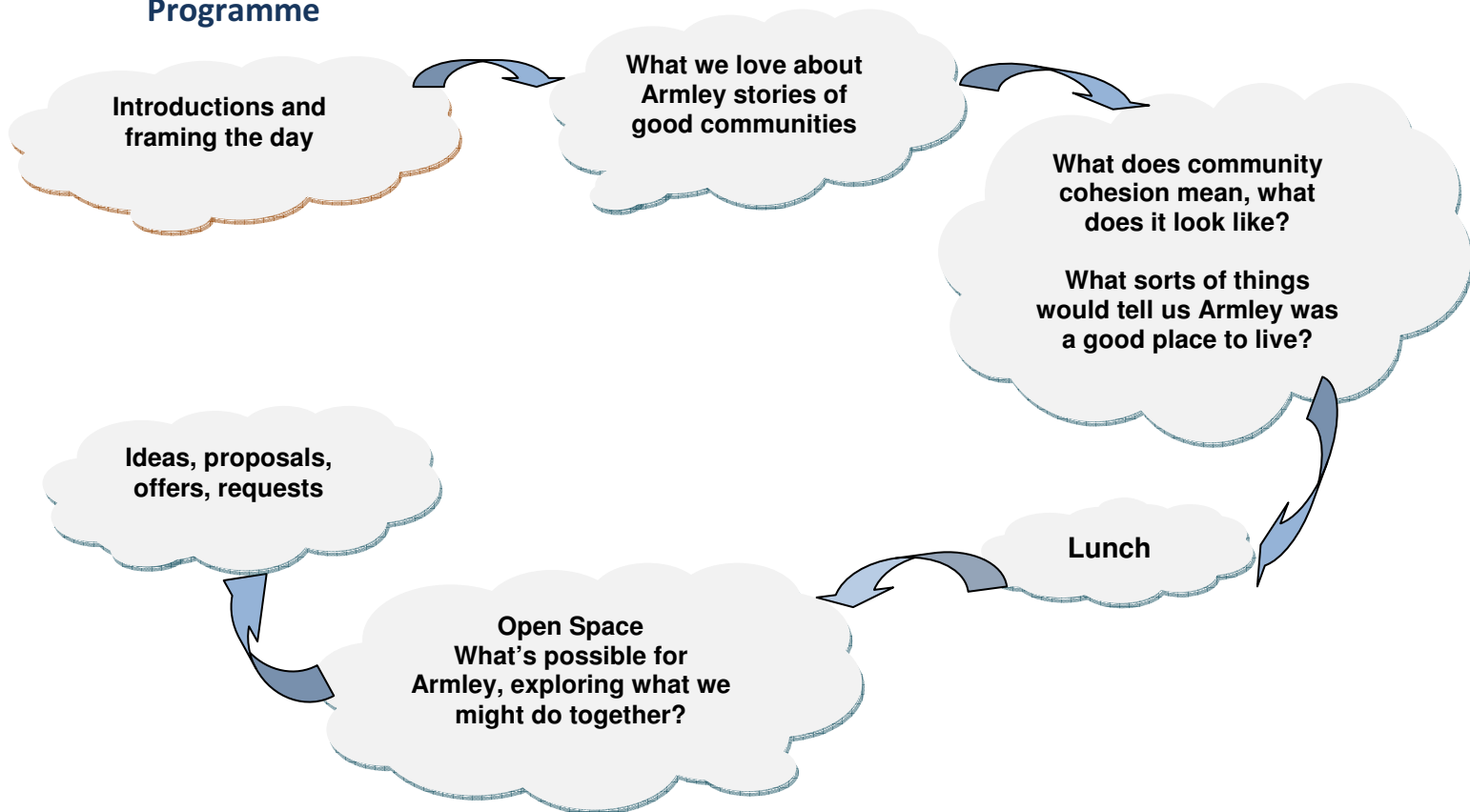
none

BRINGING ARMLEY TOGETHER

Armley 9 March 2010



Programme



Welcome & Framing



Alison Pickering welcomed everybody and explained that this event had been jointly organised by the West North West Area Management Team and the Equality Team both part of Leeds City Council and Together for Peace. She explained that the Area Management Team was trying to build better community relations, and to better understand how to measure and improve cohesion locally. So far the main focus for the work had been on the Wythers, where a local survey and some research had been carried out. This was helping to inform what sort of local interventions would be most useful. These will be delivered through the Wythers Improvement Group to enable local ownership. *“The objective of today is to do some myth busting and capacity building with front line members of staff about what cohesion means to us. How can we help build cohesive communities; have more networking, and build better relationships? Can we find out who is doing what and together create a ‘Team Armley’ feeling?”*

Gill Hunter, Area Community Safety Coordinator for West Leeds explained that although there are incidents of crime such as burglary, hate crime, criminal damage and graffiti in Armley, which have a negative impact on the community there are a lot of positive partnership work taking place to tackle local residents concerns in relation to crime. Gill explained some of the work around cohesion that was being done.

The purpose of today, said Gill was to push the boundary a bit further, *“what does community cohesion mean to different people? “We are not looking for a new system but looking at what is already embedded. How can we work more as a team”*. Everybody is a big part of the solution and today is about bringing ideas about what might make community cohesion work .

Linda Joy Mitchell, a facilitator working with Together for Peace welcomed everybody and thanked people for taking the time to attend the event. She explained that today was not about strategy or action planning. There would not be any experts either, nor presentations. *“Today was our day.”* The event would be co-hosted with Mike, Jill and Valerie from Together for Peace, and the whole steering group. The purpose of the day was simple, it was about making connections. She reminded people that *“we all have a piece of the jigsaw and today we can put the pieces together to create one big picture. Today would provide the space to explore what community cohesion meant to us”*. Linda explained the flow of the day highlighting that it would be based on conversations and listening. *“This is more than chatting, it is about understanding, going deeper. What have we not heard before?”* She quoted Theodore Zeldin: *“Good conversation doesn't just reshuffle the cards: it creates a whole new pack”*.

Appreciative Conversation

Linda invited people at each table to start the first conversation of the day with the question: *“What do we love about Armley, what stories do you have of good community ?”*

Following a 20 minutes conversation, Linda invited people to share some of their stories of what they loved:

- **Strong sense of community**
- **The Resource Centre (e.g.: Videos at the Library)**
- **The Health Centre: Everything under one roof**
- **Good working partnership**
- **Local businesses employing local families**



- **Green spaces**
- **People are involved**
- **Community organisations (e.g.: The Multi Faith Walk of Friendship event)**
- **The physical environment has not changed**
- **Friendly people**
- **A growing diversity**
- **There is room for lot of growth**
- **Story: The St Ives Mount street party in summer. Friendly street where people look after each other**
- **Story: Emma Bearman (self appointed Armley Mayoress) from the 'Armley Tourist Board' organised the yearly 'Charming Armley Cake Competition' which has become an highlight of the local calendar in recent years**
- **The recently developed 'Armley Calendar' which raises money for Armley Helping Hands. The 'Tourist Board' used local businesses for the PR activity**
- **Armley Fun Day in July**

Local Mosque: Bringing local people back to the mosque to play football. Everybody together, not just 'us' against 'them'. A way of starting talking to each other

- **Strong history and heritage: The history of the industrial revolution (Armley Mills, library...). Famous people such as Alan Bennett (playwright), Barbara Taylor Bradford (novelist)**

World Café

Mike Love welcomed people back from the coffee break. He asked for one person to stay



at their table and the rest to move around so that they could converse with new people. He believed that each of the people present had a story to tell. It was important to 'drill down' into people's experience and what could their contribution be. Mike explained that there would be 2 weaves of conversation and we then would try to capture the key elements and connect the different ideas that had been expressed.

"What does community cohesion mean to me?" asked Mike. "There is a lot of jargon around, we hear about Harmonious Community... but today we do not want the jargon, we want to know what you understand by community cohesion." A good conversation then followed

Jill Mann then invited people to share their learning. The following ideas were spoken:

What does community cohesion mean to me

- It is a community within a community. Can be broken down to individuals. You can be part of a community without being intrusive
- It's about environment: local shop, getting rid of boarded houses to make green spaces which would provide sign of life and raise the community spirit
- We can be respectful of each other (different look, colour...) but keep our own identity
- We had an event once 'Spring Together'. People from different areas, mosques, churches.... came together. We all planned and owned that event. This is cohesion
- It is like a pizza with plenty of different segments (pepperoni, cheese....) making a messy pizza
- It is about putting more focus by having plans to receive people with different backgrounds and experiences; experiences of coming in this country
- Some shops have closed down and been taken over by negative shops like betting. There should be low rent for new shops to be created such as shops that provide different variety of food. This would enhance social enterprise
- Community cohesion is about interacting, people talking with another. There is not enough of that as there is a fear culture of crime. The media also enhance this fear. Assumptions are made and therefore people are inhibited and do not interact
- It is about trust; looking out for each other. People are moving in and out of places but it would be good to know them, to introduce one to another when arriving. This would be half way of the solution to tackle main problems.



Further ideas were expressed on paper, collected and grouped into the following themes:

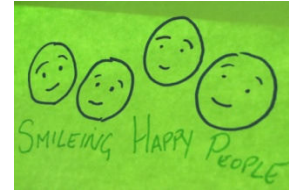
Crime

Reduction in crime and anti-social behaviour

Reduced crime

Smiling Happy People

Feeling of safety and security of residents



Activity

Community based activities

Free community centres; people say hello; low cost courses. Activities for teenagers to stop them going into trouble (e.g.: Skate Park, dancing...)

Local businesses/Services

Diverse local shops = different communities interacting

Mix of businesses thriving through the street, diversity of shops

Main street focal point: communal places; Local shops; Health & community centres; Servicers (e.g: libraries...)

Spirit

Positive images

Smiley, friendly, happy communities. More people out on the streets talking, playing

No betting shops, cash converters. Facelift to 'Armley Town street, little cafés. Activities together, henna, threading, cooking or knitting...

Community spirit, renovation

Bustle, interactive, local, visible community, cleanliness

Community spirit

No hate crime

Helping others when it is needed like we do in times of crisis (e.g: snow, floods)

Others

No litter, no graffiti; Armley in bloom; Clean and tidy street

More stable/settled population (people staying in Armley)

Community pride and empowerment: Common 'ownership' of Armley



After lunch Jill invited people into Open Space to develop their own agenda for the afternoon around the core question: **What's possible for Armley, what might we do together?** Participants were invited to post topics for conversations following on from the ideas that had surfaced in the morning and exploring the possibility of joint work that would help bring the community together.

Topic hosts were asked to stay with their group and make a record of the recommendations that arose. Participants were encouraged to use 'the law of two feet' and move about from group to group if they felt they were not connected to the topic under discussion.

12 workshop sessions were held:

- **Armley Directory of Services**
- **What role do frontline workers / community groups have in helping build cohesive communities**
- **Cross cultural work – Different group working together**
- **Job survival or aspirations**
- **Partnerships in Armley – Links from today's meeting**
- **Team Wythers**
- **Myth busting – what works**
- **Play spaces for children**
- **Community events in Open Space – who to organise, who to volunteer (We will host ACRT)**
- **Community centers for Armley**
- **How do we provide activities for young people**
- **Multi – cultural youth work**



Recommendations

From the different conversation groups, a number of recommendations were presented back to the whole group.

- **Armley Directory of Services**
Recommendations:
Someone to coordinate information on a regulatory basis and have information in different languages
- **What role do frontline workers / community groups have in helping build cohesive communities**
What we learned:
Working with young people – education, awareness, respect, diversity, creating environment where openness is present
Signposting information – making sure agencies know who can help deliver

initiatives-what each of us do – networking communication – word of mouth face to face much stronger than leaflets, etc. Information branching out
Joint events – very good for building relationships – idea from previous experience: close down of main street, performance, food home cooked, homemade products to sell. It was done every week - suggestion is to do one week everywhere different district in summer months – somewhere for all ages to go and free alcohol.

Recommendations:

Provide joined up service – responsibility to alert colleagues of issues which are outside of their work remit:

knowing how do contact

Networking opportunities – relationship building

The more activities that we can organise with cohesion in mind the better –

Organisers build cohesion into event

Opportunities to bring people together

Signposting service users to partners + information + knowing who does what

Support group from different nationalities

Talk about community cohesion in own organizations, i.e.: Healthy Living Network, introduce international food

Working in partnership with agencies across area – developing partnerships

Organisations in the same building working together

More information in community places: open days for organizations like children centres, AOSC so people know what services are in different buildings

Delivering services to group / families with social element rather than individually

Organisations thinking how to do joint service delivery to mix different group together

Making time to consider ideas + opportunities to make this happen

- **Cross cultural work – Different group working together**

What we learned:

Find the right people with the enthusiasm to take work forward

Role models are important

Listen

Sustainable activities better than one off projects

Challenge those who are not inclusive – Do not be afraid to upset

Challenge stereotypes

Need to give people a reason to get involved

Recommendations:

Make sure you attend and encourage others to attend all events where people of different background come together

Need catalysts

Work with leaders first

Look at success in other areas + replicate

- **Job survival or aspirations**

What we learned:

Don't think about it till it happens

Re evaluate route to take

Work outside community area

Aspiration staying / working locally

Recommendations:

More investment (public) in work training schemes

- **Partnerships in Armley – Links from today’s meeting**

What we learned:

Communication, sharing skills, experience.

High profile

- **Team Wythers**

What we learned:

Agreed a definition of Community Development

A strategic /co-coordinating group and an implementation group

Reduction in Funding/Resources – Need to work more creatively

Old fashioned community work and fundraising

Recommendations:

Agree a definition of Community Development and sign up to it

3 area agreement to bring people together

Door knock for community activists

- **Myth busting – what works**

What we learned:

Myths serve a purpose

Communities need a voice

Not all myths are untrue

Myths need to come up / be in the open

Myths exist within communities

Myths can be useful for communities who do not have power

- **Play spaces for children**

What we learned:

Not a lot of activities

Isolation

Limited after school events

Limited knowledge of what is available

Recommendations:

More information sharing

‘What’s on offer’

Green spaces

Ball games allowed

- **Community events in Open Space – who to organise, who to volunteer (We will host ACRT)**

What we learned:

Finding constraints, collaborative working

Recommendations:

Promote in the Year of Volunteer Programme

Promote in Armley forum

- **How do we provide activities for young people / Multi – cultural youth work**

What we learned:

What going on now (mapping up): Church groups, voluntary sector, youth services, schools, etc.→ Age groups, numbers

Universal U. Targeted provision

Reward culture – Give and take – what young people can contribute to the community

How can we encourage young people to work / activities across cultures, e.g. mosque, temples, churches, sport, music, mentors

Common sense approach. Improve aspirations

Recommendations:

Mentoring across cultures

Launch event

Coincide with the New Leisure Centre

Cross bridges (Projects)

Identifying and working with the ring leaders

Learning from other peoples experiences

Programme of activities at faith locations / sharing cultural experiences



Check out

Mike invited the group to close the day by a circle where each person could express what bit of the conversation meant the most to them. What were they really taking away from the day not just in terms of process but also substance. Mike also asked for people to express any next step that they would maybe ready to take.

Here are some of the comments:

I am new to the area. It has been useful to see positive work happening here. My next step is to join in the Wythers door knocking exercise

I got the opportunity to see what goes on in a different part of Leeds. I work in the centre of Leeds for the council and this has helped me see real examples of what goes on

There is a great hope in the area, lot of ideas and enthusiasm. I would love a bigger conversation, if people could come with 5 or 10 each

My role is to connect people from different projects and sometimes I get frustrated. I realise that you need to see thing through the smoke screen and continue. My next step is to connect with people here who can get involved in activity. Do not be over ambitious, just a bit makes lot of difference

How do we provide multicultural activity for youth? An open day at the new Armley centre, open local mosques, engaging and mixing cultures. For me it has been about coming out with achievable ideas. My next step will be having an action day, I will join with the door-knocking as it is a positive activity

I have seen real examples of what is happening, it was very positive to listen the story. I will get involved in local stuff

How can we work and stand back. Today has been very good. My next step is to get Sahid involved in cricket

Lot of good work. My job will be to put the piece together

Sometimes communities do not have the power. I work in a corporate center with nice documents, but it was very nice to see people, to see the real thing

I knew a lot was going on but I realise now how much. How much difference could we make if awareness was raised like it has been for me today

My 3 little next steps will be: Ask Dawn to come to our team meeting, pursue the connection I have made with 3 women from the mosque and remind my staff that Foundation Housing still exists

Today has made me more aware of what is happening. My next step is to have more group works in terms of promotion

Armley is amazing. I feel that there is a strong sense of community here. I will try to have more meeting like that and help people who want that sort of meeting

My commitment is to work with other agencies that could help us

We need to get a range of different people. How do we get people involved? I felt strength, we came together and it shows people's commitment. Every time there is a knock on the door it is the police or the bailiff, we need to change that.

I will carry on using the links I have got here. I will also go and meet the girls at the local mosque

I was not sure what to expect, maybe another talk, I came here to network. But I managed to have serious conversation with people who know what they want. Armley has a strong community spirit.

It is like a jigsaw. We all have a piece and we could put the piece together to see the big picture

Thank you to everybody for their contribution. I am happy to see people will take things forward. The next good thing could be to look at what could be done in the future with the community. It would also be good if senior managers could join us.

I am not originally from Armley. There is something about it, people have inspiration to take things forward. But how can we raise Armley's profile? I agree that we need to do this event again with different people. Also, how do we take work forward with the next generation?

I don't want this event to stop, but who will take it forward when we have gone. There is a hope that it could be regenerated with an even like that. I am not from Armley by birth but I think it is a shame I did not get involved before

This morning gave me a lot of energy when talking about cohesion. It was nice to see people with vision. Sharing each other's contact details could be the start of a directory. I would like another event but with lot of the community

Attendance list

| Name | Organisation |
|-----------------|--|
| Bryce Sweeney | West Yorkshire Fire and Rescue Service |
| Colin Halliwell | Jobs and Skills |
| Chris Hall | LCC Customer Service |
| Marva Pryce | Leeds Voice |
| Sue Disley | West Yorkshire Police |
| Tajinder Virdee | Leeds City Council |
| Gill Hunter | Leeds City Council |
| Shazad Kibria | Leeds City Council |
| Sohail Effendi | Leeds City Council |
| Mark Banam | West Yorkshire Police |
| Ruth Emmerson | West Yorkshrie Police |
| Mizbah Rafia | Ujaala Women's Centre |
| Sadia Mir | Ujaala Women's Centre |
| Tim Taylor | Adult Social Care |
| Andrea Bull | Leeds City Council |
| Stacey Joyes | NHS Leeds |
| Brent Riley | Foundation |
| Gary Blezard | West Yorkshire Police |
| Sara Barrie | West Yorkshire Police |
| Lynn Parns | Leeds City Council EATS |
| Martin Beaumont | Leeds City Council EAT |
| David Boutle | A.C.R.T |
| Anthony Lautan | Christ Chruch Armley Youth Project |
| Zubeda Ahmed | Ujaala Project |
| Bice Rowe | Radio Poplar |

| Name | Organisation |
|------------------------|---|
| D Newnome | Armley Helping Hands |
| J McNee | Groundwork |
| Karen Baites | Leeds City Council |
| Shahid Ashad | Armley Mosque |
| Keely Woodward-Chapman | Armley Moor Community Centre |
| Lloyd Herak | Groundwork |
| Sarah Berry | Parent Support Advisor Farnley Cluster |
| Charlotte Orton | NHS Leeds |
| Pippa Hutchinson | Think. Family Service. Barca Leeds |
| Arani Sen | Christ Church, MeetingPoint and Youth Project |
| David Gold | Leeds City Council |
| Tina Leslie | NHS Leeds |
| Mohua Gopalakrishnan | Health Living Network Living |
| Anne Hutchinson | Armley Primary |
| Collette Speight | Armley Primary |
| Nigel Pontes | Barca Leeds |
| Halina Prestt | Healthy Living Network Leeds |
| Rob Swithinbank | Customer Services – Leeds City Council |
| Zoe Chiswell | Armley District Nurses |
| Mimi Yan | Foundation |
| Pam Carr-Dixon | Foundation |
| Rachel Gibbons | Foundation |
| Jason Singh | Leeds City Council |
| Fozia Akram | Leeds City Council |

Steering group – Contact details

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Tajinder Virdee – (Equality Team) – tajinder.virdee@leeds.gov.uk – 0113 – 247 4728

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Scrutiny Statement

Youth Service surveys

Scrutiny Board (Children's Services)
April 2010



Introduction and Scope

Introduction

1. The Scrutiny Board (Children's Services) carried out an inquiry on Youth Services which reported in May 2007. Recommendation 7 of our report was that

"We recommend that the Director of Children's Services ensures that, in addition to existing consultation with service users, specific efforts are made to consult with non service users about their views on the Youth Service."

2. The Scrutiny Board monitored progress in relation to this recommendation until the summer of 2009, taking in the surveys conducted in 2008 and 2009.
3. In considering the 2009 survey, members of the Scrutiny Board were particularly concerned about the consultation that had taken place with non-users.

Scope of the Inquiry

4. The Scrutiny Board established a working group that would have an input into plans for the next survey, in order to ensure that the Board's concerns were adequately addressed, including the potential involvement of schools.
5. The working group met with officers in January 2010. The working group's findings, which were endorsed by the full Scrutiny Board, are presented below.



Conclusions and Recommendations

2009 Survey

6. In June 2009, the Children's Services Scrutiny Board considered an analysis of both the Youth Service user and non-user surveys carried out earlier in the year.
7. By way of context, we were reminded that the Youth Service carries out an annual user consultation with young people to canvas their thoughts on a range of issues, from what causes them concern to the quality of their local provision. The requirement to carry out this activity was first established in the government policy Transforming Youth Work in 2002.
8. The user consultation was carried out through the use of questionnaires. These were provided to young people during youth work sessions being delivered by Youth Service staff. A total of 1,726 questionnaires were returned from across the city, up from 864 the previous year. The geographical spread of returns broadly reflected wedge populations.
9. A wedge based analysis was conducted in addition to the city-wide analysis, to assist the Youth Service to identify local priorities in different areas of the city.
10. We learned that the headline finding from the user survey showed high levels of satisfaction with the service. 1,514 young people answered the question "Overall, how do you rate your youth provision?" as follows:

| Excellent | Good | OK | Poor | Very poor |
|------------|--------------|-------------|-----------|------------|
| 758 50% | 611 40.4% | 126 8.3% | 6 0.4% | 13 0.9% |

11. In addition to the user survey, the Youth Service commissions a separate consultation carried out with young people known to be ex-users or non-users of direct Youth Service provision. The purpose of this is to identify whether there are any responses the Youth Service needs to consider in respect of the views of these young people.
12. West Yorkshire Youth Association (The Project) were commissioned to conduct the consultation with ex-users and non-users of Youth Service provision. They reached 148 young people through high schools; the care system; voluntary, community and faith sector partners; and Connexions.
13. The non-user survey was based on relevant elements of the Youth Service user consultation questionnaire and included exploring how young people would like to be consulted in the future.
14. We were told that the full findings of the two consultation exercises would be taken into account by Youth Service staff when planning future activities.
15. We also heard that following the previous year's consultation exercise Youth Service managers implemented local action plans to respond to key findings. The wedge analysis of the findings highlighted where such action planning had been most successful or could usefully be replicated or improved upon.
16. An example of learning from the previous year's survey was that some areas raised awareness of the youth worker's role in providing support with problems. As a result the proportion of young people saying that they would



Conclusions and Recommendations

turn to a youth worker for support rose from 5-10% the previous year to 21-42%, depending on the nature of the problem.

17. When discussing the survey members initially expressed concern at what was perceived to be a low response rate. However it was explained that, on the basis of the industry norms for similar opinion surveys, a survey response of this size gave a 99% confidence level for its results. In other words, surveying the full cohort of young people would be expected to have a less than 1% impact on the results.
18. Members were reminded that Area Committees could use the wedge-based analysis of results in looking at localised delivery in their areas, given the role of Area Committees in shaping local Youth Service delivery.
19. The Scrutiny Board was also reminded that government funding to the local authority for youth services is based on a target to engage with 25% of 13-19 year olds. Leeds exceeds the target, with a spend per head currently just above the national average.
20. The Board was particularly concerned about the level of consultation with non-users, and resolved to set up a working group to discuss plans for the next survey with officers. In particular the Board felt that there should be scope for greater involvement of schools in the survey, as well as in relation to raising awareness of Youth Service activity generally.

Clarifying the scope of the survey

21. When the working group met, in January 2010, we were reminded that the Youth Service surveys that had been presented to us for the last couple of years were specific to Leeds City Council's direct youth work provision through its Youth Service. This is just one part of the council's Integrated Youth Support Service.
22. It was also important to distinguish this from the wider provision of youth work in the city. This includes council youth workers, but also encompasses a range of other providers, some funded by the council. In addition many young people access activities outside the scope of youth work, for example the various uniformed organisations and sports clubs.
23. The Youth Service survey we have been looking at is essentially a user satisfaction survey carried out by the council in relation to its own direct youth work provision. It arose from the requirements of 'Transforming Youth Work'. It was important to bear these limitations in mind in deciding what kind of survey work was desirable for the future.

Developments in Youth Service consultation

24. We were also told about the developments in user consultation since the Youth Service survey was initially set up. Consultation is now embedded in youth work practice, with



Conclusions and Recommendations

young people more routinely engaged in service planning on an ongoing basis.

25. The council's Youth Service has also established a core participation group of young people from among its users, set up in October 2009. The membership consists of 5 young people from each wedge and 5 from the city centre. They undertook a training residential at the outset, and will be meeting every couple of months. At their residential they had considered the results of the survey, and they were developing ideas for further consultation such as mystery shoppers and interviewing young people at shopping centres.
26. In addition we were told that in the north west area of the city each cluster was setting up a cluster council, and young people would be included on the cluster councils.
27. We asked how other cities approached gathering the views of non-users. Although we were surprised to learn that there was little evidence from elsewhere of user surveys including non-users, we were pleased to note that Leeds is apparently in the forefront of this type of activity.

Purpose of survey

28. We discussed the purpose of conducting the current Youth Service survey, and what we, as Scrutiny Board members, would like to see achieved as a result of the survey.
29. One of the issues concerning us was that some young people who would potentially benefit greatly from participation in some form of youth

service activity are not currently accessing any services of this type. We are keen to better understand the reasons for this, but we also feel that some young people will need support and encouragement before joining any activity. For them this is not likely to be achieved through a survey or awareness raising activity.

30. Nevertheless, the 2009 non-user survey also raised issues about young people's lack of knowledge of what opportunities are available to them, and offered suggestions about how to tackle this. Members suggested that youth officers in schools and also school councils would be useful resources to promote the availability of, and access to, youth service activities to a wider audience within schools, building on the ideas explored in the non-user survey.

Recommendation 1 – That the Director of Children's Services and the Chief Executive of Education Leeds report to us within 3 months on how awareness of youth service activities generally can be more proactively promoted in schools, and young people be directly encouraged to participate in such activities.

Constraints

31. We discussed the fact that some other providers of youth service activities will be conducting their own user satisfaction work. It is unlikely that it would be possible or practical to require all organisations to sign up to a single survey.



Conclusions and Recommendations

32. In some areas of the city voluntary, community and faith sector organisations are the predominant providers, and some areas are developing better links between the different providers, particularly through area and cluster commissioning arrangements. Furthermore our Leeds Voice representative told us that an Integrated Youth Support Service Voluntary Sector Forum has been established.
33. We also acknowledged that it would be virtually impossible to conduct any sort of school-based survey and identify accurately whether young people were users of Leeds City Council Youth Service provision. Young people are not always aware that the service they are using is provided by the council. To some extent this may reflect the fact that youth work is often taking place in smaller settings and groups than the traditional youth club, to meet the requirements for recording outcomes and aiming for accreditation of achievements.
34. However, if as we discussed, our priority for a city-wide survey is to identify young people not accessing any provision, then this question of provider becomes less relevant, and the Every Child Matters survey may be an appropriate way of gathering information.
35. The Every Child Matters survey is an annual survey administered by Education Leeds and completed by young people in schools.
36. The survey is an online, anonymous pupil survey available free of charge to schools in Leeds. The survey covers the five Every Child Matters outcomes and is designed to provide information for both schools and Children's Services to inform self-evaluation and needs analysis.
37. The survey is produced in different versions for Years 5 and 6, Year 7, Year 9 and Year 11, with age appropriate questions.
38. The survey was first conducted in 2007/08 when 4,300 children and young people took part. In 2008/09 this rose to 6,800, although take-up by primary schools is higher than in secondary schools.
39. The Performance Management and Information team in Education Leeds administers the survey and analyses the results. Questions for the next survey had recently been finalised when we met, and we were also told that in future Cluster Managers would be able to access data from the survey at a cluster level.
40. We feel that the Every Child Matters survey potentially offers a good opportunity to explore young people's participation in activities in more depth, as well as barriers to participation, at a city level. Alternatively, it may be appropriate to use the 'Be Heard' survey tool that has been developed for delivering the Every Child Matters survey in schools to deliver a separate youth survey to school based pupils.

Every Child Matters survey



Conclusions and Recommendations

Recommendation 2 –

That the Director of Children's Services and the Chief Executive of Education Leeds explore children and young people's participation in activities and identify barriers to participation in more depth, either by including questions in the next Every Child Matters survey or by developing a separate survey using the Be Heard survey tool.

Recommendation 3 – That the Director of Children's Services ensures that the local analysis of findings from surveys such as the Every Child Matters survey and the Youth Service user survey is routinely made available at a local level to Area Committees and Clusters to inform their planning of future activity.

41. Having had the opportunity to consider the context for survey work in this area in more detail, we agreed with officers that it was appropriate to refine the focus of the current Youth Service survey.
42. We recognise that the Leeds City Council Youth Service continues to need to carry out some form of user satisfaction survey. We also welcome the developments in young people's direct involvement in consultation on an ongoing basis in individual Youth Service activities, and also through the core participation group established by the Youth Service. We are pleased that the young people are developing their own ideas for future surveys.
43. We feel that the information gained from this work, combined with information from the inclusion of participation questions in the Every Child Matters survey, will continue to provide useful information to guide future service delivery, especially when analysed at a more local level.



Evidence

Monitoring arrangements

Standard arrangements for monitoring the outcome of the Board's recommendations will apply.

The decision-makers to whom the recommendations are addressed will be asked to submit a formal response to the recommendations, including an action plan and timetable, normally within two months.

Following this the Scrutiny Board will determine any further detailed monitoring, over and above the standard quarterly monitoring of all scrutiny recommendations.

Reports and Publications Submitted

- Youth Service user and non-user surveys 2009 – Report to Scrutiny Board (Children's Services) – July 2009
- Youth Service User Consultation 2009 – Full analysis of responses
- LCC Youth Service Non-user Survey 2009
- Proposal for Youth Service User Surveys 2010

Witnesses Heard

Councillor Richard Harker - Executive Member, Learning

Keith Burton - Deputy Director of Children's Services

Jean Davey – Principal Youth Officer, Integrated Youth Support Service

John Bradshaw – Curriculum Development Manager, Integrated Youth Support Service

Heather Eyre – Research and Information Manager, Education Leeds

Vincent Foster – Youth Work Manager, Integrated Youth Support Service

Suzanne Wainwright – Senior Youth Officer, Integrated Youth Support Service

Members of Working Group

Councillor Lancaster (Chair)

Mr Britten

Ms Morris-Boam

Dates of Scrutiny

Scrutiny Board meeting - 9 July 2009

Working Group meeting - 29 January 2010

Scrutiny Board (Children's Services)
Youth Service surveys
April 2010
Report author: Kate Arscott



www.scrutiny.unit@leeds.gov.uk



Originator: Clare Wiggins

Tel: 395 1973

Report of the West Leeds Area Manager

Inner West Area Committee

Date: 22nd June 2010

Subject: Inner West Area Delivery Plan 2009/10 – Progress Report: Quarters 3 and 4

Electoral Wards Affected:

Armley

Bramley

Ward Members consulted
(Referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report informs Members of the progress to date for the second two quarters of the Area Delivery Plan (ADP) 2009-10.

Members are asked to note the progress outlined at Appendix 1.

1.0 Purpose Of This Report

1.1 This report seeks to inform Members of the progress to date for the second two quarters of the ADP for 2009-10.

1.2 Members are asked to note the progress outlined in Appendix 1 and comment or query on this progress where necessary.

2.0 Background Information

2.1 The Area Committee approved the 2008 – 2011 ADP in July 2008. The ADP contributes to achieving strategic outcomes and improvement priorities set out in the Leeds Strategic Plan and the Thematic Priority Plans.

2.2 Since the approval of the ADP, the Area Management Team have used the plan to steer their work programme, identify key actions, inform allocation of the Well-being fund and to monitor progress. This progress has been reported back periodically to

Members via Area Committee meetings, through formal monitoring of Well-being funded projects, and feedback meetings with Members. Most recently, a full progress report on actions undertaken in quarters 1 and 2 of 2009/10 was reported to the Area Committee in December 2009.

3.0 Main Issues

3.1 The ADP for 2008/9 – 2010/11 has been developed under the headings contained within the Leeds Strategic Plan, which all have specific implications for equality and diversity, community cohesion and narrowing the gap. It is a local expression of the city's commitment to the Local Area Agreements and partnership working. These headings are:

- Culture;
- Enterprise and Economy;
- Learning
- Transport;
- Environment;
- Health and Wellbeing;
- Thriving Places;
- Harmonious Communities

3.2 Progress against each of these headings is outlined in Appendix 1 attached. The table demonstrates how the ADP actions support Local Improvement Priorities and help achieve success against performance indicators. It also sets out the lead agencies, resources available to deliver the actions and details of progress to date.

4.0 Progress to date

4.1 Members will note that Appendix 1 shows that significant progress has been made in all areas of the ADP, particularly where the Area Management Team has a direct responsibility for the action.

4.3 The Area Management Team has consulted widely with partners to identify actions for the third year of the 2008-11 ADP. The West North West Team's Community Engagement Strategy will provide opportunities for residents to input into the development of the ADPs in future through on-line and postal surveys and Citizen's Panel focus groups. In the meantime, residents priorities have informed the 2010/11 ADP actions. These have been gained through feedback meetings with Members, Armley and Bramley forum meetings, Local Area Management Plans, Police PACT meetings and Armley Business Forum. A more robust public engagement strategy will be implemented shortly and will allow a thorough review of the ADP and enable the development of a well informed ADP for 2011/12.

5.0 Implications for Council Policy and Governance

- 5.1 Members have been fully consulted and involved in progressing the action points set out in the second two quarters of the 2009-2010 ADP.
- 5.2 The Area Management Team and its partners have been responsible for driving forward the delivery of the ADP.

5.0 Legal and Resource Implications

- 5.1 The Well-Being Fund continues to finance projects which meet the objectives of the ADP. The Area Management Team work with Council Services, partner agencies and local communities to take a strategic approach to using the Well-Being Fund which ensures best use of funding and levers in match funding where possible.

6.0 Conclusions

- 6.1 The new planning framework within which the ADP sits, has provided a more coherent and effective planning process. In turn, the role of the ADP has been strengthened as a tool to steer actions in the Inner West area over the period 2008 – 2011.
- 6.2 Significant progress has been made in implementing the actions outlined in the ADP for the second two quarters of 2009-10.

7.0 Recommendations

- 7.1 The Area Committee is asked to note the progress outlined in Appendix 1 and comment where necessary.

Background Papers

- December 2009, Inner West Area Committee meeting: Inner West Area Delivery Plan 2009/10 – Progress Report.
- June 2009 Inner West Area Committee meeting: Inner West Area Delivery Plan 2008 – 2011

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Inner West Area Committee - Area Delivery Plan 2008/11

| Leeds Strategic Plan Theme - Culture | | | | | | | | | | |
|---|---------|---|---|---|---------|--|---|----------------------------|--|---|
| Theme leads: Area Management Team | | | | | | | | | | |
| Theme Member Chair/Cllr Taggart | | | | | | | | | | |
| LSP Strategic Outcomes | | | | | | | | | | |
| P1 Increased participation in cultural opportunities through engaging with all our | | | | | | | | | | |
| CYPP Priorities | | | | | | | | | | |
| Places to go, things to do | | | | | | | | | | |
| Actions | | | | | | | | | | |
| Local Improvement Priorities | Ref No. | Performance Indicator: how we will measure success | 2009/10 | 2010/11 | 2011/12 | Partnership lead | Resources | Progress Against PI Target | Performance Monitoring and Current Year Actions/Achievements | |
| | | | | | | | | Baseline | Target | Current |
| Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities. | A1 | NI 11: Engagement in the Arts. NI 9: Use of public libraries. | Support the delivery of the Love West Leeds Festival, Breeze events, Armley Fun Day, Bramley Carnival and other community groups in West Leeds. | Support the delivery of the Love West Leeds Festival, Breeze events, Armley Fun Day, Bramley Carnival and other community groups in West Leeds. | | Interplay Theatre Company, Armley Common Rights Trust, Bramley Elderly Action. | Well being Funding £24K plus Arts Council England Funding | | <ul style="list-style-type: none"> NI 11 - 9159 engaged at LWLF NI 9 - 51 visits to libraries at LWLF The Love West Leeds festival was delivered in the summer months. 39 Events in 2009 included the following highlights: <ul style="list-style-type: none"> Comings and Goings - a unique photographic exhibition with HMP Leeds (currently on display in the City Museum) Bag decorating - involving 2,000 people Festival Day at Farsley - in partnership with PYP Citizens Orchestra - a new music ensemble for older people Dust - A partnership with the West Yorkshire Playhouse Play Up: Play Up - a new dance piece for Bramley Shopping Centre Bramley two go shopping - a new dance piece for Bramley Shopping Centre Bringing together in West Leeds A bike ride in West Leeds The following festival outputs for 2009 were achieved: <ul style="list-style-type: none"> Festival Events in all five wards in shops, libraries, leisure centres, parks and the museum. 7067 total audience figures 5437 direct active participants in activities 99 artists/practitioners given paid employment, supporting the west Leeds Creative economy. Over 103 volunteers All ages involved from under 5's at the library story time through to older residents from the neighbourhood network scheme 19 schools worked with across the five wards. Primaries: Armley, 5 Lanes, Bramley St Peters, Hollybush, Raynville, Cobder Press coverage for festival projects in Yorkshire Evening Post, Yorkshire Post, The Leeds Guide, The Guardian (newspaper) Festival shortlisted for Culture Led Project of the Year in the National Regeneration and Renewal Awards in London. Festival used as case study for Yorkshire Futures magazine Festival delivered seminar at Working with Communities conference for North Yorkshire festival organizers. | <ul style="list-style-type: none"> In Q3 & Q4 the LWLF festival delivered the following projects <ul style="list-style-type: none"> - a new monthly family film club - a series of film screenings for older people in partnership with Neighbourhood Action - a new bi monthly radio project for young people - a new intergenerational project in partnership with Adult Social Care |
| | A2 | | Support the delivery of the Summer Bands concerts. | | | City Development | Wellbeing funding £1,200 | | <ul style="list-style-type: none"> All the concerts sponsored took place between June - July 2009. | |
| | A3 | | Support the delivery of the 'Out of School' activities pilot to improve participation of all pupils. | | | Extended Services | Armley Cluster | | <ul style="list-style-type: none"> Started the pilot of the Disadvantage Subsidy Fund in the Armley area targeting children on Free School Meals. Run Sport Unlimited activities and a summer sports camp in the Cluster. Coordinating the activity fund. | <ul style="list-style-type: none"> Sports unlimited funding identified for out of school activities, bids are being developed with local clubs for delivery in schools for Autumn term 2010. |
| | A4 | | Support the delivery of Sports Programme 2009/10 in inner west wards. | | | Extended Services: Sport & Active Recreation Community Sports Development Officer | Wellbeing funding £6,000 | | <ul style="list-style-type: none"> Dec 08 - Jan 09 - 90 New Wortley residents aged 6 - 45 took part in Dance Mat sessions held at New Wortley Community Centre the session are currently continuing through funding from sports unlimited. April 09 30 young people from Armley and Bramley took part in a Cross Agency/Wedge Five a side football tournament at Royal Park. June 09 Wyther Park Street Athletics and Multi Agency Event (attached Report) in total 60 took part in the street athletics with around 120 local residents being present. June - July 09 Casual football sessions at Cestalon Primary School in partnership with the Youth Service and Leeds United Football in the Community on average 20 - 30 young people aged 11 - 19 boys and girls taking part. The session will hopefully continue with a bid to the youth opportunities fund by the participants. August 09 Summer holiday Sports Programmes in Bramley and Armley Wards - Dates are 4th - 6th Aug, 10th - 13th Aug, 17th - 20th Aug, 24th - 27th Aug. Venues in Bramley are: Holybush Primary School, West Stanningley Rugby Club 2 weeks and Bramley St Peter's 1 week, working in partnership with Bramley Phoenix Junior Football Club, Stanningley Rugby Club, Extreme Cheerleaders and Prim | <ul style="list-style-type: none"> February half term camp delivered at Rycroft Primary, 30 local young children attended. Plans in place to deliver Easter, half term and full summer programme, with continued delivery planned through to March 31st 2010. Two local candidates identified and enrolled on coaching scholarship scheme. Personal Development Plans in place including courses identified for attendance and mentoring opportunities. |
| | A5 | NI 6: Adult participation in sport and active recreation. | Increased numbers of adults accessing local facilities to take part in sport and active recreation. | Increased numbers of adults accessing local facilities to take part in sport and active recreation. | | Local leisure and sports facilities, Community Centres and Community Sports Development Officer. | | | <ul style="list-style-type: none"> Provisional plans in place to hold a community marketplace event to promote and develop opportunities at the new leisure centre. Event will be delivered in partnership with Extended Service with support from the West Leeds Local Sport Alliance. Sports unlimited facilities to be developed for delivery Autumn / Spring Term delivery 2010. | <ul style="list-style-type: none"> Provisional plans in place to hold a community marketplace event to promote and develop opportunities at the new leisure centre. Event will be delivered in partnership with Extended Service with support from the West Leeds Local Sport Alliance. Sports unlimited facilities to be developed for delivery Autumn / Spring Term delivery 2010. |
| | A6 | | Undertake feasibility study for new facilities in Moorside/Gannors neighbourhood and raise finance. | | | Moorside Community Association & Inner West AMT | Wellbeing funding £20,000 | | <ul style="list-style-type: none"> The Moorside Community Association consulted with service users and local residents regarding the future use of the open space surrounding the community centre. The outcome of the consultation lead to the decision to develop a community allotment. A small grant was applied for to the Area Committee to help develop the open space into an allotment. | <ul style="list-style-type: none"> A small grant of £500 was approved to tackle the Japanese Knotweed problem on their site to enable them to look to develop the allotment. |

Leeds Strategic Plan Theme - Learning

Theme leads: Children Leeds West Partnership

Theme Member Champion Cllr Lowe

LSP Strategic Outcomes

P1 Enhance skills of the current and future workforce through fulfilling individual and economic potential and investing in learning facilities

CYPP Priorities

Early Learning Outcomes in Deprived Areas Outcomes for Looked After Children Persistent absence

NEET Teenage Conception Places to go, things to do

Actions

| Local Improvement Priorities | Ref No. | Indicator - how we will measure success | Actions | | | Partnership lead | Resources | Performance Monitoring and Current Year Actions/Achievements | | | |
|--|---------|---|--|---------|---------|--|--------------|--|----------------------|---|---|
| | | | 2009/10 | 2010/11 | 2011/12 | | | Progress Against PI Target | Qtr 1-2 Achievements | Qtr 3-4 Achievements | |
| Enhance the skill level of the workforce to fulfil individual and economic potential | C1 | NI 163 Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 2 or higher. | Develop a West Leeds location for Leeds Building College. | | | Education Leeds | | 70.60% | 75.60% | Sites are currently being investigated. | Leeds College of Building have confirmed that they are still hoping to progress this possibility but no further progress has been made to date. |
| Improve learning outcomes for all 16 year olds, with a focus on narrowing the attainment gap | C2 | NI 78 Reduction in number of schools where fewer than 30% of pupils achieve 5 or more A*-C grades at GCSE and equivalent including GCSEs in English and Maths. NI102: Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stages 2 and 4. | Focus on learning outcomes for Key Stage 4 and 16 year olds -analyse level of engagement in most vulnerable groups and widen opportunities and access to Extended Services provision. Support the development of the Swallow Hill High School and the academy at Intake High School. | | | Schools and Extended Services, Children Leeds West | | 13* Schools/2* schools | | The Swallow Hill Community College has been opened. Family learning consultations have been undertaken. A 'raising aspiration' career event has been held with Leeds Ahead. | |
| Increase the proportion of vulnerable groups engaged in education, training or employment | C3 | NI 117: 16-18 yr old who are not in education, training or employment (NEET). NI 106: Young people from low income backgrounds progressing to higher education | Support the work of BARCA in delivering NEET work in Inner West. | | | BARCA Leeds | A2E Funding. | 9.10% | 7.8%* | | |

| Local Improvement Priorities | Ref No. | Performance Indicator - how we will measure success | Actions | | | Partnership lead | Resources | Performance Monitoring and Current Year Actions/Achievements | | | | |
|--|---------|---|---|---------|---------|--|-----------|--|----------------------------|---------|----------------------|----------------------|
| | | | 2009/10 | 2010/11 | 2011/12 | | | Baseline | Progress Against PI Target | Current | Qtr 1-2 Achievements | Qtr 3-4 Achievements |
| Improve participation and early learning outcomes for all children, with a focus on families in deprived areas | C4 | NI152: working age people on out of work benefits. | Develop work with Children's Centres through the Clusters and develop family support and transfer arrangements from the Children's centres to school. | | | Local leisure and sports facilities, Community Centres and Community Sports Development Officer. | | | | | | |

Leeds Strategic Plan Theme - Transport

Theme leads: City Development Directorate

Theme Member Champion Cllr Harper, Cllr McKenna

LSP Strategic Outcomes

P1 Increased accessibility and connectivity through investment in high quality, integrated transport influencing others and changing behaviours

CYPP Priorities

Places to go, things to do

Actions

| Local Improvement Priorities | Ref No. | Performance Indicator - how we will measure success | Actions | | | Partnership lead | Resources | Target | Progress Against PI Target | | Performance Monitoring and Current Year Actions/Achievements | |
|---|---------|---|---|---|---------|---|-----------|----------------|--|--------|--|--|
| | | | 2009/10 | 2010/11 | 2011/12 | | | | Baseline | Target | Current | Qtr 1-2 Achievements |
| D1 Deliver and facilitate a range of transport proposals for an enhanced transport system, including cycling and walking | D1 | NI 167 (Congestion - average journey time per mile during the morning peak). Possible MAAs (possibly add 167 evening public or 177). Increase no of cycle trips to transport the city centre at peak times. NI 176 working age people access to employment by public transport (and other specified modes). | Connect people across West Leeds and to and from Bradford in a safe and sustainable manner. Investigate evening public opportunities. | Investigate the potential for new rail halts in Armley and Bramley. | | Transport Policy Team, Metro, AMT | | 4 mins 5 secs* | 4 mins 20 secs* | | The Leeds Bradford Corridor's recently had approval on its Strategic Framework, which has four strategic themes; (housing, transport, employment and green space). The West Leeds Gateway Area Action Plan. Is currently seeking endorsement. Connectivity will feature as a consideration in this work. A scoping exercise is being undertaken into the evening public transport opportunities. | A scoping exercise into evening transport activities has been completed and sent to ward councillors for further discussion. |
| | | | Develop a plan for encouraging cycling along canal tow path. Support investigations into improved cycle routes and links to local facilities. | Deliver a Priority Lane for High Occupancy Vehicles (HOVs) from HMP Armley up to 2 Branch Road. | | Inner West AMT, City Development & Highways. | | | Phase 1 of A647 Priority lane completed in August. Phase 2 due to go to public consultation in November. | | | |
| D3 Improve the condition of the streets and transport infrastructure by carrying out a major programme of maintenance and improvements. | D3 | NI 168 (Non-classified roads where maintenance should be considered). NI5: Overall/gene ral satisfaction with local area. NI 175 access to services and facilities by public transport, walking and cycling. | | Explore the possibility of a one way traffic system in Armley. | | Highways, City Development and Inner West AMT WNWHL | | 12% | 10% | | Works to the Town and District Centre scheme are nearing completion, as updated in section B6. Exploration of the possibility of a one way traffic system in Armley supported by WLG Programme Board for inclusion in the SDIP (2017+) is underway. | Schemes to provide crossing refuges on Canal Road, traffic calming on Green Hill Road and part of Town Street and waiting restrictions on Hall Lane are progressing. A pelican crossing is to be constructed on Tong Lane this financial year. |

Leeds Strategic Plan Theme - Environment

Theme leads: Local Tasking Partnerships; Environment Action Teams & Wardens

Theme member champion Clir Taggart

LSP Strategic Outcomes

P1 Reduced ecological footprint through leading the response, influencing, mitigating and adapting to environmental and climate change.

P2 Cleaner, greener and more attractive city through effective environmental management and changed behaviours

CYPP Priorities

Places to go, things to do

Actions

| Local Improvement Priorities | Ref No. | Indicator - how we will measure success | Actions | | | | Partnership lead | Resources | Performance Monitoring and Current Year Actions/Achievements | | | |
|---|---------|---|---|--|---------|----------------------------|------------------|----------------|---|---|--------|---------|
| | | | 2009/10 | 2010/11 | 2011/12 | Progress Against PI Target | | | Qtr 1-2 Achievements | Qtr 3-4 Achievements | | |
| | | | | | | Baseline | | | | | Target | Current |
| E1 Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill. | | N1 192 % Household Waste sent for re-use, recycling and composting | Roll Out of Brown Compost Bins, and where feasible ensure households all have green bins. Evaluate progress with composting initiative and success of recycling initiative. Evaluate the amount of waste going to landfill. | Continued Roll out of brown bins. Evaluate progress with composting initiative and success of recycling initiative | | Streetscene | Core | 33.94%* 10% | Continued roll out of brown bin garden waste collection. | Evaluate further opportunities to extend green bin / bag recycling collection. | | |
| E2 Address neighbourhood problem sites; improve cleanliness and access to and quality of green spaces. | | N1 195 Improved street and environmental cleanliness. | Cast & Pride Teams to continue in inner wards. Monthly inspections of estates by ALMO & X2 walkabouts per year. Review schedules, frequency and timetables. | Evaluation and audit of specific neighbourhoods. | | Streetscene. | Core | 9%* | Continued support for operation Champions in the area. Schedules and time tables continually assessed to provide services in priority areas. | Streetscene Services are to develop the core service to a 4 x 3 shift pattern in order to enhance current provisions. Street cleansing will be provided on a 7 day shift pattern. | | |
| E3 | | EAT of hot spot areas. To target enforcement activity where fly-tipping and envt crime are a blight on the neighbourhood. To enforce action re tidiness of bin yards and investigate opportunities to improve hotspot bin yards. Tackle noise nuisance. | Enforcement via EAT of hot spot areas. To target enforcement activity where fly-tipping and envt crime are a blight on the neighbourhood. To enforce action re tidiness of bin yards and investigate opportunities to improve hotspot bin yards. Tackle noise nuisance. | | | EAT, ALMO, Streetscene. | Core | | Target enforcement undertaken predominantly in area around Armley Town Street, including involvement in Armley Town St Action Day targeting of both commercial and domestic properties in this area, especially undertaking action tidiness of binyards of terraced properties. 66 enforcement notices served in relation to Environmental Crime. Successful establishment of Whingate Residents Group (following previous pro-active work) to encourage continued upkeep of bin yards. | Involvement in Armley Town St Action days and Operation champions. 35 notices served in relation to Environmental Crime. Continued targeting of hotspot areas, with particular reference to terraced housing. 25 noise abatement notices served, 3 prosecutions and 1 seizure of noise making equipment. AMT & TCM have produced an action plan for Armley Town Street and Multi Agency steering group established. | | |
| E4 | | Champion events to be held 1 per LAMP area. | Champion events to be held 1 per LAMP area. | | | Partner Agencies | Partner Agencies | | | Champion events have been held in xxx on xxx. The 18 th 19 th 20 th November focused on the Wyther estate in Armley which included leafleting the area with newsletter promoting crime prevention advice and information about local activities. High visibility patrols undertaken in the Wythers and Raynville area which helps to increase the public's confidence and satisfaction in the Police. 24th 25th March targeting ASB/crime on the hot spot area Edinburgh, Avlaries area in Arm | | |

| Local Improvement Priorities | Ref No. | Performance Indicator - how we will measure success | Actions | | | Partnership lead | Resources | Performance Monitoring and Current Year Actions/Achievements | | | |
|---|---------|---|---|---------|---------|--|-----------|--|--------|---|----------------------|
| | | | 2009/10 | 2010/11 | 2011/12 | | | Progress Against PI Target | | | |
| | | | | | | | | Baseline | Target | Current | |
| Percentage of parks and countryside sites assessed internally that meet the Green Flag Criteria | E5 | Percentage of parks and countryside sites assessed internally that meet the Green Flag Criteria | To work towards Green Flag or similar status for parks in Inner West Leeds, in Gotts Park, Bramley Falls, Amley Park, Bramley Park, Stanningley Park and Rodley Park. | | | Parks and Countryside and Friends of Groups | | | | <p>Parks and Countryside sites are internally assessed against the Green Flag criteria. Amley Park achieved the Leeds Quality Park trail at Bramley Falls is now complete.</p> <p>Rodley Park is due to be re-assessed in 2010.</p> <p>Gotts Park and Stanningley Park will be re-assessed in 2010. Bramley Park, Bramley Falls and Lay Lane will be re-assessed in 2011.</p> | Qtr 3-4 Achievements |
| | E6 | | To assist with the delivery of improvements to Amley Moor, Moor Top and Hill Top, Amley | | | Parks & Countryside and Amley Common Right Trust | | | | <p>Agreement has been reached as to the overall sum required for improvements at Amley Moor.</p> <p>To assist with the delivery of improvements to Amley Moor - an improvement plan has been produced in partnership between ACRT and LCC.</p> <p>Refurbishment of Amley Moor green space making it more accessible for the community and wider community to use and enjoy. Designs have been developed and finalised, land ownership issues are being resolved and then funding should be released in phases to start on site.</p> | |

Leeds Strategic Plan Theme - Health and Wellbeing

Theme leads: WNW Health & Wellbeing Partnership

Theme Member Champion Cllr Harper

LSP Strategic Outcomes

- P1 Reduced health inequalities through the promotion of healthy life choices and improved access to services
- P2 Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect
- P3 Enhanced safety and support for vulnerable people through preventative and protective action to minimise risks and wellbeing

CYPP Priorities

Child Poverty

Teenage conception

Early Learning in Deprived Areas

Places to go, things to do

Reducing need for Children in Care

Actions

| Local Improvement Priorities | Ref No. | Performance Indicator - how we will measure success | Actions | | Partnership Lead | Resources | Performance Monitoring and Current Year Actions/Achievements | | | |
|--|---------|--|---|--|---|---|--|----------------------|----------------------|----------------------|
| | | | 2009/10 | 2010/11 | | | 2011/12 | Qtr 1-2 Achievements | Qtr 3-4 Achievements | |
| Reduction in the number of people who smoke. | F1 | Develop additional local indicator around narrowing the gap between the most deprived 10% SOAs and rest of Leeds. NI 120: All-age all cause mortality rate (target disaggregated to focus on narrowing the gap between the 10% most deprived SOAs and the Leeds average). NI 123: Stopping smoking | 2009/10 | 2010/11 | 2011/12 | Core | Progress Against PI Target | Current | Qtr 1-2 Achievements | Qtr 3-4 Achievements |
| | F2 | Deliver range of healthy living activities in deprived areas in West Leeds, Broadleas, Fairfield and Moorside/New Wortley respectively. | To evaluate programme and determine future course of action. | NHS Leeds, BARCA-Leeds & HLNL | NHS Leeds, BARCA-Leeds & HLNL | Winter Wellbeing Event at Strawberry Lane Community Centre included information on Smoke Free Homes (targeting older people). BARCA is currently doing some targeted awareness raising of smoking cessation support at Fairfield Community Centre. Support with quitting cannot be delivered at the Centre therefore BARCA are promoting existing services available in the local area. Staff at Fairfield Community Centre and those working locally have also been informed about brief interventions training provided by Leeds Stop Smoking Service to help support those wanting to quit. | 628.00 per 100,000* | 100,000* | | |
| Reduce rate of increase in obesity and raise physical activity for all | F3 | NI 57 Children & Young People's participation in high-quality PE and sport. NI 55: Obesity in primary school age children in Reception. NI 55: Obesity in primary school age children in Reception | Increase the number of healthy schools in Leeds. Improve the levels of fitness through the engagement of pupils in active out of schools activities. Secure and improve community access to sports facilities on school sites. Deliver 6 community cooking sessions and 2 physical activity opportunities in each neighbourhood "for adults". | To evaluate programme and determine future course of action. | NHS Leeds, Education, Extended Services & Head Teachers of local primary and high schools. NHS Leeds and BARCA Leeds. | NHS Leeds has started a PCT anti-obesity project in Armlley. 519 young people undertook sporting activities as part of the I Love West Leeds festival. | | | | |

| Local Improvement Priorities | Ref No. | Performance Indicator - how we will measure success | Actions | | | Partnership Lead | Resources | Performance Monitoring and Current Year Actions/Achievements | | | |
|------------------------------|---------|--|--|---------------------------------------|---------|--|--|--|--------|---------|----------------------|
| | | | 2009/10 | 2010/11 | 2011/12 | | | Progress Against PI Target | | | |
| | | | | | | | | Baseline | Target | Current | Qtr 1-2 Achievements |
| F4 | | | Support the 'Fresh and Fruity' campaign to be delivered by Healthy Living Network Leads. | Evaluate the success of the campaign. | | Community Health Educators & HLN Leads. | | | | | |
| F5 | | Either APA dataset indicator: KIGS CH39: Children looked after per 10,000 population aged under 18 Or No. of looked after children and young people. | Ensure appropriate & responsive info sharing process at cluster and wedge level. Monitor and evaluate the Communication Plan. | | | 1. Extended Services Advisor with Communications Worker. 2. Extended Schools Cluster. | Cluster meetings running in Bramley and Armley, representation on LAMPs and Children Leeds West partnership operating. | | | | |
| F6 | | | Increase understanding of safeguarding throughout local Cluster arrangements, including impact of domestic violence. | | | Children Leeds West and Extended Services. | Children's Services have undertaken a presentation at Children Leeds leadership Team meeting for dissemination through to clusters. | | | | |
| F7 | | | Promote and embed the levels of need and service response. | | | Children Leeds West and Integrated Process Co-ordinator. | This is ongoing and links to safeguarding and the presentation at Children Leeds leadership Team meeting for dissemination through to clusters. | | | | |
| F8 | | Moving towards integration through roll out of Common assessment Framework. NI133 Timeliness of social Care packages following assessment (all adults) | Embed Common Assessment Framework in all appropriate services/agencies throughout the west wedge. To review and monitor the local impact of the roll out of Common Assessment Framework. | | | Integrated Process Co-ordinator. | There has been a number of CAF briefing sessions within schools and agencies to try and identify who would be the most appropriate people to undertake common assessments. Then to get those key individuals who may be in a position to undertake common assessments to not only understand the process but also to gain the understanding about how they can help to support the caf process. This could be in terms of offering resources or services and to understand the importance of attendance to meetings. There have also been attempts to get agencies to assess where they are in terms of all aspects of the common assessment by completing the assessment toolkit. This is a form to be completed by agencies which assess where there are in terms of how many staff are trained who is responsible for IT and a number of other measures. What agencies have been asked is how they can be helped to improve on what they are currently doing. | | | | |
| F9 | | NI 58 Emotional and Behavioural health of looked after children | Identification and promotion of appropriate family counselling services throughout the wedge. | | | Children's West Partnership with Family Support Sub-Group. Head of Children's Centre Services. (HOCCS) | | | | | |
| F10 | | VSB 12 Effectiveness of children and adult mental health services | Provision of co-ordinated, appropriate parenting/ family support throughout the wedge. | | | Children's West Partnership with Family Support Sub-Group. Head of Children's Centre Services. (HOCCS) | | | | | |

| Local Improvement Priorities | Ref No. | Performance Indicator - how we will measure success | Actions | | | Partnership Lead | Resources | Performance Monitoring and Current Year Actions/Achievements | | | |
|------------------------------|---------|--|--|---------|---------|--|-----------|--|--------|----------------------|---|
| | | | 2009/10 | 2010/11 | 2011/12 | | | Progress Against PI Target | | Qtr 1-2 Achievements | Qtr 3-4 Achievements |
| | | | | | | | | Baseline | Target | | |
| | F11 | NI 139 The extent to which older people receive the support they need to live independently at home. | Support to Armley Helping Hands and Bramley Elderly Action to sustain provision. | | | Armley Helping Hands, Bramley Elderly Action & Local Social Support Team & LCC | | 29.50% No Place survey | | | Bramley Elderly Action continues to provide a broad range of preventative health activities for local older people. They have been recommended by commissioners to provide a Neighbourhood Network service for the next 5 years. In the last 6 months we have delivered a £36,000 Home Office funded Safer Homes project to reduce burglaries amongst local older people. |

| Local Improvement Priorities | Ref No. | Performance Indicator - how we will measure success | Actions | | Partnership Lead | Resources | Progress Against PI Target | | Performance Monitoring and Current Year Actions/Achievements | |
|--|---------|--|--|--|--|--|---|---------|---|---|
| | | | 2009/2010 | 2010/11 | | | 2011/12 | Current | Qtr 1-2 Achievements | Qtr 3-4 Achievements |
| Reduce anti-social behaviour | G8 | N24 Satisfaction with the way the police and local council deal with anti-social behaviour | Continuation of work undertaken by Youth Work Partnership in particular early identification and agree individual area's individuals and families in the West of the Crime Action Plan and deliver multi-agency interventions to include enforcement, support and support. Working in partnership with schools and the Safer Schools Officers in tackling anti-social behaviour in schools. | Audit of Hot Spot neighbourhoods re perception of ASB. | Police ASB Panel, YIP, YS & BARCA Leeds, Children Leeds West | Access to the Crime Action Plan at Funding & ECRKWeb along funding | | | Funding agreed for Safer Schools Officer for Swallow Hill School and West Leeds Academy. On going partnership work focusing New Wortley, Wythers, Broadbates, Operation Champion focusing on inter-generation work New Wortley with PCSO's Operations community developing green bowling matches, inter-schools football and other activities. The Fairfield estate targeting young people living on the Fairfield's and those involved in lower incidents of ASB. Operation Amble was held with the policing of the area in relation to ASB. Focus actions is taking place on ASB/crime on the hot spot area Edinburgh, Avaries area in Armeley, Operation StaySAFE is taking place on ASB. ASB motor bikes - Funding agreed with West North West Homes Leeds for additional resources to tackle ASB/motor bikes in Inner West. Tackle not Tolerate ASB event held February in Armeley with Police and Partner agencies for West Leeds | Operation Abbreviate / Dairy. There have been 10 arrests of street sex workers, 7 ABC's issued and 7 Home Office cautions in New Wortley area of Armeley. A funding bid with WNVHL has been approved and an action plan is being drafted in conjunction with BARCA and partner agencies to deliver interventions targeting drug users and prostitutes with BARCA. A - Breeze - C Project. March 2010 5 week project on the Fairfield estate targeting young people living on the Fairfield's and those involved in lower incidents of ASB. Operation Amble was held with the policing of the area in relation to ASB. Focus actions is taking place on ASB/crime on the hot spot area Edinburgh, Avaries area in Armeley, Operation StaySAFE is taking place on ASB. ASB motor bikes - Funding agreed with West North West Homes Leeds for additional resources to tackle ASB/motor bikes in Inner West. Tackle not Tolerate ASB event held February in Armeley with Police and Partner agencies for West Leeds |
| Reduce worklessness | G9 | N1152 working age people in the city with a focus on deprived areas | Find opportunities for working age people to gain skills and training. Deliver the Worklessness Pilot in New Wortley, Fairfields and the neighbourhoods. Work in SOAs to engage and support people into jobsearch activities through a number of delivery sites. Work with measures to engage them into work. Provide an adult learning facility to support first steps back into work. | | Jobs and Skills. | | 11.20% (0.6 percentage point reduction to 10.6%) | | There are two Family Mentors working in the Inner West area, covering the New Wortley and Wythers neighbourhoods. Through their work, we expect to see a reduction in the number of people on the waiting list for employment, one in New Wortley and one in Wythers neighbourhood. There has been approximately six offered intensive family support, this will increase shortly due to new referrals that have come in. The Data Sharing pilot with the Department of Work and Pensions has identified eight lone parents in New Wortley area; they have been invited to monthly coffee mornings. There are weekly surgeries starting from the 9th Oct 09 at Fairfield Community Centre on a Wednesday and the Wyther House on a Tuesday, with staff available to take new referrals. There is also a clothes swapping event to be held on Friday 9th October 2009 12.30-3.00pm at Wyther House. There are staff available daily at New Wortley Community Centre with a specific surgery on Thursdays in conjunction with an organisation called Working Links who have funding to assist people back into work. The Family Mentors have worked with a variety of agencies and these include: <ul style="list-style-type: none"> - Castleton Children's Centre - Libraries - West North West Homes - Bradford Road Street Warden - Armeley Churches - Local Churches - Voluntary Organisations - Local Schools - Job Centre Plus Working | The 4 Families project continues to operate in the Fairfields, New Wortley and Wythers neighbourhoods. |
| Reduce crime and anti-social behaviour | G10 | N116 Serious acquisitive crime rate, violent crime rate, injury crime rate | Thematic Sub groups are in place to address Crime, and Violent Crime within the North West Division (offender management units). Identify 'hot spots' through the multi-agency tasking groups for burglary, vehicle crime, violent crime and ASB and focus action and messaging and improve the quality of the Police Strategy and Police and Communities Together (PACT) meetings. Support the delivery of the Safety Central objectives. | | Police BARCA-Leeds, West Yorkshire Police and Rescue. | | N116 27 (rate per 1000) NI120 5 (rate per 1000) NI120 7.5 (rate per 1000 population) NI116 25.8 (rate per 1000 population) 4.7% NI120 7.5 (rate per 1000 population) 6% reduction on baseline | | Operation Champion: 18 th , 19 th , 20 th November focused on the Wyther estate in Armeley which included leafleting the area with newsletter promoting crime prevention advice and information about local activities. High visibility patrols undertaken in the Wythers and Raynville areas which helps to increase the public confidence and satisfaction in the Police. Target Hardening; Successful bid by Bramley Elderly Action for target hardening packages for elderly vulnerable tenants in Bramley ward and working with the Crime Reduction officers to identify vulnerable residents. Operation Champion - 24th 25th March targeting vulnerable elderly tenants in Bramley over 7 day period for priority offences and 2 public order offences. Armeley Town Street - Monthly multi-agency action days on Armeley Town Street to tackle crime and environmental issues on Armeley Town Street 10.30 addressing anti-social behaviour, street drinking and speeding on Town Street. Funding bid for CCTV camera to be located on Broadlea Hill to assist in reducing | |
| Provide extended services, using libraries across the city, to improve support to children, families and communities | G11 | N18 Number of Extended Schools. | To ensure the Extended Services Clusters in Inner West are delivering the full core offer of childcare, parental support, out of school activities, access and signposting to other services and access to school facilities. | | Extended Services Clusters. | | | | | |

Leeds Strategic Plan Theme - Harmonious Communities

Theme leads - Area Management Team
Theme member champion - Cllr Atkinson

| Local Improvement Priorities | Ref No. | Performance Indicator - how we will measure success | Actions | | Partnership lead | Resources | Performance Monitoring and Current Year Actions/Achievements | | |
|--|---------|--|--|--|------------------------------------|--|---|--|----------------------|
| | | | 2009/10 | 2010/11 | | | 2011/12 | Qtr 1-2 Achievements | Qtr 3-4 Achievements |
| LSP Strategic Outcomes P1 - More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services P2 - Improved community cohesion and integration through meaningful involvement and valuing equality and diversity CYP Priorities Early Learning Outcomes in deprived areas Teenage conception Reducing the need for children to be in care Persistent absence Child Poverty Outcomes for looked after children Places to go, things to do Actions | H1 | NI 6 Participation in regular volunteering, NI 10 Young people's participation in positive activities. | Evaluate the outcomes of the Participatory Budget Scheme in the Broadbeads. | Deliver Participatory Budget Scheme in Inner West. | AMT and partners. | Well being Funding & Area Panel Funds from WNW Homes | Participatory Budgeting schemes that have been delivered across the City will be evaluated jointly as part of the citywide Community Engagement Sub Group, in order to evaluate the achievements and successes and identify good practice guidance to support future schemes. | The fourth part scheme was delivered on site through a range of partner agencies. The methodology of participatory budgeting is currently being piloted as the main community engagement route for the South Area Management team. If this larger pilot scheme is seen as successful the template will be rolled out to the whole of the city as an effective engagement strategy. | |
| | H2 | | To develop Parent Ambassadors within the Clusters to support new parents and provide advice and signpost to activities. | | Extended Services. | | Extended Services run a large number of courses and activities for parents. Two Cluster brochures of parenting activities for the Armley area have been published. A large programme of after school activities have been sustained. Holiday playschemes and activities across the Armley area are being delivered. Activities, events and courses for parents continue to run. There have been High School roadshows for parents and children. There are sessions on supporting parents complete forms. After school provision has been offered. Summer and autumn term programmes have been produced. Extended Services have supported two family support events, the Parent Ambassadors scheme is currently being piloted in Outer West, if this is successful it will be rolled out in other areas. | | |
| | H3 | | Increase the level of engagement with young people with local services. | | | BARCA Leeds & Youth Service | | The youth work team has supported over the past year 5 young volunteers aged 18-25 to assist in delivering youth provision. One has gone on to become a young detached centre based and issue based work. We ran a residential at Herd farm advisor for a National Charity - Youth Bank UK. One has become a Director of BARCA-Leeds, he was also involved in a international youth leadership scheme. Two have established a peer led education group with other young people. In the highest amount across the city and many young people have benefited from additional support of the West Leeds Youth Work partnership we have established in partnership work with other organisations such as BARCA, and Shallow Hill and Shallow Hill. They have fully supported new sessions in the Sikh Temple and community work. They have worked in every major estate in the Armley Ward and worked with over 675 young people | |
| | H4 | | To deliver an intergenerational/celebrating diversity event in Bramley & Stanningley ward. Accessing hard to reach groups, both young people and those aged over 45 years. | | | AMT and partner agencies. | | The first intergenerational poetry event took place at Bramley Library (30th November) and an intergenerational sing-along will take place at Trinity Methodist Church (27th April), scheduled to coincide with a European initiative to celebrate intergenerational solidarity. Between November 09 and March 2010 we employed an intergenerational Development Worker. We plan to create a more permanent post to help develop the work of the Bramley For All Agas alliance. | |
| H5 | | NI 4 Percentage of people who feel they can influence decisions in their locality. | Continued support and development of community forums in Armley and Bramley, ensuring representation and diversity, investigate web based approaches and resident panels. | | AMT and community representatives. | | The Armley and Bramley Community Forums continue to run, both monthly and bi-monthly in the case of Bramley. A new community engagement programme has been established, which incorporates WNW citizen panels and online services. | AMT continue to facilitate and administer the Armley and Bramley Community Forums, both monthly and bi-monthly in the case of Bramley. AMT continue to implement the WNW Community Engagement Programme, and achievements include: 4 WNW citizen panels in each of the Area Committee areas have been established, developed WNW Area Management Team webpages, held a focus group in inner west with citizen panel members on environmental issues (a report has been produced) and launched an electronic survey for WNW citizen panel members, which will be followed up by an electronic mailout. | |
| H6 | | Continued support and development of viable community centres in deprived neighbourhoods | Development of neighbourhoods | | AMT and partner agencies. | Fundraising from parents services Community Assocs | Three external bids have been submitted to support the Community Centre Consortium, with a final bid to be submitted in Nov 08. Short, medium and long term plans are being developed to support the Consortium. The development of community centres continue to be supported and an action plan is being developed to support Strawberry Lane community centre. | AMT have developed a Pricing and Lettings Policy for Strawberry Lane, which has been to the Agency Forum for consultation, and is going to the April Agency Forum. The Area Committee have an agreed £25,000 to replace the Community Centre Consortium's proposal to employ a Business Facility Manager to cover the New Wortley, Wythers and Fairfields community centres, along with a pot of funding to support the sustainability of the three community centres. | |

| Local Improvement Priorities | Ref No. | Performance Indicator - how we will measure success | Actions | | | Partnership lead | Resources | Performance Monitoring and Current Year Actions/Achievements | | | |
|------------------------------|---------|---|--|---|---------|--|---------------------------|--|--|----------------------|---------|
| | | | 2009/10 | 2010/11 | 2011/12 | | | Progress Against PI Target | | Achievements | |
| | | | 2009/10 | 2010/11 | 2011/12 | | | Baseline | Target | | Current |
| H7 | | | To continue the LAMP and NIP activity in New Wortley, Wyther, Fairfield and Broadleas, involving local residents and partner agencies. Develop team neighbourhood action oriented work to improve neighbourhoods and LAMP and NIP plans. | To evaluate improvements and perceptions in the neighbourhoods | | All Partner Agencies | All Partner Agencies | New Wortley Community Plan developed by local residents in partnership with Yorkshire Planning Aid. Launched in September 2009 in presence of Hillary Benn, MP. A LCC response has been submitted to the T&RGs and priority social and economic actions will be picked up through the New Wortley LAMP. The Wyther LAMP area has been subject of considerable work to develop a community cohesion methodology toolkit, the outcome of which will help to feed into the Wythers Local Area Management Plan. The Fairfields LAMP partners are working with the Community Centre Consortia to develop an exit strategy for the SSCF funding. | Qtr 1-2 Achievements | Qtr 3-4 Achievements | |
| H8 | | NI 7: Environment for a thriving third sector. | To commission £10,000 for small grants to voluntary and community groups. | Evaluate impact of community group activities on community capacity and cohesion. | | AMT | £10,000 Wellbeing funding | Funding allocated and small grants being administered. | Funding continues to be administered at the end of March 2010 there was £83,681. | | |
| H9 | | NI 1: Percentage of people who believe people from different backgrounds can well together in their local area. Develop local indicator around the prevention of all forms of violent extremism. NI 2: Percentage of people who feel that they belong to their neighbourhood. NI 13: Migrants' English language skills and knowledge. NI 23: Perceptions that people in the area treat one another with respect and consideration. | To commission £2,500 for skips to support community initiatives. | | | AMT | £2.5K WB Fund | Amount allocated and funding being administered. | Funding continues to be administered at the end of March 2010 there was £94,35. | | |
| H10 | | | Deliver the Armlsey Community Cohesion project. | | | AMT, Safer Leeds | | Community cohesion work in Armlsey is progressing. Resources are currently being focussed on the Wythers neighbourhood. Both quantitative and qualitative research will be combined to produce a audit methodology toolkit, to enable roll out in other areas in Armlsey. An open space pilot event is being organised for March 2010, to raise awareness between frontline members of staff and voluntary and community groups on community cohesion. | To date the focus has been on the Wythers neighbourhood and AMT undertook a community cohesion audit to bring together quantitative and qualitative research. Work to develop a toolkit and methodology on how to take forward community cohesion in other neighbourhoods is being finalised by Area Management Team and Policy and Planning in Regeneration. The qualitative and quantitative research has been completed and interventions for the Wythers neighbourhood are currently being developed, which will be delivered through the Wyther Improvement Group to ensure local ownership. The objective of openspace event was to do some myth busting and capacity building with front line members of staff on what cohesion means to us, and how this can help build cohesive communities; enable networking, relationship building and identifying who is doing what and where and how we can work more closely together to create a 'Team Armlsey' feeling, including information sharing on recent work undertaken in Armlsey to help build cohesive neighbourhoods. The event, organised jointly by AMT, Equalities Team and Together for Peace was well received. | | |
| H11 | | | Prevent, identify and respond to community tensions through Neighbourhood Mgmt Tasking and Reporting (Race Hate Crime) within communities through Neighbourhood Wardens and Community Forums. | | | Community Safety Locally Co-ord, MATS, Community Forums, LAMPs | | Representation to the city-wide tension monitoring group from Area Management to identify and respond quickly to any emerging tensions. Preventing Violent Extremism funding with project being developed with young woman from Armlsey Mosque with Leeds Voice, Area Management. | The funding bid from Armlsey Mosque has been submitted to the Silver panel for approval can be given for funding of approximately £12000. Work with the Mosque will include an initial course to develop the leadership skills, knowledge and skills of the women in order that they can promote the true messages of Islam in the community to Muslims and people of other faiths or none. The women will then be engaged in developing initiatives to support the work of the mosque and for the wider community/faith groups. A number of awareness workshops on prevent will be delivered to front line staff across North West Leeds from a wide range of partner agencies utilising the Home Office Training WRAP (workshop to Raise Awareness of Prevent) over the next 12 months. presentation to Silver about the work and initiatives developed by the Prevent | | |

Glossary of Terms

| Term | Description |
|-------------------------|--------------------------------|
| AMT | Area Management Team |
| CYPP | Children and Young People |
| Dev | Development Department |
| EAT | Environmental Action Teams |
| WNWH | West North West Homes |
| LCC | Leeds City Council |
| P&C | Parks and Countryside |
| T&DC Funds | Town and District Centre Funds |
| Vol & Comm Groups | Voluntary and Community Groups |
| WBF | Well Being Fund |
| WYP North West Division | West Yorkshire Police |

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Originator: A Szustakowski

Tel: 0113 3951968

Report of Acting West North West Area Manager

Report to Inner West Area Committee

Date: 22nd June 2010

Subject: Update on Priority Neighbourhood Areas

| | | |
|---|--|--|
| <p>Electoral Wards Affected:</p> <p>Armley Bramley & Stanningley</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p> | <p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p> | |
| <p>Council Function <input type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function not available for Call in Details set out in the report <input type="checkbox"/></p> |

Executive Summary

This report provides an update on progress, and achievements to date that have occurred in the Inner West's Priority Neighbourhood Areas (also known as Local Area Management Plans – LAMPS). This report also outlines the next steps for each of the partnerships.

1.0 Purpose Of This Report

1.1 The purpose of this report is to provide an update on progress, and achievements to date that have occurred in the Inner West's Priority Neighbourhood Areas (also known as Local Area Management Plans – LAMPS). This report also outlines the next steps for each of the partnerships.

2.0 Background Information

2.1 Based on the Indices of Multiple Deprivation (IMD) there are three priority neighbourhoods in which Area management Team lead on the delivery and implementation of Local Area Management Plans through multi-agency partnership working.

- 2.2 In 2004 the Fairfield estate was ranked in the top 3% of deprived Super Output Areas (SOA) in England and Wales, it was rated as 417th out of 32,482 localities. (IMD). It currently ranks at 1249 (in the top 3.8% nationally) based on the 2007 IMD figures.
- 2.3 In the Wythers estate the upper part has stayed in the top 5% of most deprived estates nationally in the recent update of the IMD statistics. In 2004 the area was ranked 1305 out of 32,482 and in 2007 it rose slightly to 1328, the area is still ranked in the top 5% most deprived estates nationally.
- 2.4 More recently the Wythers estate has been the focus of a community cohesion pilot. This has resulted in the production of a Wythers Community Cohesion Report, along with a number of interventions, which have been embedded into the LAMP.
- 2.5 In the New Wortley estate the average position of the neighbourhood, based on the IMD in 2004 was 1063 out of 32,482 placing it in the bottom 5% of deprived neighbourhoods in the country. In 2007 it increased slightly to 1088. In 2009 local community groups, with the support of Yorkshire Planning Aid launched a community plan. The recommendations and local need identified in this report have helped shape the Local Area Management Plan in New Wortley.
- 2.6 In each of these estates the Area Management Team has established and lead on multi-agency partnerships. This has included the development of Local Area Management Plans and dependant on local priorities established structures that support the implementation and delivery of the plans.
- 2.7 In January 2010 workshops were held for each of the priority neighbourhoods to re-prioritise the LAMPs for 2010.

3.0 Main Issues

- 3.1 Fairfields – The Safer Stronger Communities Fund for the community centre finished in March 2010, and this required a restructure at the community centre.
- 3.2 There were a number of issues that came out of the workshop and these have been embedded in the new LAMP action plan. These included the need for more and wider community engagement, more support for those unemployed, health initiatives/courses and community safety advice.
- 3.3 New Wortley – The community centre undertook a restructure in 2009, which resulted in the loss of the centre manager, as a result the Management Committee have been running the centre with the support of volunteers.
- 3.4 Issues from the workshop held in January included the need for more inter-generational work, tackling worklessness, a wider range of activities for young people, health literacy courses, improvement to the local environment and the need to promote the social enterprises at the community centre.
- 3.5 Wythers – The Wyther Community House, which is based in the top Wythers, is not adequately equipped and spaced to fulfill the needs of the community. There have been disrepair issues with the building, both internal and external, BARCA – Leeds who have a base there to deliver on Community Development work, and the Community Centre Consortium have been working closely with WNWHL to address these concerns.

- 3.6 A Community Cohesion pilot was carried out in the Wythers, by the Area Management Team, with the aim to better understand community cohesion at a neighbourhood level, and identify interventions, along with a set of indicators to evaluate community cohesion.
- 3.7 Some of the key issues, which came out of the Wythers Cohesion Report included significant deprivation with a high level of unemployment, low levels of educational attainment, significant anti-social behaviour and high levels of crime. Although the area is split into three areas, there was a stronger sense of connectivity within each of the areas. However, there is a need for more community engagement and a need to develop a community development strategy for the area.

3.6 **Next Steps for the Priority Neighbourhood Areas**

- 3.7 Fairfields – Partners are currently working to deliver the priorities listed in the action-plan for 2010. This has included developing a Community Engagement Strategy, which incorporates community cohesion, and the development of social enterprise opportunities. Other actions have included partners working together to deliver advice around financial support and services providing money management courses in conjunction with other on-going worklessness initiatives.
- 3.8 A new partnership has been formed between the community centre and Aramark, an American Catering Company who have adopted Fairfields Community Centre as part of their Social Responsibility role. On the 9th July Aramark will be coming to Fairfields Community Centre with approximately 50 volunteers to focus on improving the landscaping and appearance of the outside grounds. This will not be a one off event, they will continue to work with the community centre on a whole host of areas, which will include mentoring, facilitating career fairs or health and wellbeing events, a programme of support will be developed.
- 3.9 New Wortley – Elements of the Community Plan have been embedded into the action-plan for 2010. A health and well being subgroup has been established to take forward the health priorities, this group will specifically look at addressing health issues in New Wortley. Inter-generational work has taken place through initiatives between Armley Helping Hands and Swallow Hill School, along with actions to tackle worklessness and promote financial inclusion. Various courses have taken place to address health concerns in the area such as smoking, alcohol, and drugs misuse.
- 3.10 Wythers – Following the completion of the Community Cohesion pilot, and the incorporation of the interventions into the Wythers Action Plan, a subgroup has been established to take forward the community development/ community engagement elements of the interventions, this group has called itself the Team Wythers. An action plan is being developed, which focuses on increasing resident involvement and engaging with the hard to reach. A Family Fun Day is being organised in July, bringing residents together from each of the three areas and allowing those residents who have expressed an interest to get involved in planning and delivering the event.
- 3.11 BARCA Leeds are leading on the health and well-being issues raised and Environmental Action Team are leading on all environmental issues in the area.

3.12 Community Centres

- 3.13 The community centres in these areas are a valuable asset in engaging with residents in deprived communities. They offer many services and facilities, as well as being a

local focus from which partner agencies can deliver initiatives, such as worklessness and health.

- 3.14 As noted in this report each of the three community centres within our priority neighbourhoods have faced a number of challenges and changes recently and need more support and a change in focus/ restructure to enable these community centres to continue their good work through a more sustainable management model. A Community Centre Consortia group was established by Area Management Team to address the impending funding issues and deliver a more sustainable management model.
- 3.15 A business model was drawn up, which involves a lead organization, BARCA Leeds, taking responsibility for managing a Business Facility and Social Enterprise Manager. The Business Facility and Social Enterprise Manager will develop strategic business plans for each community centres, oversee the running of the three local community buildings (Fairfields, Wythers and New Wortley) and review and identify further funding towards the long-term sustainability of centres. The anticipated outcomes include, raised awareness of Social Enterprise opportunities, in order to create new sustainable community businesses, maximised income generation from room hire and usage of the facilities and services and promotion of the use of the centres to local businesses. As a result this will free up community centre staff and volunteers to engage with local people, develop and deliver programmes of work and enable capacity building and training opportunities for the both the management committees, staff and volunteers. The Business Facility and Social Enterprise Manager will work across the three community centres within the priority neighbourhoods, Fairfields, Wythers, and New Wortley.
- 3.16 The Inner West Area Committee provided £75,680.32 for funding towards a Business Facility and Social Enterprise Manager to cover the three community centres within the three priority neighbourhoods in Inner West, and a pot of funding to help address any issues or gaps in funding between the three community centres.
- 3.17 The Business Facilities and Social Enterprise Manager's post has been advertised, the closing date was midday 28th May and interviews will take place on the 10th June.

4.0 Implications for Council Policy and Governance

- 4.1 The work that has been carried out in the Priority Neighbourhood areas has helped to meet the Council's objectives of narrowing the gap; improving community cohesion and regenerating deprived areas.

Member Consultation

- 4.2 Relevant Ward Members have been consulted on the works of the LAMPs and the Area Committee through regular updates.

5.0 Legal and Resource Implications

- 5.1 There have been no legal implications arising out of the work in the Priority Neighbourhood Areas. Resource implications have revolved in the main around

Officer time, and in the case of the community centres financial support from the Area Committee's Wellbeing budget.

6.0 Conclusions

- 6.1 There remains a great deal of work to be undertaken in these priority neighbourhoods to narrow the gap, improve community cohesion and regenerate these priority neighbourhoods. This is dependent on the continued identification and evaluation of local need, both historical and emerging, priority setting, harnessing resources both physically from continued partner input, and financially from mainstream funding, and both strong partnership working and resident involvement.

7.0 Recommendations

- 7.1 The Inner West Area Committee are asked to note the progress and next steps of the three LAMP areas and make comments, and ask questions where necessary.

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Originator: Liz Jarmin

Tel: 395 0647

Report of The Director of Environment and Neighbourhoods

Inner West Area Committee

Date: 22nd June 2010

Subject: Area Committee Roles for 2010/11

| | | | |
|----------------------------------|---|--|-------------------------------------|
| Electoral Wards Affected: | | Specific Implications For: | |
| <input type="checkbox"/> | Ward Members consulted (referred to in report) | Equality and Diversity | <input type="checkbox"/> |
| | | Community Cohesion | <input type="checkbox"/> |
| | | Narrowing the Gap | <input type="checkbox"/> |
| Council Function | <input type="checkbox"/> | Delegated Executive Function available for Call In | <input checked="" type="checkbox"/> |
| | | Delegated Executive Function not available for Call In Details set out in the report | <input type="checkbox"/> |

Executive Summary

This report presents the Area Committee with a summary of their Area Functions and Priority Advisory Functions for 2010/11. As there are no significant changes proposed to the functions agreed by the Executive Board for 2009/10, it has been agreed that this approval is rolled forward to 2010/11.

1.0 Purpose Of This Report

1.1 To provide the Area Committee with a summary of the Area Functions and Priority Advisory Functions for 2010/11.

2.0 Background Information

2.1 In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C), these are updated annually and presented to each of the 10 Committees.

2.2 This report does not propose any changes to the Terms of Reference for Area Committees or to their relationship to the Executive Board and its Members for 2010/11.

3.0 Main Issues

- 3.1 In 2009/10 Area Committees and service managers across the Council, delivered a programme of local service delegations across a wide range of service areas. The implementation of these has been taking place throughout the year.
- 3.2 This report does not propose any significant alterations to the number or scope of Area Functions delegated to Area Committees in 2009/10. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval is to be rolled forward to 2010/11.
- 3.3 A summary of the functions to be rolled forward to 2010/11 is appended to this report. A full schedule of the Area Functions and Priority Advisory Functions for Area Committees for 2010/11 is currently being finalised and will be distributed to Committee Members in July 2010.
- 3.4 In order to assess the effectiveness of Area functions, a review will be undertaken in 2010/11 involving Area Committee Members, the responsible Service function leads and Area Teams.
- 3.5 The review will aim to identify progress to implement the functions; gain a better understanding in practical terms of how Area Committees can support service delivery at local level; gain an understanding of the challenges and opportunities they have encountered, and begin to understand how we can make the functions more realistic and deliverable moving forward. The review will also seek to identify further service areas where delegated powers could be assigned to the Area Committees in future.

4.0 Implications For Council Policy and Governance

- 4.1 The work described in this report and the recommendation fits with existing Council policy and governance arrangements. Area Committees' Executive Functions are exercised concurrently by Area Committees, the Executive Board and by Directors under the officer delegation scheme (executive functions).
- 4.2 Decisions taken by Area Committees, in relation to executive functions, remain subject to call in.
- 4.3 Officers will provide proper advice and support to Area Committees and their Chairs to ensure that delegated Executive Functions continue to be exercised in accordance with the Area Committee Procedure Rules.

5.0 Legal and resource implications

- 5.1 The budgets to deliver the 2010/11 Area Functions, were agreed by Full Council on 24th February 2010.
- 5.2 Any proposed changes to resources relating to Area Functions would need to be made in consultation with the relevant service Director/Chief Officer(s) and with the agreement of the Area Committee and Executive Board, where appropriate.

5.3 There are no new resource or legal implications arising from the proposed extended priority advisory functions of the Area Committees.

6.0 Conclusions

6.1 In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C), these are updated annually and presented to each of the 10 Committees.

6.2 There are no significant changes proposed to the Area Functions approved by the Executive Board in 2009/10. It has therefore been agreed that this approval is extended to 2010/11.

6.3 In order to assess the effectiveness of Area functions, a review will be undertaken in 2010/11 involving Area Committee Members, the responsible Service function leads and Area Teams.

7.0 Recommendations

7.1 The Outer West Area Committee is asked to note:

7.1.1 The summary of approved the Area Functions and designated priority functions for 2010/11 which are appended to this report.

List of Background Documents:

Area Committees Terms of Reference

Council Constitution

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| | |
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| Well-Being Schedule | |
| Function | |
| To promote and improve the economic, social and environmental well-being of the Committee's area. | To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee. |

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| Area Functions Schedule | |
| Function | |
| Community Centres | In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to: <ul style="list-style-type: none"> • oversee controllable revenue budgets, operational arrangements and the use of the centres; • agree and implement a schedule of charges and discounts for directly managed centres; • make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs. |
| Community Environmental Officers (CEO) and Community Environmental Support Officers (CESO) | In relation to the Committee's area, to agree priority areas for and deployment of CEOs and CESOs. |
| CCTV | To maintain an overview of the service in the Committee's area and receive regular information about it. |
| Neighbourhood Management Co-ordination | In relation to the Committee's area: <ul style="list-style-type: none"> • to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and • to agree and monitor Neighbourhood Improvement Plans for the Committee's area. |

Priority Advisory Functions

| Role | Summary |
|---|--|
| Community Engagement | Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities. |
| Changes for 2010/11 | No change to role of Area Committees. |
| Community Greenspace | <p>This covers 73 community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features.</p> <p>Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them, for example proposals for refurbishment and installation of new play equipment.</p> |
| Changes for 2010/11 | No change to role of Area Committees. |
| PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations | This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees. |
| Changes for 2010/11 | No change to role of Area Committees. |
| Environmental Action Teams | <p>Three area based teams of 20 staff working across the City, are responsible for a range of neighbourhood related enforcement activities including noise nuisance, waste in gardens, overgrown vegetation, littering, placards, A-boards, graffiti, waste from domestic and commercial bins, drainage, pest control. The teams will carry out the enforcement and preventative work, rather than the litter picking, waste collection role which is done by other staff.</p> <p>Area Committees will receive regular reports about</p> |

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| | <p>this new combined service and be able to influence service planning and local priorities for action based on local knowledge about issues and hotspots. Operational policies will be created for Leeds, but the priority afforded these could be influenced by local issues, such as littering and bin yards. Close working arrangements will be developed with the newly established Community Environmental Officers (CEO)/Community Environmental Support Officers (CESO).</p> |
| Changes for 2010/11 | No change to role of Area Committees. Links to closer working with new Community Environmental Officers (CEO) /Community Environmental Support Officers (CESO) |
| Street Cleansing | <p>This covers teams of staff and specialist equipment to provide mechanical sweeping of adopted carriageways and footpaths, manual litter picking and litter bin emptying.</p> <p>Area Committees will be regularly presented with information about the services in their area and given opportunities to influence service planning and local priorities and hotspots. This would be primarily based on ward level discussions with Elected Members. Priority will be given in the forthcoming review to how this service can be delegated.</p> |
| Changes for 2010/11 | No change to role of Area Committees |
| Grounds Maintenance | <p>This covers various elements of maintenance work including grass cutting, shrub and rose bed maintenance and hedge maintenance. There are currently two contracts for Grounds Maintenance, which will end in February 2011. Members have been consulted on the new specifications and contract packaging. Regular client/contractor meetings take place to address both operational and financial issues relating to the delivery of the contracts, where concerns / issues raised by Members are fed in.</p> |
| Changes for 2010/11 | No change to role of Area Committees. |
| Highways Maintenance | <p>Area Committees will be asked to Comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.</p> |
| Changes for 2010/11 | No change to role of Area Committees. |
| Local Children and Young | Area Committees will continue to influence the |

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| <p>People Plans</p> | <p>strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area Partnership expressed through Area Delivery plans and extended service cluster plans.</p> |
| <p>Changes for 2010/11</p> | <p>No change to role of Area Committees. Key issues for Area Committees to be aware of: New Children Trust arrangements The role of the Leeds Safeguarding Children Board</p> |
| <p>Health and Well Being. (including Adult Social Care)</p> | <p>As part of their responsibility to promote local well being, Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as the Leeds PCT at the local level. Adult Services and the PCT are organising their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan.</p> |
| <p>Changes for 2010/11</p> | <p>No change to role of Area Committees</p> |
| <p>Area Based Regeneration Schemes and Town and District Centre Projects</p> | <p>Also consistent with the promotion of well-being, Area Committees will have a role in relation to influencing, assisting and endorsing key aspect of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in the Regeneration Service.</p> |
| <p>Changes for 2010/11</p> | <p>No change to role of Area Committees. Clearer distinction will be made in future between schemes where the committee has an influencing role, and those where their role is consultative only.</p> |
| <p>Conservation Area Reviews</p> | <p>This function covers a programme of reviews in 17 designated conservation areas commencing 2008/09 – to 2010/11. In each case to assess its special character, to propose any changes to its boundary and</p> |

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| | to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work. |
| Changes for 2010/11 | <p>No change to role of Area Committees</p> <p>Key issues for Area Committees to be aware of: Of the 17 conservation area reviews agreed, the final 7 will be completed in the 1st quarter of 2010/11. There is an opportunity for Area Committees to fund a continuation of the programme beyond what has been currently been agreed.</p> |
| Advertising on Lampposts | Propose that function is suspended until April 2012 |
| Changes for 2010/11 | <p>The council had agreed a 15 year contract for the installation of advertising on lamp posts in 2008. A 20% share of the income generated from this contract was due to come back to Area Committees to support local priorities. However, in February 2009 the company awarded the contract went in to administration. During the liquidation process, the hoardings on lamp posts were sold to a new company, City-ads Leeds, who will operate a much reduced service on an interim basis until a more permanent arrangement is put in place.</p> <p>A new company to deliver this contract will be selected through a competitive tender process, with the contract commencing around December 2011. The delay in tendering for the renewal of the contract is to enable the advertising market to recover from the economic downturn and thereby yield the Council (and Area Committees) with the best possible financial return.</p> <p>City-ads is a fledgling business, aspiring to build their advertising portfolio against an extremely difficult economic backdrop for the industry. An income share arrangement has been agreed but the returns are not expected to be significant. Initial indications are that the Council will receive around £300 per quarter, rising to around £1,000 per quarter as the business grows over the next 12months.</p> <p>It is therefore proposed that this function is suspended until April 2012 when a new contractor has been agreed, as the administrative costs of dividing the limited income that will be received to each of the 10 committees, is highly likely to outweigh the actual</p> |

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| | return that each committee will receive. |
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Originator: Mike Earle

Tel: 0113 2243209

Report of the Chief Democratic Services Officer

Report to: West (Inner) Area Committee

Date: 22nd June 2010

Subject: Local Authority Appointments to Outside Bodies

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|---|--|--|
| <p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p> | <p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p> | |
| <p>Council Function <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input type="checkbox"/></p> | <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |

Executive Summary

This report outlines the procedures for Council appointments to outside bodies, and the Committee are requested to consider and appoint to those bodies listed at Appendix 2 to the report.

1.0 Purpose of this Report

1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to :

- Agree the nominations to those organisations which fall to the Committee to make an appointment to. This year, the Area Committee have to make appointments in respect of the following organisations (**see Paragraph 4**) :-

- **Bramley Surestart**
- **ALMO West Inner Area Panel**
- **Divisional Community Safety Partnership**
- **Area Children's Partnership**
- **Area Health and Wellbeing Partnership, and**
- **Area Employment, Enterprise and Training Partnership.**

2.0 Background

- 2.1 In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.
- 2.2 Attached at Appendix 1 is the agreed Appointment Procedure Rules¹ that have been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces appointment categories; and places responsibility for appointment clearly with Elected Members both through this Committee and the Member Management Committee.
- 2.3 The **Member Management Committee** has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:
- Considering requests from all Outside Organisations seeking Elected Member representation
 - Determining the category of appointment which will govern which Committee will make the appointments
 - Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.
- 2.4 Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant **Area Committee**.
- 2.5 In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at Appendix 2 are those that have been determined should be made by this Area Committee.
- 2.6 One of the delegated Member appointment functions which Area Committees had **previously** been asked to exercise was making Elected Member appointments to the Boards of Housing Management Arms Length Management Organisations. **However**, on the recommendation of the Executive Board, the Member Management Committee at its meeting on 22nd December 2006 resolved that in future appointments to the re-structured ALMO Boards (down from 6 to 3, with smaller numbers of Directors) would be made by the Member Management Committee itself. These appointments therefore no longer appear in the schedule of appointments at Appendix 2, but the Area Committees still appoint to the ALMO Area Panels.

3.0 The Appointment Procedure - Community and Local Engagement Category

- 3.1 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference, if this is available, to the constitution

¹ This Procedure is now incorporated into the Council's Constitution

² For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.

- 3.2 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.
- 3.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 3.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 3.5 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.6 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

4.0 Appointments 2010/11

Bramley Surestart

Surestart is a national/local government initiative aimed at giving every young child the best possible start in life. The Surestart Children's Centres concept is that providing integrated education with childcare, family support and health services are key factors in achieving good outcomes for children and parents.

The Council's current representatives, appointed by the Area Committee, are **Councillor Taggart and Stephen McBarron.**

ALMO West Inner Area Panel

Although the appointments to the ALMO Board of Directors are now made by the Member Management Committee (see Paragraph 2.6), the Area Committee appoints to the ALMO Area Panels.

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

The Area Panels have two main roles.

- Ensuring that the organisation is providing a good service to our customers and
- Delivering environmental and community safety schemes that benefit our customers.

By examining company performance and meeting with senior managers from West North West Homes Leeds, the Area Panels can tackle poor or underperforming areas of work or commend managers on good performance.

Each Area Panel will have a dedicated Partnership Development Officer whose role will be to support the panels and to represent the panels at the various meetings that currently exist in each of the four areas as well as developing new partnerships to reflect the needs of the neighbourhoods and the priorities of the panels.

The Partnership Development Officers will also be responsible for identifying and developing customer led environmental and community safety schemes. This includes consulting with affected residents, identifying and applying for match funding, drawing up specifications liaising with contractors and ensuring contract delivery.

The panels have a wide responsibility that is set out in their Terms of Reference including:

- Business & delivery Plans
- Tenant Inspections
- Performance
- Tenant Participation
- Tenancy Management
- Repairs & Improvements
- Lettings
- Tenant Satisfaction
- Staffing and
- Service Development

Although generally the panels will be monitoring and measuring the organisation's performance across these headings they will, in time, get involved in more detailed work such as.

- Consulting on contracts for Grounds Maintenance & Repairs
- Recommending priorities for inclusion in Business Plan
- Leading a tenant Inspection
- Developing strategies for Hard to reach Groups
- Be involved in deciding how to enforce tenancy conditions
- Participating in contract evaluation
- Making recommendations for Local Lettings Policies
- Recommending changes in service delivery
- Getting involved in induction of new staff

These are annual appointments, and the Council's current representatives, appointed last year by the Area Committee, are **Councillors J McKenna and Taggart.**

District or Area – Based Partnerships

In November 2008, the Council's Member Management Committee agreed that Member appointments to District and Area-based Partnerships should be categorised under the Appointments to Outside Bodies Procedure Rules (see Appendix 1) as 'Community and Local Engagement' appointments, to be made by the relevant Area Committee. For governance and administration purposes, it has been decided to review these appointments annually, and details of this Committee's current appointments are set out later in the report.

At present, there are a number of area based partnership groups established as part of Leeds Initiative – the local strategic partnership. These are:

- Divisional Community Safety Partnerships
- Area Children's Partnerships
- Area Health & Wellbeing Partnerships
- Area Employment Enterprise and Training Partnerships

There are three of each of these theme based district partnership groups for the City, all broadly co-terminus with the three Area Management wedges of Leeds City Council. The exception to this is the Area Children's Partnerships, where there are to be five, corresponding to the former five Area Management wedges across the City.

These partnership groups have requested that each Area Committee in their patch nominate a local elected Member representative (or 'champion') to participate in the work of the partnership and act as the link between the partnership and the Area Committee.

Local, area - based partnerships make an important contribution in determining the local actions that can be taken to support the delivery of the strategic outcomes and improvement priorities set out in the Leeds Strategic Plan. The broad commitments and actions of these local partnerships are captured in each Area Committee's Area Delivery Plan (ADP), and they are accountable to the Area Committees for these commitments. The accountability and feedback to Area Committees will be through the regular monitoring reports on each ADP and through an annual report from the partnership group to each Area Committee. The Area Management Teams will support local Member involvement and facilitate Member representatives to raise any issues at their Area Committee as appropriate. It is further proposed that the minutes of all such partnership meetings are available to all Area Committee Members.

There is an expectation that Area Committee representatives will share their knowledge and intelligence of the area, to help shape and determine the priorities and action plans of the partnerships, ensuring they are complimentary and supportive of the Area Committees' ADPs. Direct participation by elected Members on these local partnerships will strengthen the role of Members and their voice as 'community champions' within our partner agencies, and overcome any perceived 'democratic deficit' there may have been. Elected Members participation will also help build the links between local partnership working and the work of the Council through the Area Committees.

The Committee's current designated partnership representatives, or 'champions', are as follows :-

- Divisional Community Safety Partnership – **Councillor J McKenna**
- Area Children's Partnership – **Councillor Lowe**
- Area Health and Wellbeing Partnership – **Councillor J Harper**
- Area Employment, Enterprise and Training Partnership – **Councillor Hanley**

Members are requested to review the above appointments, and to re-appoint, or appoint a new Member, in respect of each Partnership.

5.0 RECOMMENDATIONS

- 5.1 The Area Committee is asked to confirm the nominees to work with the Outside Bodies identified in the Schedule at Appendix 2, as summarised in Paragraph 1, having regard to the Appointment Procedure Rules outlined in this report and detailed at Appendix 1.

Background Papers

Appointment to Outside Bodies Procedure Rules - Appendix 1 (attached)

APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee¹) to them
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
 - **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.

¹ Which shall include an appointment of an individual, who is not an elected member, made upon the nomination of an elected member when such a nomination is a requirement of statute and/or the Trust Deed of a registered charity.

Appointments to Outside Bodies Procedure Rules

- **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled

² For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment in the following circumstances:
- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
 - (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
 - (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Group Whips or their nominee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder⁴ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁵ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.

⁴ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁵ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

- 4.12 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.
- 4.13 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Officer (Legal Licensing and Registration) as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

Area Committee Appointments to Outside Bodies (West Inner)

| Outside Body | No of Places | Review Date | No of places to review | Current appointees | Cllr Y/N | Review Period | Group |
|---|---------------------|--------------------|-------------------------------|---------------------------|-----------------|----------------------|--------------|
| ALMO West Inner Area Panel | 2 | Jun-10 | 1 | Jim McKenna | Y | Annual | Lab |
| | | Jun-10 | 1 | Neil Taggart | Y | Annual | Lab |
| Bramley Pools Allotment Trust | 1 | Jun-12 | | Neil Taggart | Y | 3 Years | Lab |
| Bramley Sure Start | 2 | Jun-10 | 1 | Neil Taggart | Y | Annual | Lab |
| | | | 1 | Mr S McBarron | N | | |
| Divisional Community Safety Partnership | 1 | Jun-10 | 1 | Jim McKenna | Y | Annual | Lab |
| Area Children's Partnership | 1 | Jun-10 | 1 | Alison Lowe | Y | Annual | Lab |
| Area Health and Social Care Partnership | 1 | Jun-10 | 1 | Janet Harper | Y | Annual | Lab |
| Area Employment Enterprise and Training Partnership | 1 | Jun-10 | 1 | Ted Hanley | Y | Annual | Lab |

9

8

8

| | |
|--|---|
| Number of places | 9 |
| Places held pending review | 9 |
| Places currently filled beyond June 10 | 1 |
| Number of places to fill | 8 |

Number of Members in the Committee Area

Percentage of
Members on the
Committee

Notional
Places
Allocated

| | | |
|------------------|-----|---|
| Labour | 100 | 8 |
| Liberal Democrat | 0 | 0 |
| Conservative | 0 | 0 |
| Total | | 8 |

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Report of the West Leeds Area Manager

Inner West Area Committee

Date: 22nd June 2010

Subject: Community Safety Issues, Inner West Leeds

| | | |
|---|--|--|
| <p>Electoral Wards Affected:</p> <p>Armley Bramley and Stanningley</p> <p>Ward Members consulted</p> <p><input type="checkbox"/></p> | <p>Specific Implications For:</p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p> | |
| <p>Council Function <input checked="" type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input type="checkbox"/></p> | <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p> |

Executive Summary

This report provides the opportunity for Inspector Mark Bownass to provide the Inner West Area Committee with information on crime trends, partnership initiatives and future joint projects between Leeds City Council and West Yorkshire Police in West.

1.0 Purpose Of This Report

1.1 This report introduces Inspector Mark Bownass from West Yorkshire Police who will give an update on Community Safety Issues and crime trends in Inner West Leeds since the last Area Committee meeting 14th April 2010.

1.2 Crime trends/hot spots

The main focus has been around the Armley area. We have seen an increase in Burglaries and theft from motor vehicles. This has been reduced in the past couple of months with the use of the capture car and capture house, which has seen arrests from both.

1.3 Operation Titan

This operation has been used in the hot spot area and has seen other police departments, such regional roads policing, Yorkshire and Humber Roads policing, Force intercept team (ANPR), Mounted, Operation Support Teams, Off Road Bikes etc.

1.4 Acquisitive Crime Team

Operation ANVIL is a newly formed team which will assist in the investigation into serious acquisitive crime (Burglary, Robbery, Theft etc). It consists of Detectives, NPT officers, Road Traffic officers led by a Detective Inspector and two Sergeants

1.5 Edinburgh's Dispersal Order

This is to deal with large scale ASB and associated crime. The Dispersal order will be used to reduce ASB working with partner agencies for prosecution and diversionary activities. The hot spot area will see other police departments, such regional roads policing, Yorkshire and Humber Roads policing, Force intercept team (ANPR), Mounted, Operation Support Teams, Off Road Bikes etc working in the area.

1.6 Operation Abbreviate

This operation to tackle Prostitution and drugs is to be funded by a cash injection of £6.000 by WNWHL to enable police and partners, such as BARCA to combat this issue, providing diversionary activities for the sex workers. This will work towards reducing ASB and crimes surrounding the working girls, such as robbery, theft and public order offences.

1.7 Nuisance Bikes

Also funded by WNWHL will be an off road bike operation. This will look at education in schools around the danger of off road bikes. It will also look at dealing with ASB issues and nuisance that the bikes cause, seizing the bikes and crushing them.

2.0 Background Information

2.1 The North West Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West Wedge. It is made up of representatives from key statutory agencies.

3.0 Main Issues

3.1 Community Safety is one of the priority areas for the Area Committee. Regular reports are received from West Yorkshire Police on key issues and activity in the Inner West Area.

4.0 Implications For Council Policy And Governance

4.1 Tackling crime and disorder and addressing the fear of crime is a top priority for the citizens of Leeds as evidenced by previous consultation undertaken by Safer Leeds and West Yorkshire police on a citywide and local level.

4.2 The citywide community safety partnership, Safer Leeds, has identified a number of key priority themes for 2008 – 2011 these are:

- Creating safer environments by tackling crime;
- Improving lives by reducing the harm caused by substance misuse;
- Supporting victims and reducing the risk of victimisation;
- Reducing offending and managing offending behaviour;
- Improving community confidence and public satisfaction;

Locally delivered actions will contribute to these priorities. In addition Operation Champion has been rolled out throughout the city and will be targeting hot spot areas by Police division.

5.0 Legal And Resource Implications

5.1 The West Area Management Team includes an officer with specific responsibilities for Community Safety who co-ordinates activity and acts as the link officer with West Yorkshire Police.

6.0 Conclusions

6.1 Crime and Community Safety is a priority for the Area Committee, and a representative from West Yorkshire Police, North West Division, attends the Inner West Area Committee meetings to provide a regular update on key issues.

7.0 Recommendations

7.1 Members are asked to note the update from West Yorkshire Police

Background Papers

None

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Originator:
Stacey Campbell
Tel: 2243470

Report of the Director of Environment and Neighbourhoods

Report to Inner West Area Committee

Date: 22nd June 2010

Subject: Dog Control Orders

| | |
|--|--|
| <p>Electoral Wards Affected:</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p> | <p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p> |
| <p>Council Function <input type="checkbox"/></p> | <p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> |
| | <p>Delegated Executive Function not available for Call in Details set out in the report <input type="checkbox"/></p> |

Executive Summary

This report provides information to area committees with regards to the Council's proposals to introduce Dog Control Orders in the City.

1.0 Purpose Of This Report

1.1 To seek feedback on the proposals to introduce Dog Control Orders across the City and inform committees of the consultation process with regards to these proposals.

2.0 Background Information

2.1 During 2008/2009, the Scrutiny Board (Environment and Neighbourhoods) conducted a review on the Enforcement of Dog Fouling and issued a Statement in February 2009 setting out its conclusions and recommendations. One of the recommendations stipulated exploring the use of Dog Control Orders in the City.

2.2 Dog Control Orders are available under Section 55(1) of the Clean Neighbourhoods & Environment Act 2005, which states:-

“A primary or secondary authority may in accordance with this Chapter make an order providing for an offence or offences relating to the control of dogs in respect of any land in its area to which this Chapter applies.”

At present, Leeds has one Control Order in place and this relates to dog fouling.

2.3 There are a number of additional control orders that can be created under Section 55 of the Act. These are:-

2.4.1 **Dog on Lead** (ensuring a dog is kept on a lead at all times).

2.4.2 **Dog on Lead by Direction** (offence of not putting a dog on a lead when directed by an authorised officer).

2.4.3 **Dog Exclusion** (offence of permitting a dog to enter land from which it is excluded).

2.4.4 **Dog Specified Maximum** (offence of taking more than a specified number of dogs on to land).

2.4 Currently, where a person is found committing an offence of dog fouling, they will be issued with a fixed penalty notice. If they fail to pay the fixed penalty, the council will prosecute them for the offence. Such an offence is punishable upon conviction by a maximum fine of up to £1000.

2.5 A Multi Agency Project Board was set up to consider options for adopting Dog Control Orders and to develop an action plan for progressing the Orders. The Board is made up of representatives from Health and Environmental Action Service, Legal Services, Environmental Services (Streetscene), Education Leeds and Strategic Landlord (on behalf of the ALMO's).

2.6 Due to resource constraints faced by all Project Board Members, it was determined that Dog Control Orders will be implemented in a two stage process, to facilitate early delivery of the overall project. Phase 1 of the project will include the following proposals:-

2.6.1 **Dog Specified Maximum** – The Council is proposing to limit the number of dogs walked by an individual to 6.

2.6.2 **Dog on Leads By Direction Order** - This order will be underpinned by staff guidance stipulating the circumstances when a Direction would be given, for example if a dog was causing a nuisance.

2.6.3 **Dog Exclusion Orders**- The city wide schedule can be found on the Council's website. However the proposals with the Inner West Committee Area are as follows:-

| P&C Site Name | Playground Name | Ward Name |
|-------------------------------|-------------------------------|-----------------------|
| Bramley Falls Wood Park | Bramley Falls Wood Playground | Bramley & Stanningley |
| Armley Park | Armley Park Playground | Armley |
| Bramley Park | Bramley Park Playground | Bramley & Stanningley |
| Stanningley Park | Stanningley Park Playground | Bramley & Stanningley |
| Rodley Park Recreation Ground | Rodley Rec Playground | Bramley & Stanningley |
| Ley Lane | Lay Lane Playground | Armley |

2.7 The timescale for Phase One of the project will be winter 2010. Phase Two will be considered in summer 2011.

2.8 Prior to introducing any Dog Control Orders, the legislation stipulates that Local Authorities must undertake a minimum 6 week consultation process. The authority also advertises its intention in the media. To facilitate the consultation process, Health and Environmental Action Service has developed a website (www.leeds.gov.uk/dogs) which contains information on the proposals and an online survey for responses to the consultation. Hard copies of the survey are also available if needed. The website will be promoted through the media and a poster campaign.

3.0 Main Issues

3.1 Where a person is found committing an offence in breach of a dog control order they may be issued with a fixed penalty notice. If they fail to pay the fine, the council will prosecute them for the offence. Such an offence is punishable upon conviction by a maximum fine of up to £1000. The Council will also apply to the Courts for costs, though this is at the discretion of the courts.

3.2 The outcome of the consultation process will shape the proposals and determine a way forward with the Orders. The proposals are completely new to the City and are therefore likely to stimulate contrasting views, from both dog owners and none dog owners. The Council will assess and consider the responses through the Project Board, balancing any views with the overall project objective of promoting responsible dog ownership.

3.3 The Dog Specified Maximum Control Order proposal may encourage responses from Dog Walking Businesses in the City, however ad-hoc feedback to date has noted that most businesses of this type currently do not walk more than four dogs at one time, due to difficulties controlling the dogs and picking up faeces.

4.0 Implications for Council Policy and Governance

4.1 The decision to implement any Orders would through Delegated Executive Function.

5.0 Legal and Resource Implications

5.1 Adopting the new legislation has legal implications and the Section Head of Regulatory and Enforcement in the Council's Legal Services section is steering this aspect of the project.

5.2 There are resource and financial implications identified around signage for the Orders. Also, any orders agreed upon will be enforced by existing members of staff – no additional resources have been identified to enforce the orders.

5.3 As referred to in 2.6 above, the Dog Control Order Project has been split into two phases. It is proposed, in Phase 2, to consider extending Exclusion Orders to cover other land affected by dog fouling, such as Schools and Sports Pitches. However due to the vast amount of areas that could potentially be affected by such proposals, more time is required to identify the land and consider options for signing such land, as some land of this type does not have obvious boundaries.

5.4 Proposals to identify land where dogs have to be kept on leads at all times will also be explored under Phase 2 of the project.

6.0 Conclusions

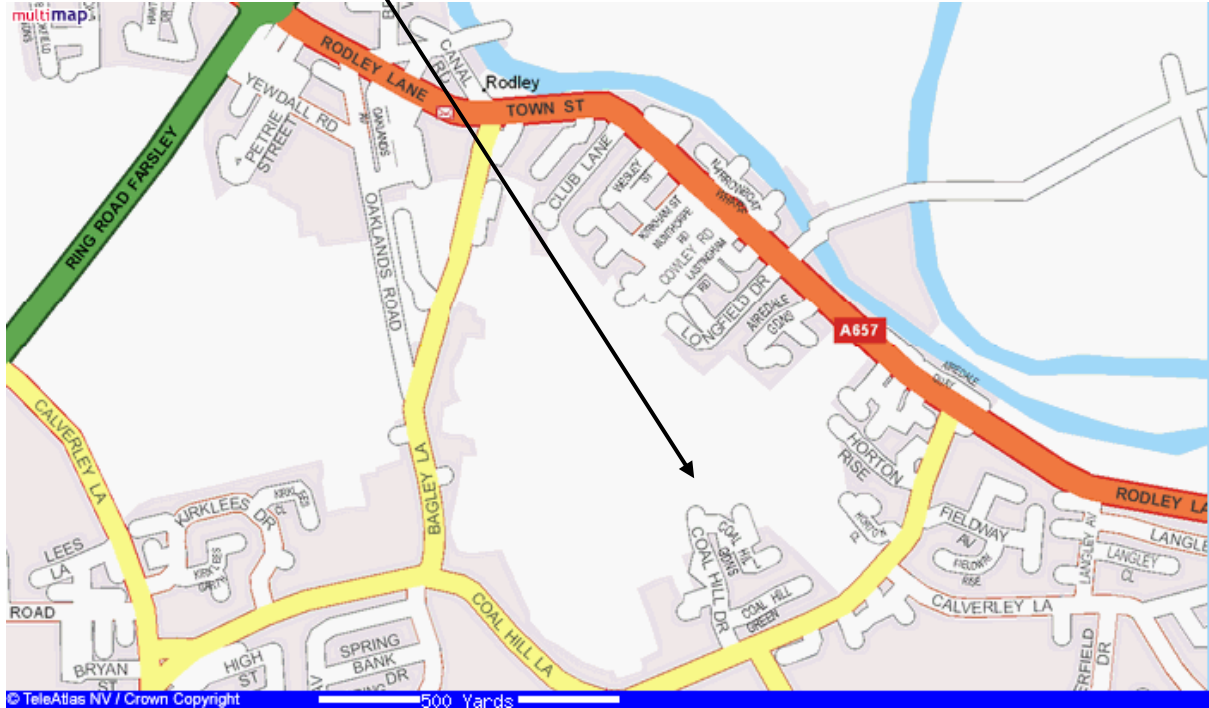
6.1 The proposals for the Orders are part of a Responsible Dog Ownership scheme being promoted by the Council. The problems created by irresponsible dog ownership, such as dog fouling and stray dogs, can be tackled using Dog Control Orders.

7.0 Recommendations

7.1 Members are asked to note and consider the proposals for Dog Control Orders contained within this report.

7.2 Members are invited to offer any comments on the proposals.

Stanningley Amateur Rugby Football Club, Coal Hill Drive, Leeds, LS13 1PA



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